



Board of Trustees

201 W. Sheridan Street
San Antonio, TX 78204-1429
210.485-0030 (Office)
210.485-0031 (Fax)

“RESULTS”

“RESULTS”

Alamo Community Colleges
San Antonio, Texas

REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

WEDNESDAY, FEBRUARY 25, 2009
6:00 P.M.

OR UPON ADJOURNMENT OF THE
ACADEMIC ACCOUNTABILITY AND STUDENT SUCCESS COMMITTEE MEETING

GEORGE E. KILLEN COMMUNITY EDUCATION & SERVICE CENTER
ROOM 101 COMMUNITY MEETING ROOM
201 W. SHERIDAN
SAN ANTONIO, TEXAS

NOTICE IS HEREBY GIVEN THAT THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE ALAMO COMMUNITY COLLEGE DISTRICT WILL BE HELD ON THE 25TH DAY OF FEBRUARY 2009. THE MEETING OF THE BOARD WILL CONVENE IN OPEN SESSION AT 6:00 P.M. OR UPON ADJOURNMENT OF THE ACADEMIC ACCOUNTABILITY AND STUDENT SUCCESS COMMITTEE MEETING.

This regular meeting of the Board of Trustees, being held for the reasons listed below, is authorized in accordance with the Texas Government Code, §§ 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Chancellor. Executive Session, if required, is authorized by Chapter 551 and will be conducted prior to the conclusion of the meeting. If it is decided during the course of the meeting that discussion of any item listed on the agenda should be held in Executive Session, the Board will convene in Executive Session in accordance with Tex. Govt. Code §§ 551.071 - 551.084. In order to vote on items discussed in Executive Session, the Board of Trustees must take action in the open portion of the meeting on items discussed in the Executive Session. The Board will consider, discuss, and take appropriate action regarding the following items:

AGENDA

CALL TO ORDER

ROLL CALL

CERTIFICATION AND POSTING OF NOTICE

INVOCATION

Diana Lerma, Reading Instructor, Palo Alto College

PLEDGE OF ALLEGIANCE**CITIZENS TO BE HEARD****MEMORIALS****January 2009**

Lou Ann Cook, Professor, Nursing Education, SAC

Norman M. Taylor, Sergeant, Public Safety, District

Donnie L. Harper, Shift Housekeeping Foreman, Facilities, District (SPC)

February 2009

Erasmus Trejo, Building Attendant, Facilities, PAC

Jessie H. Cox, Professor, Foreign Language, SAC

Linda Cooke, Asst. Dir. Of Records, Admissions & Records, PAC

CEREMONIALS

Appreciation Award to the 8th Annual Bexar County & City of San Antonio Small, Minority, Women, and Veteran Business Owner Conference

RECOGNITION OF SPECIAL GUESTS, FACULTY, AND STAFF

San Antonio Chapter of Financial Executives International

Student of the Month (February 2009) *Scholarship Courtesy by La Prensa Foundation, Tino & Amelia Duran*
Cynthia A. Salazar, San Antonio College

District-Wide Employee of the Month (January 2009)

Sarah C. Talamantez, Education Support Specialist, Student & Community Program Development, District

District-Wide Employee of the Month (February 2009)

Barbara "Bonnie" Thompson, Senior Secretary, Biology Department, Palo Alto College

Emeritus Status

Colby Glass, Professor Emeritus, Library & Information Studies Department, PAC

EXECUTIVE SESSION

Pursuant § 551.071, Tex. Govt. Code, the Board will consult with the College District's attorneys to seek their advice about a matter in which the duty of the attorneys to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

Pursuant to § 551.072, Tex. Govt. Code, the Board will deliberate the purchase, exchange, lease or value of real property.

Under § 551.071, Tex. Govt. Code, the Board will consult with the College District's attorneys about pending or threatened litigation, including *Alfredo Alexander vs. ACCD*; *Lennine Bashiri vs. ACCD*; *Gregg Fraga vs. ACCD*; *Yolanda Gonzales, and Maria Leyva et al. vs. U. S. Department of Labor, Elaine Chao, et al.*; *Martin Hope vs. ACCD*; *Frank Moncada vs. ACCD*; *Franchesca O'Neal vs. ACCD*; *Franchesca O'Neal vs. Charles Falcon*; *Rayford Richardson vs. ACCD*; Sarah DeLeon; Abdul Qudus; and claims made by or in behalf of Anthony Badaracco; Sarah DeLeon; Karl Anthony Hodson; and Abdul Qudus.

Under § 551.071, Tex. Govt. Code, the Board will consult with the College District's attorneys about pending Charges of Discrimination lodged with the U.S. Equal Employment Opportunity Commission by Jesse J. Almendarez; Elsa Anaya; Stephen William Babb; Roy Constantine; Rebecca DeLeon; Ralph Ramirez and Rayford Richardson (2).

Pursuant to §551.071 (1) (B), Tex Govt. Code, the Board will consult with the College District's attorneys to seek their advice about one or more settlement offer(s).

