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**MEMORANDUM**

TO: Cpl. R. Marquez  
Campus Coordinator, Northwest Vista College  
Department of Public Safety

FROM: D. F. Adams, Chief of Police *D. F. Adams*  
Department of Public Safety

DATE: January 12<sup>th</sup>, 2006

SUBJECT: **COMMENDATION**

During the Fall Semester of 2006 there were a number of thefts of student property including books and purses containing debit cards that occurred at Northwest Vista College. During the course of the follow – up investigation you took the initiative to develop and provide key information to the follow – up investigator.

As a result of the information you provided, two suspects were identified and a total of eleven (11) felony cases of Credit Card or Debit Card Abuse were cleared with cases being filed against both suspects on behalf of the complainants in these cases.

You are to be commended for your initiative and cooperative work with the Criminal Investigations Division. As demonstrated in this case, all of us are part of the same team, working toward the same goal, with differing but equally important roles to perform in the accomplishment of those goals, on behalf of those we serve.

Keep up the good work.

cc: Dr. Daniel Derrico, Vice Chancellor – Administration  
Derrick Patten, Deputy Chief – Patrol  
Al Marin, Acting Deputy Chief – Administration  
Employee file