



**ALAMO COMMUNITY COLLEGE DISTRICT  
DEPARTMENT OF PUBLIC SAFETY**

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**To:** Sgt. R. Tomlinson  
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Communications Operator A. Roman  
Department of Public Safety

**From:** D. F. Adams  
Assistant Chief of Police  
Department of Public Safety

**Date:** March 7, 2003

**Subject:** LETTER OF APPRECIATION/CASE # 03-1-0584

Attached is an emailed letter of appreciation from Gina Ortiz and Virgie Orta, Clerks at the Continuing Education Registration Desk at San Antonio College in which they commend each of you for a job well done in handling their call for assistance with an irate individual on March 6<sup>th</sup>, 2003.

On behalf of the Chief of Police and me, we too commend each of you for a job well done and for bringing favorable recognition to yourself, the Patrol Division and the Department.

Keep up the good work.

**Cc:** Chief Hoffmann  
Deputy Chief Patten  
Employee file