

B.6.1 (Policy) Board Committees

Responsible Department: Office of the Chancellor, Legal Services

Board Adoption: 8-18-09

Last Board Action: 8-18-09

The Board may establish such standing and ad hoc committees as it deems necessary for the welfare of the College District. Members of all committees and the chairpersons thereof shall be appointed by the Chairperson of the Board, who shall serve as an ex officio member of all such committees. The Chancellor shall be an ex officio, nonvoting member of all such committees.

A committee shall be limited in the transaction of business to action specifically delegated to the committee by the Board. All committees are subject to the statute regarding public open meetings.

Building, Grounds and Sites Selection Committee

A standing committee on buildings, grounds, and sites selection shall consist of three Trustees unless otherwise designated by the Board Chairperson and shall be assigned the following duties:

1. Provide continuing information relating to current needs for buildings, grounds, and sites for the College District.
2. Counsel with the Chancellor regarding long-range master plans for site acquisitions, construction, beautification, and major repairs for the College District.
3. Recommend the securing or granting of easements and rights-of-way affecting the College District.
4. Negotiate purchase, sale, and the lease agreements for the College District.
5. Perform other functions relating to sites, buildings, and grounds as directed by the Board.

Policy and Long-Range Planning Committee

A standing committee on policy and long-range planning shall consist of three Trustees unless otherwise designated by the Board Chairperson and shall be assigned the following duties:

1. Provide continuing review of College District policies.
2. Counsel with the Chancellor or designee regarding modifications or deletion of current policies and creation of new policies.
3. Recommend, for approval by the Board, modifications or deletions of current policies and adoption of new policies.
4. Perform other functions relating to policy and planning matters as directed by the Board.

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Audit, Budget and Finance Committee

A standing committee on audit, budget and finance shall consist of three Trustees unless otherwise designated by the Board Chairperson and shall be assigned the following duties:

1. Provide continuing information relating to the current financial status of the College District.
2. Counsel with the Chancellor or designee regarding budgetary constraints.
3. Recommend approval of budget and certain budget adjustments and related financial activities.
4. Perform other functions relating to audit, budgetary and financial matters as authorized by the Board.
5. Act as the Audit Committee of the Board in accordance with the Audit Committee Charter: <http://www.alamo.edu/district/ia/pdfs/audit-committee-charter-june-6-2006.pdf>.

Legal Affairs Committee

A standing committee on legal affairs shall consist of three Trustees unless otherwise designated by the Board Chairperson and shall be assigned the following duties:

1. Recommend to the Board attorneys for selection to represent the College District on various legal matters.
2. Counsel with the Chancellor or designee on legal representation matters.
3. Serve as liaison between the Board and attorneys representing the College District.