

Minutes
Alamo Community College District
Regular Board Meeting
George E. Killen Community Education & Service Center
201 W. Sheridan
San Antonio, Texas
January 22, 2009

CALL TO ORDER AND ROLL CALL

Chair Denver McClendon called the meeting to order at 7:19 p.m. and announced that a quorum of board members was present.

The following trustees were present:

District 2	Denver McClendon, Chair
District 3	Anna U. Bustamante, Asst. Secretary (arrived before Executive Session convened)
District 4	Marcelo S. Casillas, Secretary
District 5	Roberto Zárate
District 6	Dr. Gene Sprague
District 7	Charles J. Conner
District 8	Gary Beitzel, Vice Chairman
District 9	James Rindfuss

The following trustee was absent:

District 1	Dr. Bernard K. Weiner
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Presiding Administrator: Dr. Bruce H. Leslie

CERTIFICATION AND POSTING OF NOTICE

Chair McClendon announced that the notice of the Regular Board Meeting had been duly posted at the District Office Building (Houston St.), Northeast Lakeview College, Northwest Vista College, San Antonio College, St. Philip's College and at Southwest Campus, Palo Alto College, and the ACCD George E. Killen Community Education & Service Center fulfilling the requirement of the statutes as set forth.

INVOCATION

The invocation was given by Sharon Dresser, Special Services Manager, Student Success, NVC

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CITIZENS TO BE HEARD

None

MEMORIALS

Dr Leslie mentioned on a sad note the untimely death of Mrs. Andrew Garza with AMG Contractors. AMG is doing construction on the First Responder Site. Her son, a co-owner along with her husband, will be taking over final completion of the site. This small facility is currently about 98% complete. The board

extends their sadness and condolences to the entire Garza family. A moment of silence was observed for Mrs. Garza.

RECOGNITION OF SPECIAL GUESTS, FACULTY AND STAFF

Student of the Month (January 2009) Scholarship Courtesy La Prensa Foundation

Dr. Adena Loston introduced Student of the Month for January 2009, Abraham Ibarra, a student enrolled in the Radiography Technology program at St. Philip's College. He maintains a cumulative GPA of 3.95. He is a transplant of Mexico and is the first in his family to attend college. A disabled veteran, Mr. Ibarra credits this experience to his motivation. He participates in the Habitat for Humanity program as well as collecting canned goods for the St. Philip's College Equity Center during their fundraiser and volunteered serving thanksgiving dinner at La Iglesia de Dios Central Cristiana Church. Mr. Ibarra expressed his gratitude to the ACC board members. He thanked Mr. Tino and Amelia Duran with La Prensa Foundation for their generosity and SPC.

District-Wide Employee of the Month (January 2009)

Sarah C. Talamantes, Education Support Specialist, Student & Community Program Development was absent, so this award will be presented at the February Regular Board Meeting.

National Council for Marketing and Public Relations (NCMPR) Silver Medallion Award Winners

The National Council for Marketing and Public Relations (NCMPR), a community college association, bestows this award each year granting gold, silver and bronze Medallion awards. Dr. Claunch recognized Renata Serafin, Director of PR and Marketing at NVC and another staff member. This particular award was given for the media coverage that her team generated when the ACC was named one of the top ten degree producers by Community College Weekly. This is the 5th award from the NCMPR that this group has garnered.

W.E.B. DuBois Higher Education Award Winner

Chancellor Leslie congratulated Dr. Adena Williams Loston for the award bestowed upon her from the National Alliance of Black School Educators (NABSE). She was awarded the W.E.B. DuBois Higher Education Award during its annual conference.

Music CD Production by PAC Conjunto Program

A new music CD was produced and released by the student musicians of PAC's Conjunto program, the only one in the U.S. Dr. Guzman has agreed to donate part of the proceeds to the PAC's foundation to promote the pursuit of other scholarly programs.

Recognition for Education and Technology

Dr. Ana Guzman was recognized at the Link Inaugural Ball on January 20th for her role in Education and Technology.

