

	SUBJECT (.10) EXPLANATION OF MANUAL NUMBERING SYSTEM		NUMBER (.11) 102/02
	EFFECTIVE DATE (.13)	AMENDS (.14)	RESCINDS (.15)
DISTRIBUTION (.16)		REFERENCES (.17)	

- .10** SUBJECT -Title
- .11** NUMBER - Number is comprised of the series number, year issued and sequence number.
- .12** Series are as follows:
- A. 100 Series, Organization/Functions
 - B. 200 Series, Rules/Regulations
 - C. 300 Series, Position Descriptions
 - D. 400 Series, Operational Policy
 - E. 500 Series, Administrative Policy
 - F. 600 Series, Clerical Division
 - G. 700 Series, Communications Division
 - H. 800 Series, Criminal Investigations Division
 - I. 1000 Series, Report Writing Guide
- .13** EFFECTIVE DATE - Date subject title is made effective.
- .14** AMENDS
- .15** RESCINDS
- .16** DISTRIBUTION - Employees affected by subject title
- .17** REFERENCES - Other Department or District Policy, Rules, Regulations, Procedures or [CALEA](#), [IACLEA](#), [TPCAF](#) Standards.