

POLICY UPDATE

January 23, 2009

This month the ACC Board of Trustees took the following policy actions:

Revision of policy BBH(LOCAL) – Board Members: Conventions, Conferences and Workshops

The Board travel policy was revised for the prepayment of certain travel expenses, adjustment of the daily reimbursement rate, and minor language and other updates. **Heads of departments that make Board travel arrangements or process Board travel expenses or reimbursements should request a copy of the revised policy from the Ethics and Compliance Office and review it with their staff to be sure that they understand the policy revisions.**

Revision of policy AD(LOCAL) - Educational Role and Mission, Purpose, and Responsibility; and

Deletion of policy AE(LOCAL) - College District Goals and Objectives

Policy AD(LOCAL) was updated to reflect the ACC vision, mission, shared values, and strategic goals adopted by the Board. One revision was included in Goal II – Student Support – *“Increase academic support of students, with emphasis on low-income students and students of color”* was changed to *“Increase academic support of all students.”* Policy AE(LOCAL), dedicated to goals and objectives, was no longer necessary and was deleted because ACC goals are now included in AD(LOCAL).

Revision of policy CC(LOCAL) – Annual Operating Budget

Major revisions to this policy include:

- (1) Budget line items Instruction, Academic Support, Students Services, Institutional Support, and Operation and Maintenance of Plant are included in the new line item group “Instructional and General”.
- (2) The former requirements related to budget adjustments are replaced with a requirement that all budget adjustments between line item groups be approved in advance by the Board.

For more information about these changes contact the District Budget Office at 485-0301, or Gladys Jacobson (485-0304), Ber-Name Shaw (485-0306), or Anna Rangel (485-0305).

Acceptance of TASB Legal Update 23

“Legal policies” are provided by the Texas Association of School Boards (TASB), as part of a subscription service that helps keep school districts and community colleges informed about changes in law resulting from new legislation or court decisions. After review, the Board accepts legal policies for inclusion in the policy manual as a general guide to laws that may be applicable to community college districts.

These policies will be available online in approximately 30 days. In the meantime, if you have questions about this update contact Eddie Cruz, Compliance Analyst (485-0057 or by email at ecruz70@mail.accd.edu), or Carol Riley, District Ethics and Compliance Officer (485-0063 or by email at criley@mail.accd.edu).