

CHANCELLOR'S DIRECTIVE

07-05

July 20, 2007

The Chancellor's Directives are presented as a series of clarifications and reminders to ACCD employees, vendors, students and others affiliated with our colleges regarding board policies and administrative procedures and their implementation. Please retain the directives as a quick guide to ACCD policies and procedures. As always, please let me know if you have further questions or recommendations for improvement.

TOPIC: REGARDING ACADEMIC/WORKFORCE PROGRAM PERFORMANCE

The District represents the community and taxpayers in fulfilling the important role of ensuring all activities meet specific standards of performance and that appropriate corrective actions are taken by the colleges or district as soon as deficiencies have been identified, whether internally or externally. Transparency and effective communications between the colleges, district and community are crucial to the success of the entire Alamo Community College District. The District, thus, has the important role and responsibility of monitoring all activities, including instructional, student, IT, facilities, employee and fiscal services.

In order to further our operational effectiveness and achieve our vision of becoming the best community college in the nation, it is imperative that the "quality enhancement" role of the district be fully engaged.

Therefore, EFFECTIVE IMMEDIATELY, all correspondence from external agencies, including the Southern Association of Colleges and Schools (SACS), The Texas Higher Education Coordinating Board (THECB), and other accrediting and licensing agencies will be provided to the chancellor, appropriate vice chancellor and appropriate college president. Dr. Zaragoza, Vice Chancellor for Economic and Workforce Development, has been directed to identify all such agencies and inform them to send correspondence to the chancellor, appropriate vice chancellor and appropriate college president.

Further, all academic/workforce program correspondence from each college, including the program, department, and/or division, must be copied to the chancellor, appropriate vice chancellor and appropriate college president. This includes all responses to such agencies including program reports, corrective action plans and similar materials.

Dr. Zaragoza has been charged to initiate a new Strategic Priority and recommend to me by November 1, 2007, a design that includes formal instructional standards, academic/workforce program reviews and a reporting system in order to establish a strategic program that will achieve our vision to be the best by determining and achieving national standards for each of our academic and workforce programs and reporting results to the board and community.