Pursuant to §551.074, Tex Govt. Code, the Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of certain District employees including the Chancellor, administrators and other District employees. The Board will deliberate on the annual evaluation and contract renewal for Patricia M. Major, CPA, CIA, CGAP, CTP, CGFM, District Director of Internal Audit.

Pursuant to § 551.087 (1) and (2), Tex. Govt. Code, the Board will (1) discuss or deliberate regarding commercial or financial information that the ACCD has received from a business prospect that the ACCD seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

Any action on these matters will be taken in Open Session.

RECONVENE OPEN MEETING

Discussion and Possible Action on the purchase, exchange, lease or value of real property.

Discussion and Possible Action on pending or threatened litigation, including *Alfredo Alexander vs. ACCD*; *Lennine Bashiri vs. ACCD*; *Gregg Fraga vs. ACCD*; *Yolanda Gonzales, and Maria Leyva et al. Vs. U. S. Department of Labor, Elaine Chao, et al.*; *Martin Hope vs. ACCD*; *Frank Moncada vs. ACCD*; *Franchesca O'Neal vs ACCD*; *Franchesca O' Neal vs. Charles Falcon*; *Rayford Richardson vs. ACCD*; claims made by or in behalf of Anthony Badaracco; Sarah DeLeon; Karl Anthony Hodson; and Abdul Qudus.

Discussion and Possible Action on pending Charges of Discrimination lodged with the U.S. Equal Employment Opportunity Commission by Jesse J. Almendarez; Elsa Anaya; Stephen William Babb; Roy Constantine; Rebecca DeLeon; Ralph Ramirez and Rayford Richardson (2).

Discussion and Possible Action on one or more settlement offer(s) discussed in Executive Session.

CORRECTION AND APPROVAL OF MINUTES

Discussion and Possible Action on Regular Board Meeting on December 9, 2008 1
[Approved/Passed](#)

Discussion and Possible Action on Regular Board Meeting on January 22, 2009.....	2
Approved/Passed	
Discussion and Possible Action on Special Board Meeting on December 16, 2008.....	3
Approved/Passed	
CHAIRMAN’S REPORT	
State Trustees Organization	4
Presentation/No Action Required	
CHANCELLOR’S REPORTS	
ACCD Police Department Monthly Clery Activity Report, Administrative Plan to Respond to the Audits, Internal Audit Department Monthly Activity Report for January 2009, Japan Visit Program Overview, Briefing on Return to College	5
Presentation/No Action Required	
NEW BUSINESS	
Presentation of FY 2009-10 Operating Budget Revenues	6
Approved/Passed	
Discussion and Possible Action on Responding to a Potential 2.5% Reduction in State Aid.....	7
Approved/Passed	
PROGRAM HIGHLIGHTS	
“The Road to Transformation: A Snapshot of Teacher Education at Palo Alto College”	8
Presentation/No Action Required	
ACADEMIC ACCOUNTABILITY AND STUDENT SUCCESS COMMITTEE	
Presentation on the <u>Academic Program Review and Strategic Directions</u>	9
Presentation/No Action Required	
Discussion and Possible Action on the <u>Approval of the First Alamo Community College District Cross-College Common Core Curricula</u>	10
Approved/Passed	
Discussion and Possible Action on <u>Developing a Plan to Establish the Alamo University Center/ Multi-Institutional Teaching Center (MITC)</u>	11
Approved/Passed	
Discussion and Possible Action on <u>Associate of Applied Science Degree in Digital Video & Cinema Production & Certificate in Digital Video Cinema Production</u>	12
Approved/Passed	

Discussion and Possible Action on the LVN Health Professions Career Pathways Program between the Alamo Community Colleges, San Antonio Independent School District, Floresville Independent School District, and Alamo Academies Inc. 13
[Approved/Passed](#)

Discussion and Possible Action on the Creation of a Funeral Establishment at San Antonio College 14
[Approved/Passed](#)

AUDIT, BUDGET AND FINANCE

Discussion and Presentation of the Capital Improvement Program Project Audits Report and the Related ACC Management Responses Issued in November 2008..... 15
[Presentation/No Action Required](#)

Discussion and Presentation of the Payroll and Related Business Processes Audit Report and the Related ACC Management Responses Issued in November 2008..... 16
[Presentation/No Action Required](#)

Discussion and Possible Action on Engagement of External Auditors for Fiscal Year 2009..... 17
[Approved/Passed](#)

Discussion and Possible Action on the Duties, Evaluation, Contract and Compensation of the District Director of Internal Audit 18
[Approved/Passed](#)

Discussion and Possible Action on Approval and Ratification of FY 2008-09 Budget: Budget Amendment No.5 19
[Approved/Passed](#)

Discussion and Possible Action on the Selection of a Federal Legislation Consulting Firm 20
[Approved/Passed](#)

Discussion and Possible Action on Monthly Report on Cooperative Purchases in Excess of \$50,000.00 21
[Approved/Passed](#)