Recognition for Executive Director of the San Antonio Education Partnership

Dr. Robert Zeigler recognized Gilberto Ramon for his work as Executive Director with this partnership. Mr. Ramon has announced his intent to retire. During his 12 year tenure with the partnership, the San Antonio Education Partnership has raised almost 4 million dollars for the ACC. Dr. Zeigler presented a plaque in appreciation for making a college education possible for thousands of students. Mr. Ramon accepted the plaque and stated how rewarding it has been to work making the dreams and aspirations of students and their parents a reality. He also stated that working with the ACC staff was as rewarding. He mentioned that without the board's help and the staff's help that it would not have been possible to overcome the problems and issues that he faced. He thanked the board for the opportunity and said he looked forward to working with them in the future.

Recognition for Elizabeth Cunningham, Student Success Team Leader, NVC

Dr. Jackie Claunch introduced Gary Walderman, Student Success Team Leader. She recognized Elizabeth Cunningham for her efforts to help navy enlistee, Brandon, through several deployments to

finish his associate's degree and to become an officer in the armed services. This officer sent a letter of appreciation and coins from his unit and his commander to Ms. Cunningham for her work in his behalf.

Recognition for Bravery during NLC Shooting Incident

Dr. Eric Reno gave a presentation for the courage and bravery shown by several individuals during the shooting of Northeast Lakeview College instructor Donald Devin Zimmerman on October 13, 2008. Stacy Williams, Staff Counselor, Tracy Mendoza, Dean of Libraries and Vanessa Lucio, the wife of the deceased instructor were individually recognized. Dr. Reno also recognized members of the campus Department of Public Safety (DPS) for their professionalism during the shooting incident. Two students, Joe Francis and Melissa Stewart who administered CPR at the scene were recognized for their bravery. Robert Vaughn, NLC library staff member, was also recognized for confiscating the weapon, calling 911 and directing students to safety during the incident.

Due to subject matter,

[This item was moved up on the agenda]

35. DISCUSSION AND POSSIBLE ACTION TO HONOR THE MEMORY OF MR. DONALD DEVIN ZIMMERMAN

On a motion by Trustee Casillas, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Alamo Community College District Board of Trustees approves the naming of Room 124 of the *Northeast Lakeview College's* Library/Learning Resource building in the memory of Donald Devin Zimmerman, to be titled the *Donald Devin Zimmerman Library Instruction Classroom.*"

Chair McClendon recognized arrival of District 3 Trustee, Anna Bustamante.

EXECUTIVE SESSION

Chair McClendon announced that the meeting would adjourn into Executive Session under the statutes providing for such Executive Session at 7:56 p.m.

RECONVENE OPEN MEETING

Chair McClendon reconvened the meeting into Open Session on January 22, 2009 at 9:01 p.m.

ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

On a motion by Trustee Rindfuss, seconded by Dr. Zárate, and by unanimous vote of the Board, the Board authorized ACCD Legal Counsel to pursue a settlement on the Martin Hope case.

On a motion by Trustee Rindfuss, seconded by Trustee Dr. Weiner and by unanimous vote of the Board, the Board authorized ACCD Legal Counsel to pursue a settlement on the Frank Moncada case.

On a motion by Trustee Rindfuss, seconded by Trustee Dr. Weiner and by unanimous vote of the Board, the Board authorized ACCD Legal Counsel to pursue a settlement on the Karl Anthony Hodson case.

1. Chairman's Report

There was no report, but chair McClendon did have a statement. "We, the Alamo Community College, are a family. And if you were here during the Ceremonial part of the program, you can see how much of a family we are. In a time of crisis we are able to come together and be supportive of each other. So thank you for doing what you do."

2. Chancellor's Report

Results of Environmental Safety Assessment and Environmental Field Investigation at PAC

Due to recent illnesses at PAC, AEHS Incorporated was hired to look at the subsurface contents of the land at Palo Alto College. Marcie Hart, an experienced environmental consultant conducted the Environmental Safety Assessment (ESA). Mr. Jeff Neathery, a professional geologist conducted the Environmental Field Investigation (EFI). The effort was under the overall direction of Mr. Ronald Bishop, a Registered Environmental Manager, Diplomate in Environmental Health, Certified Industrial Hygienist, Certified Safety Executive, licensed as an Asbestos Consultant, Lead Project Designer and Mold Assessment Consultant. The result of their work concludes as follows. "...no evidence exists to support a concern that there is the presence or likely presence of any hazardous substances or petroleum products on the site under conditions to indicate a release, a past release or a threat of a release into the structures on the property, into the ground, into the groundwater, or surface water. Nor, is there evidence to support concern that the college was built on a landfill or that a recognized environmental concern exists from surrounding activities." Dr. Guzman thanked the Chancellor for taking this concern seriously.

