

Request for Quotes

Alamo Community College District
 _____ Department

Name/Title: _____ (Ref: _____)

Tel: _____ Fax: _____

| | DESCRIPTION | QTY | U/I | PART NUMBER | UNIT COST | EXTENDED COST | *FREIGHT CHARGE |
|---|--------------------------------------------------------------|-----|-----|-------------|-----------|---------------|-----------------|
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | Inside Delivery (Indicate Charge) Delivery Zip Code _____ | YES | NO | | | | |

DELIVERY: _____ ARO TOTAL: _____

* Please show a Freight Charge on each item if not included in the unit price. Quotes including freight are awarded to low bid on each item. ("All or nothing" bids are not accepted.) ACCD reserves the right to request certificate of insurance -- General Liability, Auto and Workers Compensation for on-site services RFQ.

VENDOR NAME: _____ QUOTE # _____

VENDOR CONTACT: _____ DATE: _____

SIGNATURE

 PRINTED NAME

Please direct questions to _____ at (210) _____. (e-mail _____@ACCD.EDU)

FAX your quote to: (210) _____, Attn: _____ by: _____

Thank you for your quote!