FACILITIES

Discussion and Possible Action to Name Functional/Multipurpose (LRC, One-Stop, and Center for Health Professions) Facility at St. Philip's College 22
[Approved/Passed](#)

Discussion and Possible Action on Negotiating the Purchase of Two Replacement HVAC Chillers for St. Philip's College 23
[Approved/Passed](#)

Discussion and Possible Action on Participaton in Tax Increment Reinvestment Zone No. 28 (the Verano TIRZ), Including Appointment of a Board Representative..... 24

[Approved/Passed](#)

Discussion and Possible Action on Fees for CIP Construction Program Management Services Year 4 (RFP No. 06C-046) Broaddus + Project Control, LLC 25

[Approved/Passed](#)

Discussion and Possible Action on Fees for CIP Construction Program Management Services Year 4 (RFP No. 06C-046) Parsons Commercial Technology Group, Inc. 26

[Approved/Passed](#)

Discussion and Possible Action on Fees for Construction Program Management Services on an Indefinite Delivery Indefinite Quantity (IDIQ) Basis District-Wide (RFP No. 09C-046) Broaddus + Project Control LLC 27

[Approved/Passed](#)

Discussion and Possible Action on Fees for Construction Program Management Services on an Indefinite Delivery Indefinite Quantity (IDIQ) Basis District-Wide (RFP No. 09C-046) Parsons Commercial Technology Group, Inc. 28

[Approved/Passed](#)

Discussion and Possible Action on Palo Alto College Capital Improvement Program Construction Manager at Risk Spaw Glass Construction (RFP No. 06C-121) Cost Savings 29

[Approved/Passed](#)

Discussion and Possible Action on San Antonio College Capital Improvement Program Construction Manager at Risk Vaughn Construction (RFP No. 06C-121) Cost Savings 30

[Approved/Passed](#)

Discussion and Possible Action on Bids for the Motor Pool Parking Lot Expansion, San Antonio College (Bid No. 09C-058) 31

[Approved/Passed](#)

Discussion and Possible Action on Building 3020 Renovation at Southwest Campus Architecture/Engineering Services (RFP No. 08C-088) West East Design Group, LLC 32

[Approved/Passed](#)

Discussion and Possible Action on Guaranteed Maximum Price St. Philip's College Capital Improvement Program Construction Manager-at-Risk Skanska USA Building, Inc. (RFP No. 06C-121) SWC Center of Excellence/Bldg 3020 Renovation 33

[Approved/Passed](#)

Discussion and Possible Action on Lead Based Paint Abatement for the Machine Technology Lab in Building 3020 at St. Philip's College-Southwest Campus (RFP No. 07M-050) 34

[Approved/Passed](#)

Discussion and Possible Action on Guaranteed Maximum Price Northwest Vista College Capital Improvement Program Construction Manager at Risk Bartlett Cocke, L.P. (RFP No. 06C-121) Mountain Laurel Hall Renovation 35

[Approved/Passed](#)**PERSONNEL**

Discussion and Possible Action on Granting of Title of Emeritus Status, Palo Alto College 36
[Approved/Passed](#)

Discussion and Possible Action on Appointment of Administrative Staff 2008-2009 37
[Approved/Passed](#)

Discussion and Possible Action on Full-Time, Adjunct & Continuing Education Faculty 38
[Approved/Passed](#)

CONSENT AGENDA

The following items comprise the Consent Agenda and are considered by the Board of Trustees in One Motion..... 39
[Approved/Passed](#)

DISTRICT GRANTS AND CONTRACT DEPARTMENT

Discussion and Possible Action on Grants and Contract Department Report..... 40
[Approved/Passed](#)

FISCAL AFFAIRS

Discussion and Possible Action on Approval of Financial Reports Through December 31, 2008 41
[Approved/Passed](#)

Discussion and Possible Action on Approval of Construction Reports Through December 31, 2008..... 42
[Approved/Passed](#)

INSTITUTIONAL ADVANCEMENT

Discussion and Possible Action on Gift Receipt Report 43
[Approved/Passed](#)

SETTING OF NEXT MEETING DATE

A **Regular Meeting of the Board of Trustees** is scheduled for **Tuesday, March 17, 2009**, at the George E. Killen Community and Education Service Center, 101 Community Meeting Room, 201 West Sheridan, San Antonio, Texas.

ADJOURNMENT

POSTED AT THE ACCD GEORGE KILLEN COMMUNITY EDUCATION & SERVICE CENTER, 101 COMMUNITY MEETING ROOM, (201 WEST SHERIDAN) AT 3:30 P.M. ON THIS 20TH DAY OF FEBRUARY, 2009.

This meeting site is wheelchair accessible. The accessible entrance is located at the front entrance to Building E (entrance faces S. Flores Street). Accessible parking spaces are located in front of Building E, located in the parking lot that faces South Flores Street. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four hours prior to the meeting) by calling 210-485-0030.

Denver McClendon, Chairman
Board of Trustees

Dr. Bruce H. Leslie
Chancellor