



**ALAMO COMMUNITY COLLEGE DISTRICT  
DEPARTMENT OF PUBLIC SAFETY**

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To: Cpl. R.Tello  
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Department of Public Safety

From: Terrie Hoffmann  
Chief of Police  
Department of Public Safety

Don Adams  
Assistant Chief of Police  
Department of Public Safety

Date: January 6<sup>th</sup>, 2004

Subject: **COMMENDATION/CASE NO. 03-2-7525 & 7529**

While going about your duties on December 31<sup>st</sup>, 2003 both of you discovered that some unknown persons had made entry into the Applied Sciences Building at St. Phillips College and had expended several fire extinguishers in the building.

Upon further inspection and investigation you discovered that the actors had already departed.

As a result of your actions a timely discovery of a criminal mischief of one the buildings at St. Phillips College was made allowing for proactive measures to be initiated in following up on the crime and also resulting in the Department being “**on top**” of this incident.

You are to be commended for your attention to duty and observations.

cc: Employee file  
D. Patten  
R. Tomlinson  
B. DeLeon