

POLICY UPDATE

May 21, 2009

This week the Alamo Colleges Board of Trustees took the following policy actions:

Adopted new SECTIONS E - INSTRUCTION, and F - STUDENT - of the policy manual.

These policies were posted for employee review in March, April and May, and have now been adopted. You can see them in the Alamo Colleges online policy manual at

<http://www.accd.edu/district/ethics/policies.htm>

Scroll down to Sections E and F and click on any policy, procedure, or form. You can also jump from policies to the related procedures and back using the links imbedded in the policies and procedures.

Revised policy CF(LOCAL) - Purchasing and Acquisition

New requirements were added for prior board approval of state and cooperative contract purchases when the purchase would:

1. result in additional gross square footage requiring cleaning/maintaining, and would have at least two utilities present;
2. be of a multi-year nature with a cumulative amount in excess of \$50,000 per year; or
3. require a commitment to an entirely new technology or administrative direction for subsequent years.

There was previously no requirement for prior board approval for state and cooperative contract purchases. If you are involved in purchases using state or cooperative purchase contracts, be sure that you understand these requirements, and contact the Acquisitions department if you need additional guidance.

If you have questions about this update contact Eddie Cruz, Compliance Analyst (485-0057 or by email at ecruz70@mail.accd.edu), or Carol Riley, District Ethics and Compliance Officer (485-0063 or by email at criley@mail.accd.edu).