

## MEMORANDUM

To: Holders of copies of the ACCD Policy Manual

From: Carol Riley *CR*  
District Ethics and Compliance Officer

Date: January 31, 2008

Subject: Policy Manual Update Transmittal No. 08-01

Below is a listing of updates to the ACCD Policy Manual, with instructions for incorporating the updates. The related policies are enclosed.

<u>CODE</u>	<u>INSTRUCTION</u>	<u>EXPLANATION</u>
CAK(LOCAL)	Replace	Addition of section addressing interest rate risk
CAM(LOCAL)	Replace	Includes updating of the role of the ACCD Foundation in fundraising from private sources
DLA(LOCAL)	Replace	Extensive updating for guidance on employee performance evaluations
FKF(LOCAL)	ADD	New policy expressing the Board of Trustees' support of intramural and club sports, and prohibition of intercollegiate sports

Holders of copies of the ACCD policy manual are responsible for incorporating updates into their copies of the manual. If you have questions please contact Eddie Cruz, Compliance Analyst, at 208-8117 or by email at [ecruz70@mail.accd.edu](mailto:ecruz70@mail.accd.edu).