



ALAMO
COLLEGES

***Workforce Literacy Innovation:
A Call to Action For Economic And Green Development”
August 10th – 12th, 2009
UTSA Downtown Campus,
501 West Durango, SA, TX 78207***

June , 2009

Dear Exhibitors:

On behalf of the Alamo Colleges, I would like to take this opportunity to invite you to exhibit your materials at the **2009 Workforce Literacy Summit** to be held at the UTSA Downtown Campus. We expect approximately 150 professionals from community college workforce training, employers, community education, adult education, adult literacy centers, and workforce center one-stops. The conference theme of ***“Workforce Literacy Innovation: A Call to Action For Economic And Green Development”*** will emphasize services to limited English populations.

Set-up time for exhibitors will begin on Sunday, August 9, 2009 at 7:30 am. The hours for the exhibit hall will be as follows:

Monday, August 11, 2009, 11:00 AM to 5:00 PM

Tuesday, August 12, 2009 8:00 AM to 5:00 PM

The **Grand Opening** of the exhibitor’s area will take place immediately following Monday morning’s Opening Plenary Session. The Summit Convener will announce the opening and invite everyone to drop by your booths.

The conference booth fees have been set as follows:

Non- Profit Organizations:	\$150.00
For – Profit Organizations:	\$300.00
For – Profit Organizations: (**See Note Below):	\$500.00

**For an additional fee of \$200.00, your organization will have the opportunity to co-sponsor the reception, display your company banner and address the conference delegates about your business product lines during the Monday evening reception.

If you are interested in exhibiting at the Workforce Summit, please complete the attached Exhibitor Form. Please **FAX** a copy in advance of **MAILING** the form with your **payment** to the address below:

Alamo Colleges Fiscal Department
Attn: Aurora Alfaro
Account #11003-97042-5639-R00
811 W. Houston Street, San Antonio, Texas 78207
210-485-0358 FAX

You may forward your requests for information to:

Cecilia Martinez
Office of College Services
St. Philip's College ASB 200
1801 Martin Luther King Drive
San Antonio, Texas 78203
210-486-2387 Office
210-486-2848 Fax
cmartinez687@mail.accd.edu

We have attached the Summit Registration Form for your use. Please note that we will be hosting a Reception for all attendees on **August 10, 2009** to which you are cordially invited.

We look forward to your participation!!! Come join us for the Summit and enjoy the beautiful sites in wonderful San Antonio!!!

Sincerely,

Belkiss Bradford Rodriquez