



**District Ethics and Compliance
Office**

201 W. Sheridan St. Bldg. C
San Antonio, TX. 78204-1429
(210) 208-8042 Phone
(210) 208-8137 FAX

POLICY REMINDER

September 19, 2007

As announced previously, ACCD policy CGD(LOCAL) prohibits smoking on all campuses and at all district office locations, including parking lots. This policy was enacted by the Board of Trustees due to problems associated with smoking, including student and employee health concerns; second-hand smoke introduced into campus ventilation systems; maintenance and custodial costs for cigarette-related litter; damage to college property; and fire hazards. The policy became effective on September 1, 2007.

The entire policy is included in this message for easy reference:

CGD(LOCAL)

Smoking shall be prohibited in all classrooms, laboratories, offices, conference rooms, hallways, and all other rooms in all buildings of the College District, and on all property which is owned, leased, rented, or otherwise under the control of the College District. In addition, each college and the College District as a whole shall make every effort through education, counseling, and training to inform all students, faculty, and staff of the harmful effects of smoking or smoke inhalation. Programs of instruction and other materials shall incorporate information on the adverse effects of tobacco.

For questions about enforcement, contact the ACCD DPS at 208-8191.