Update on the Verano project

The second report is the contract with the city as part of the Verano project. A&M had been provided a seed grant from developer Verano to initiate an 8 million dollar scholarship program. Due to the number of ACC students that would form the foundation for A&M to become an established new university, the A&M at San Antonio Foundation Board has now approved and agreed that 75% of these funds would be directed to ACC students. This was one of the stipulations that the board had included in the earlier discussions about moving forward on the Verano project. Chancellor Leslie thanked Dr. Maria Ferrier, Jane Macon, Dr. Madla and other members of the A&M-San Antonio Foundation Board who were instrumental in getting this approved. He also indicated that there would be a press conference in the next several days to announce the program. The Chancellor reminded those present of the Memorandum of Understanding (MOU) that will help the students, particularly those on the south side of San Antonio, who attend Palo Alto to go on to attend A&M-San Antonio.

Mobil Go Center

Lastly, the Chancellor pointed out the new Go Center. This was made possible by the Texas Pioneer Foundation, the Coordinating board and other sources. This new vehicle will, in effect, take the ACC to area schools and malls and other locations. Dr. Lina Silva, Vice Chancellor for Student Success, will be responsible for the use of this new recruitment/public relations tool. Dr. Silva stated that as soon as the computers and other necessary equipment are installed and operational on this vehicle that it will have a schedule and she will inform Chair McClendon of its scheduled locations.

Vehicle Theft Report

Trustee Zárate queried the Chancellor about the ACC monthly police report. Twenty-seven incidents of motor vehicle theft were reported. After clarification to confirm that these thefts were items left in the vehicles, Trustee Zárate mentioned that students from NVC were very concerned about the pervasion of the incidents as well as the students who routinely leave computers, MP3 players and other valuables exposed in their vehicle. Chancellor Leslie indicated that these thefts are somewhat pervasive among all the campuses and across the city. He indicated the Police Chief has developed strategies to educate students about how to prevent their vehicle from being targets. Foot and bike patrols routinely monitor parking lots.

3. PROGRAM HIGHLIGHTS: Northwest Vista College

Dr. Hodge introduced Debi Gaitan, NVC Director Academic, Career and Transfer Advising who presented "This Looks like a Great Game! Does Anyone Know the Score?" The presentation highlighted the importance of score-carding through 6 indicators (cycle time, throughput, satisfaction, quality, efficiency, cost) to evaluate processes that have been implemented to solve problems/issues within the NVC. Score-carding offers a way to gauge effectiveness or weaknesses of chosen solutions.

Ms. Gaitan also listed 5 processes that will be implemented in the future to further increase efficiency in the admissions/advising/registration system. Chairman McClendon indicated that he would like to implement these processes throughout the rest of the ACC colleges.

4. DISCUSSION AND POSSIBLE ACTION ON MEMBERSHIP IN THE COMMUNITY COLLEGE ASSOCIATION OF TEXAS TRUSTEES (CCATT) FOR THE ACC BOARD OF TRUSTEES

After correction of Full time Equivalent rate (FTE) to a lower rate by Trustee Zárate, Trustee Rindfuss moved, Trustee Casillas seconded and by unanimous vote of the board, the following minute order was adopted:

"The Board of Trustees hereby approves membership in the Community College Association of Texas Trustees (CCATT) for the Alamo Community College Board, with Trustee Roberto Zárate serving as the liaison."

Chairman McClendon recognized the role Trustee Zárate had in the genesis of this Association.

