



SUBJECT

FIRING RANGE RULES AND REGULATIONS

NUMBER

402/23

EFFECTIVE DATE:

09-25-09

AMENDS:

07-11-08

RESCINDS:

DISTRIBUTION: Administration, CID, Patrol, Communications, Clerical

REFERENCES:

CALEA 1.3 / IACLEA / TPCFA 3.01.1

- .10 Strict discipline will be maintained on the range at all times to prevent accidents and injuries. Carelessness and thoughtlessness will not be tolerated during firearms training. The designated Firearms Instructors shall be empowered to enforce all rules and regulations concerning the firing range operations.
- .11 All weapons must be unloaded prior to entering the firing range facility.
- .12 Keep all handguns in the holster. When on the firing range, the weapons should remain in the holster unless on the firing line.
- .13 All weapons will remain in an unloaded condition at all times except at the direction of a Firearms Instructor.
- .14 No `dry firing` behind the firing line. `Dry firing` will be permitted only in the presence of a Firearms Instructor.
- .15 All weapons must be kept in a safe condition. When handling any firearms, first check to see if the weapon is loaded. Never glance into a firearm and decide it is not loaded. Look twice. Make sure it is in a safe condition when carrying on the range.
- .16 No "horseplay" during firearms training. There should be no "horseplay" or practical jokes played by participants during firearms training, either on the firing line or back of the firing line. Firearms are dangerous, and firearms training is a serious matter.
- .17 All Officers not immediately engaged in a course of fire will remain at a waiting area adjacent to the firing range.
- .18 Any Officer carrying a firearm without a holster will do so in the following manner:
 - A. Revolvers will be carried with the cylinder open and unloaded.
 - B. Semi-automatic pistols will be carried with the actions open and the magazines unloaded. Semi-automatic, automatic rifles and sub machine guns will have the clips removed.

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- .19 Protect ears with plugs and full cover ear protection while on the firing range. While on the firing line, full cover ear protection with ear plugs, shatterproof glasses, and a ballistic vest will be worn at all times.
- .20 No smoking on the firing line.
- .21 No talking on the firing line. No one except the Firearms Instructor should talk to anyone on the firing line. To answer the Instructor, the shooter must not turn around.
- .22 Keep the weapon pointed down range at all times. Down range means pointed toward the shooter's target. (Exception - the shotgun and rifle should be held with the muzzle well elevated.)
- .23 No weapon will be loaded on the firing range unless the shooter is on the firing line and has been given the command to load.
- .24 Never anticipate a command. If the given command is not clear, raise your hand and the Firearms Instructor will explain or repeat the command.
- .25 Never go forward of the firing line until the line has been cleared and such a command has been given by the Firearms Instructor.
- .26 Never give a firearm to anyone or accept it from another person unless it is in a safe condition.
- .27 Never pass a loaded weapon to another person.
- .28 When passing a firearm to another person, open the cylinder or action of the firearm.
- .29 Never lay a loaded firearm down and leave it unattended.
- .30 In case of a misfire, keep the firearm pointed down range and raise your hand. Continue to keep the firearm pointed down range until the Firearms Instructor can inspect the firearm. You will be allowed to continue the course of fir after the problem is checked by the Firearm Instructor.

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- .31 Never fire a succeeding shot following a shot malfunction until the barrel has been examined to insure there is no bullet lodged or there is damage to the barrel.
- .32 Do not drop ammunition. It will discharge if primer strikes a hard sharp object.
- .33 Never draw the firearm with your finger in the trigger guard.
- .34 Never put the finger on the trigger until the firearm is pointing at the target.
- .35 Never holster the firearm with your finger in the trigger guard.
- .36 Holster quickly after firing.
- .37 Never turn around on the firing line in the absence of the Firearms Instructor's command.
- .38 No person will "dry fire", handle or display his firearm at any time or at any place on the firing range other than a designated safe area or under Firearms Instructor supervision.
- .39 Pay strict attention to the Firearms Instructor at all times. This is intended to reduce the possibility of accident or injury.