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**POLICY UPDATE**  
*December 12, 2007*

On December 11, 2007 the ACCD Board of Trustees took the following policy actions:

**Revision of policy DLA(LOCAL) - Status of Employment: Evaluation**

This is the policy that governs employee performance evaluations. It was revised to provide guidelines for evaluation frequency (tenured faculty once every two years, other full-time faculty and staff annually, part-time adjunct faculty during at least one term of each academic year in which they serve); and evaluation of department chairs and equivalent positions by the tenured and tenure-track faculty in their departments during the second year of each three-year term of service. Other updates include clarification of faculty evaluation criteria, and evaluation of the internal audit director by the Board of Trustees. For more information or guidance on employee evaluations, contact the Employee Services department at 208-8051.

**Adoption of new policy FKB(LOCAL) - Student Activities: Athletic Programs**

The Board of Trustees voted not to support intercollegiate sports in 1999. This new policy was developed to: (1) express the Board's support and provide guidance for *intramural sports* (within the Alamo Community Colleges) and *club sports* (recreational team competitions with other colleges, organized by students, not part of any intercollegiate athletics program); and (2) express the Board's position on intercollegiate sports.

**Revision of policy CAM(LOCAL) - Appropriations and Revenue Sources: Grants, Funds, Donations from Private Sources**

This policy addresses fundraising from private (non-government) sources. The principle revisions are: (1) clarifying that the ACCD Foundation serves as the official fundraising arm of the ACCD for private sources; and (2) deletion of procedural elements, which are now included in the related administrative procedure. The administrative procedure (regulation) will be posted online with the policy to provide detailed guidance on fundraising and acceptance of donations from private sources. Contact your college institutional advancement office or the district Office of Institutional Advancement at 208-8105 with questions or to request assistance.

**Revision of policy CAK(LOCAL) - Appropriations and Revenue Sources: Investments**

This policy governs ACCD investment activities. The only substantive change to the policy is the addition of a section that addresses interest rate risk.

These revised and adopted policies will be available online in approximately 30 days. In the meantime, if you have questions about this update contact Eddie Cruz, Compliance Analyst (208-8117 or by email at [ecruz70@mail.accd.edu](mailto:ecruz70@mail.accd.edu)) or Carol Riley, District Ethics and Compliance Officer (208-8042 or by email at [criley@mail.accd.edu](mailto:criley@mail.accd.edu)).