5. DISCUSSION AND POSSIBLE ACTION ON RETURN TO COLLEGE PROGRAM

On a motion by Trustee Casillas and seconded by Trustee Connor and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the 'Return to College' program that will assist former students who have not completed nor received any formal degree by waiving the students' remaining tuition (at the in-district rate) and mandatory fees with an immediate effective date per specific criteria to be developed by the Chancellor and affirmed by the Trustees."

6. DISCUSSION AND CONTRACT AWARD FOR BANNER IMPLEMENTATION PARTNER (RFQ NO. 09A-007)

On a motion by Trustee Casillas, seconded by Trustee Dr. Sprague, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the contract award for Banner Implementation Partner (RFQ No. 09A-007) to Smart Business Advisory and Consulting, LLC, submitting the best statement of qualifications as determined by the project evaluation committee with a negotiated fee not to exceed \$5,800,000 over a 27-month contract period."

7. DISCUSSION AND POSSIBLE ACTION ON SEALED PROPOSALS FOR CONSULTANT SERVICES FOR IMPLEMENTATION OF BALDRIGE MODEL (RFP NO. 09A-004).

On a motion by Trustee Zárate, seconded by Trustee Casillas, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the award for Consultant Services for implementation of Baldrige Model (RFP No. 09A-004) to Accelerated Improvement Mentoring (AIM),

Inc. of Grapevine, TX, submitting the best value proposal of \$123,000.00 (one year estimated cost) as determined by the project evaluation committee. The contract period is from January 23, 2009 through January 30, 2010, with the option to extend for three (3) additional one (1) year periods, if the services are satisfactory. The Board further authorizes the Administration to award to the next highest ranked vendor if for any reason the selected vendor fails to enter into a contract for this award within a reasonable time period."

8. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR SPECIALTY EQUIPMENT AND FURNITURE #2 FOR PERFORMING ARTS BUILDING (RE-BID) AT PALO ALTO COLLEGE (BID NO. 09A-057R).

On a motion by Trustee Zárate, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the awards for Specialty Equipment and Furniture #2 for Performing Arts Building at Palo Alto College (Bid No. 09A-057R) to the vendors shown below submitting the vest value bids:

Vendors	Items	Amount
Asel Art Supply Dallas, Texas	P-1, P-2, P-11, P-12	\$14,689.00
Blick Art Materials Galesburg, IL	P-7	\$ 2,407.14
Johnson Scientific Williamstown, NJ	P-4, P-5, P-6, P-8, P-9, P-10, P-14 P-15, P-16, P-17, P-18, P-19, P-20, P-21, P-22, P-23	<u>\$70,285.60</u>
GRAND TOTAL		\$87,381.74

The Board further authorizes the Administration to award to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into a contract for their portion of the project within a reasonable time period."

9. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR FURNITURE #4 FOR THE MULTI-PURPOSE BUILDING (RE-BID) AT ST. PHILIP'S COLLEGE (BID NO. 09A-060R)

On a motion by Trustee Zárate, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the awards for Furniture #4 for the Multi-Purpose Building at St. Philip's College (Bid No. 09A-060R) to the vendors shown below submitting the best value bids:

Vendors	Items	Amount
Corporate Source Ltd. Dallas, TX	AV-6, DC-1, DC-2, DC-3, DC-5, DC-6, WR-1, WR-4	\$143,428.00
Furniture by William Webb Carrollton, TX	DC-4, KS-1, O-4, O-5, T-37, P-7, WR-2, WR-3, WR-8	<u>\$ 24,880.91</u>

GRAND TOTAL

\$168,308.91

The Board further authorizes the Administration to award to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into a contract for their portion of the project within a reasonable time period."

10. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR MEDICAL EQUIPMENT AND FURNITURE #5 FOR THE MULTI-PURPOSE BUILDING (RE-BID) AT ST. PHILIP'S COLLEGE (BID NO. 09A-061R)

On a motion by Trustee Zárate, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the awards for Medical Equipment and Furniture #5 for the Multi-Purpose Building at St. Philip's College (Bid No. 09A-061R) to the vendors shown below submitting the best value bids:

Vendors	Items	Amount
The Baker Company Sanford, ME	L-102	\$ 6,302.50
Cardinal Health Yorba Linda, CA	M-135 & M-135A	\$108,012.10
Hill-Rom Company, Inc. Batesville, IN	M-122 & M-129	\$ 90,860.60
Products Unlimited, Inc. Justin, TX	L-121, L-126, M-113L, M-147, M-154, M-901B, M-908, M-917, S-101, TBD-2, X-110, WR-6, WR-7 & WR-5	<u>\$260,576.88</u>
GRAND TOTAL		\$465,752.08

The Board further authorizes the Administration to award to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into a contract for their portion of the project within a reasonable time period."

11. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR SPECIALIZED EQUIPMENT #2 FOR THE NURSING/ALLIED HEALTH BUILDING (RE-BID) AT SAN ANTONIO COLLEGE (BID NO. 09A-062R).

On a motion by Trustee Zárate, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the awards for Specialized Equipment #2 for the Nursing/Allied Health Building at San Antonio College (Bid No. 09A-062R) to the vendors shown below submitting the best value bids:

Vendors	Items	Amount
Bound Tree Medical Dublin OH	EMS33-EMS320, ME-31	\$ 788.86
DAC Medical Grapevine, TX	ME-14	\$ 14,972.50
Laerdal Medical Corp. Wappingers Fall, NY	EMS-01	\$ 5,510.36
Patterson Dental San Antonio, TX	DE-14	\$159,480.00
Products Unlimited, Inc. Justin, TX	E-14, DE-39, ME-30, NE-54, ECE-43 ME-16, ME-29, E-15, DE-38, NE-53, ECE-44, L-2, L-1	\$ 34,427.50
Texas Wilson San Antonio, TX	M-3	\$ 429.08
Workplace Resource San Antonio, TX	C-4, & CH-1	\$ 75,987.00
GRAND TOTAL		\$291,595.30

The Board further authorizes the Administration to award to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into a contract for their portion of the project within a reasonable time period."

12. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR AUTOMOTIVE TOOLS & TRAINING EQUIPMENT FOR THE DIESEL LAB BUILDING AT ST. PHILIP'S COLLEGE-SOUTHWEST CAMPUS (BID NO. 09A-064)

On a motion by Trustee Zárate, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the awards for Automotive Tools & Training Equipment for the Diesel Lab Building at St. Philip's College-Southwest Campus (Bid No. 09A-064) to the vendors shown below submitting the best value bids:

Vendors	Items	Amount
Alamo Iron Works San Antonio, TX	TL-41, TL-36, TL-35, TL-33, TL-32, TL-26, TL-19, TL-17, TL-16, TL-14, TL-13, TL-9, & TL-3	\$ 52,113.77
A-Tech Automotive Technology Walton, KY	EEL-4, EEL-1, EEL-3, & EEL-4	\$ 62,102.00
Bee Line Company Bettendorf, IA	TL-24, TL-23, TL-22, TL-21, TL-20, & TL-18	\$ 32,160.00
Gray Manufacturing Co., Inc. St. Joseph, MO	TL-7 & TL-6	\$ 8,361.00

Hampden Engineering Corp. East Longmeadow, MA	TL-40	\$ 21,585.00
Matco Tools Stow, OH	TL-38 & TL-37	\$ 3,532.35
Fluid Power Training Institute West Valley City, UT	HL-2 & HL-1	\$ 80,075.00
Mile-X Equipment, Inc. Coldwater, OH	TL-12, TL-11, TL-8, MTL-2, & EL-1	\$ 24,259.00
GRAND TOTAL		\$284,118.12

The Board further authorizes the Administration to award to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into a contract for their portion of the project within a reasonable time period."

13. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR ENGINES & TRANSMISSIONS FOR THE DIESEL LAB BUILDING AT ST. PHILIP'S COLLEGE-SOUTHWEST CAMPUS (BID NO. 09A-065)

On a motion by Trustee Zárate, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the awards for Engines & Transmissions for the Diesel Lab Building at St. Philip's College-Southwest Campus (Bid No. 09A-065) to the vendors shown below submitting the best value bids:

Vendors	Items	Amount
Cummins Southern Plains, LLC Arlington, TX	AT-1, AT-2, AT-3, & AT-4	\$ 95,000.00
Eaton Corporation Galesburg, MI	MTL-1	\$ 25,750.00
GRAND TOTAL		\$120,750.00

The Board further authorizes the Administration to award to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into a contract for their portion of the project within a reasonable time period."

14. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR USED VEHICLES & CONSTRUCTION EQUIPMENT FOR THE DIESEL LAB BUILDING AT ST. PHILIP'S COLLEGE-SOUTHWEST CAMPUS (BID NO. 09A-066)

On a motion by Trustee Zárata, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the awards for Used Vehicles & Construction Equipment for the Diesel Lab Building at St. Philip's College-Southwest Campus (Bid No. 09A-066) to the vendors shown below submitting the best value bids:

Vendors	Items	Amount
Holt Cat San Antonio, TX	CEL-2	\$ 65,307.00
Utility Trailer Sales SE TX, Inc. Converse, TX	TL-15	\$ 39,500.00
Volvo Construction Equipment & Services New Braunfels, TX	CEL-3	<u>\$ 14,500.00</u>
GRAND TOTAL		\$119,307.00

The Board further authorizes the Administration to award to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into a contract for their portion of the project within a reasonable time period."

15. DISCUSSION AND POSSIBLE ACTION ON APPROVAL AND RATIFICATION OF FY2008-09 BUDGET: BUDGET AMENDMENT NO. 4

On a motion by Trustee Beitzel, seconded by Trustee Zárata, and by unanimous vote of the Board, the following minute order was adopted:

"Based on the recommendation of the Audit, Budget and Finance Committee, the Board of Trustees hereby approves Budget Amendment No. 4 as presented."

16. DISCUSSION AND PRESENTATION OF THE CAPITAL IMPROVEMENT PROGRAM PROJECT AUDITS REPORT AND THE RELATED ACC MANAGEMENT RESPONSES ISSUED IN NOVEMBER 2008

This item was pulled from the agenda.

17. DISCUSSION AND PRESENTATION OF THE PAYROLL AND RELATED BUSINESS PROCESSES AUDIT REPORT AND THE RELATED ACC MANAGEMENT RESPONSES ISSUED IN NOVEMBER 2008

This item was pulled from the agenda.

18. DISCUSSION AND PRESENTATION ON ACC MANAGEMENT RESPONSES TO THE EXTERNAL AUDITORS' SAS 114 MANAGEMENT LETTER ISSUED FOR FISCAL YEAR 2008

This item was pulled from the agenda.

19. DISCUSSION AND POSSIBLE ACTION ON A FINAL PAYMENT FOR THE FISCAL YEAR 2008 EXTERNAL AUDIT

On a motion by Trustee Zárata , seconded by Trustee Connor, and by unanimous vote of the Board, the following minute order was adopted:

"Pursuant to the recommendation of the Chancellor, the Vice Chancellor for Finance and Administration, the District's Internal Auditor, and the Audit, Budget and Finance Committee, the Board of Trustees:

Approves a final payment of \$16,650 for the additional work required to complete the financial audit and related services for Alamo Community College's (ACC) fiscal year 2008 operations performed by Padgett, Stratemann and Co., L.L.P.; and Approves an increase in the Internal Audit Department's fiscal year 2009 operating budget for an equal amount."

20. DISCUSSION AND POSSIBLE ACTION ON ENGAGEMENT OF AN EXTERNAL AUDIT FIRM FOR FISCAL YEAR 2009

This item was pulled from the agenda.

21. DISCUSSION AND POSSIBLE ACTION ON THE DUTIES, EVALUATION, CONTRACT AND COMPENSATION OF THE DISTRICT DIRECTOR OF INTERNAL AUDIT

This item was pulled from the agenda.

22. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON AVIATION TECHNOLOGY FLIGHT TRAINING SPECIAL PROGRAM TUITION

On a motion by Trustee Zárata, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the special program tuition for the Aviation Technology Flight Training."

23. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON SEALED PROPOSALS FOR THE ANNUAL CONTRACT FOR AVIATION TECHNOLOGY FLIGHT TRAINING (RFP NO. 08A-164)

On a motion by Trustee Zárata, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the award for the Annual Contract for Aviation Technology Flight Training, (RFP No. 08A-164) to Sky Safety, Inc. of San Antonio, TX, submitting the best value proposal. The initial contract period is from January 21, 2009 through December 31, 2009 with the option to extend for three (3) additional one (1) year periods, if the services are satisfactory."

