

B.3.2 (Policy) Board Member Training

Responsible Department: Board of Trustees, Legal Services

Board Adoption: 8-18-09

Last Board Action: 8-18-09

Orientation

The Board and the Chancellor shall provide an orientation for new Board members within the calendar year of their election to assist them in understanding the Board's function, policies, and procedures. Assistance given in the orientation of new Board members may include the following, as appropriate or available:

1. Selected materials on the responsibilities of being a contributing member of the Board.
2. Material pertinent to meetings and an explanation of its use.
3. Invitations to meet with the Chancellor and other administrative personnel designated by the Chancellor to discuss services the administration performs for the Board.
4. Access to a copy of the Board's policies and administrative regulations and other documents and information currently in use by other Board members.
5. Information regarding appropriate meetings and workshops.
6. A formal orientation on legal and budgetary oversight responsibilities of the Board.
7. Other information and activities as the Board or the Chancellor deems useful in fulfilling the role of Board member.

Annual Plan

The Chancellor shall work with the Board to develop and implement an annual plan to address the training needs of Board members including all training as required by state law.

The Board shall reserve the second week in June for an annual Board retreat.

Public Information Coordinator

The Chancellor or designee shall fulfill the responsibilities of the public information coordinator and shall receive, on behalf of Board members, the training specified by Texas Government Code 552.012.

Legal Reference - TACC Policy Reference Manual

BBD(LEGAL) - Board Members: Orientation and Training