



*Office of the Chief of Police*  
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**MEMORANDUM**

TO: Cpl. Rick Marquez  
Patrol Division

FROM: D. F. Adams, Chief of Police  
Police Department

DATE: March 4<sup>th</sup>, 2009

SUBJECT: **LETTER OF APPRECIATION**

Attached is an emailed letter of appreciation from ACC employee Rebecca Duran. In her email Ms. Duran expresses appreciation on behalf of her son who is a student at Northwest Vista College for the issuance of a Crime Prevention Reminder received from you. The Crime Prevention Reminder from you was about a spare tire he had in the bed of his pick – up truck, which presented an attractive theft opportunity.

As you know the issuance of Crime Prevention Reminders is an effective strategy in our efforts to reduce property crimes on campus. I too want to thank you for your attention to duty. As a result you have brought favorable recognition upon yourself and the Police Department.

Keep up the good work.

cc: Dr. Bruce Leslie, Chancellor – Alamo Community Colleges  
Mr. James N. McLaughlin, Vice Chancellor Finance & Administration – Alamo Community Colleges  
Dr. Jacqueline Claunch, President – Northwest Vista College  
Employee File

Cpl. Marquez - Letter of Thanks - Message (HTML)

Message Developer Adobe PDF

Reply Reply to All Forward Delete Move to Folder Create Rule Other Actions Block Sender Not Junk Safe Lists Categorize Follow Up Mark as Unread Find Related Select Send to OneNote OneNote

From: DURAN, REBECCA  
To: ADAMS, DON  
Cc:  
Subject: Cpl. Marquez - Letter of Thanks

Sent: Wed 3/4/2009 10:32 AM

Good Morning Chief Adams:

My son attends Northwest Vista College and he wanted me to pass on a note of Thanks to Cpl. Marquez, Badge #125.

My son received a Crime Prevention Reminder which said he had a spare tire in the back of his truck and that he might want to lock it up.

He was grateful that the officer is looking out for his truck and that he received this important reminder.

I don't know if he took the tire out as it has a rip which could not be repaired. But, I will let him know to take it out and to be more careful.

Can you pass on this note of Thanks to Cpl. Marquez.

Thank You,

Rebecca Duran  
Sr. HR Generalist  
Human Resources  
210-485-0231 (Office)