24. DISCUSSION AND POSSIBLE ACTION ON MONTHLY REPORT ON COOPERATIVE PURCHASES IN EXCESS OF \$50,000.00

On a motion by Trustee Casillas, seconded by Trustee Zárata, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees accepts the cooperative purchase report for the September/October/November 2008 reporting period."

25. DISCUSSION AND POSSIBLE ACTION ON PARTICIPATION IN TAX INCREMENT REINVESTMENT ZONE NO. 28 (THE VERANO TIRZ) AND INTERLOCAL AGREEMENT

On a motion by Trustee Connor, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves participation in Tax Increment Reinvestment Zone No. 28 (the Verano TIRZ) per the revised terms in Attachment A and further approves and authorizes the Chancellor or his designee to execute the attached participation interlocal agreement with the City of San Antonio and the Verano TIRZ Board of Directors."

26. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON THE 2009 MEMBERSHIP OF THE ACCD CIP CITIZENS' BOND OVERSIGHT COMMITTEE AND THE 2008 ANNUAL REPORT

On a motion by Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the 2009 membership of the 2005 ACCD Capital Improvement Program (CIP) and the Citizens' Bond Oversight Committee 2008 Annual Report."

27. DISCUSSION AND POSSIBLE ACTION ON IT CABLE INFRASTRUCTURE DESIGN ST. PHILIP'S COLLEGE ARCHITECTURE/ENGINEERING SERVICES (RFP NO. 08C-088) PFLUGER ASSOCIATES ARCHITECTS

On a motion by Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the fee negotiated with Pfluger Associates Architects in the amount of \$61,150 for Architect/Engineering Services for IT cable infrastructure design related to the Center for Health Professions/Learning Resource Center/Welcome Center at St. Philip's College and approves all allowed reimbursable costs."

28. DISCUSSION AND POSSIBLE ACTION ON CONSTRUCTION PROGRAM MANAGEMENT SERVICES ON AN INDEFINITE DELIVER INDEFINITE QUANTITY (IDIQ) BASIS DISTRICT-WIDE (RFP NO. 09C-046)

On a motion by Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees, based on proposals received November 20, 2008, hereby awards a contract to Broadus + Project Control JV, San Antonio, Texas; Jacobs Engineering Group Inc., Houston, Texas; and Parsons Commercial Technology Group Inc., San Antonio, Texas for Construction Program Management Services on an IDIQ Basis District Wide (RFP No. 09C-046). The term of these biennial contracts includes no guaranteed minimum. The contract fees for each service will be approved by the Chancellor or his designee."

29. DISCUSSION AND POSSIBLE ACTION ON ROOFING AND WATERPROOFING QUALITY ASSURANCE CONSTRUCTION MONITORING SERVICES FOR NORTHEAST LAKEVIEW COLLEGE (RFP NO. 07M-054) TERRACON CONSULTING ENGINEERS

On a motion by Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the fee negotiated with Terracon Consulting Engineers in the amount of \$59,804.00 for Roofing and Waterproofing Quality Assurance Construction Monitoring Services related to the Commons Student Center, Performing Arts Center, Fine Arts Building and Wellness Center at Northeast Lakeview College."

30. DISCUSSION AND POSSIBLE ACTION ON GUARANTEED MAXIMUM PRICE ST. PHILIP'S COLLEGE CAPITAL IMPROVEMENT PROGRAM CONSTRUCTION MANAGER-AT-RISK SKANSKA USA BUILDING, INC. (RFP NO. 06C-121) LRC, WELCOME CENTER AND SWC NEW DIESEL LAB IT PACKAGE

On a motion by Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with Skanska USA Building, Inc. in the amount of \$1,002,400 for IT cable installation and testing work at the Learning Resource Center and Welcome/Center for Health Professions at the St. Philip's college main campus and at the New Diesel Lab at the Southwest Campus."

31. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR THE TELECOMMUNICATIONS CABLING FOR PALMETTO FINE & PERFORMING ARTS CENTER, NORTHWEST VISTA COLLEGE (BID NO. 09C-062)

On a motion by Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby awards a contract for the Telecommunications Cabling for the Palmetto Fine and Performing Arts Center at Northwest Vista College to Eldridge Electric Company Inc. of San Antonio, Texas having submitted the lowest responsive and responsible bid of \$56,950.00. A 10% contingency of \$5,695.00 is also approved. It is further authorized that a contract be awarded to the next lowest responsive and responsible bidder, Major Inc., dba as Rx Technology of San Antonio, Texas in the amount of \$57,303.15 if for any reason the selected vendor fails to enter into a contract for this award within a reasonable period of time."

32. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR THE UTILITY UPGRADE FOR THE APPLIED TECHNOLOGY BUILDING, PALO ALTO COLLEGE (BID NO. 09C-063)

On a motion by Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby awards a contract for the Utility Upgrade of the Applied Technology Building at Palo Alto College to RAM II General Contractors, Inc. of San Antonio, Texas having submitted the lowest responsive and responsible bid of \$127,748.00. A 10% contingency of \$12,775.00 is also recommended. It is further recommended that a contract be awarded to the next lowest responsive and

responsible bidder, Garco Contracting, Inc. of San Antonio, Texas in the amount of \$148,000.00 if for any reason the selected vendor fails to enter into a contract for this award within a reasonable period of time."

33. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR THE CONSTRUCTION OF A STORAGE BUILDING AND ALLIED CONSTRUCTION SITE, ST. PHILIP'S COLLEGE (BID NO. 09C-064)

On a motion by Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby awards a contract for the Construction of a Storage Building and Allied Construction Site at St. Philip's College to MLP Ventures, Inc. of Von Ormy, Texas having submitted the lowest responsive and responsible bid of \$230,198.00. A 10 % contingency of \$23,020.00 is also recommended. It is further recommended that a contract be awarded to the next lowest responsive and responsible bidder, R.L. Rohde of San Antonio, Texas in the amount of \$243,153.00 if for any reason the selected vendor fails to enter into a contract for this award within a reasonable period of time."

34. DISCUSSION AND POSSIBLE ACTION ON NORTHWEST VISTA COLLEGE CAPITAL IMPROVEMENT PROGRAM CONSTRUCTION MANAGER AT RISK BARTLETT COCKE L.P. (RFP NO. 06C-121) COST SAVINGS FOR GMP 1 AND 3

A motion was made to pull this from the agenda. Trustee Zárate suggested that due to the significant cost savings possible with this item that the decision to pull it needed to be rethought. After some clarification, Trustee Zárate motioned and Trustee Dr. Sprague seconded, and with 1 abstention the following minute order was adopted:

"The Board of Trustees hereby approves the cost savings in the amount of \$2,150,000 for Guaranteed Maximum Price (GMP) Nos. 1 and 3 and authorizes the Chancellor or his designee to execute documents necessary to acknowledge and reaply the cost savings."

Chancellor McClendon agreed to follow up with the media about this cost savings.

35. DISCUSSION AND POSSIBLE ACTION TO HONOR THE MEMORY OF MR. DONALD DEVIN ZIMMERMAN

This item moved up to Recognitions Section.

36. DISCUSSION AND POSSIBLE ACTION ON EMPLOYMENT OF ADMINISTRATORS

On a motion by Trustee Casillas, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the recommendation of job classification title change for the following:

- District Director of Information Technology Services – DIST
- Dean of P-16 Initiatives
- Dean of Instructional and Extended Services
- Dean of Professional & Technical Education – San Antonio College"

37. DISCUSSION AND POSSIBLE ACTION ON FULL TIME, ADJUNCT & CONTINUING EDUCATION FACULTY

On a motion by Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"Selection for 2008-2009 academic year as submitted by the Presidents of the Alamo Community College District and shown on the attached list(s) is hereby approved."

"The appointment of Adjunct and Continuing Education faculty as submitted by the College Presidents and shown on List No. 4 for the 2008-2009 year is hereby approved. Further Board action will not be required for these persons to teach in the indicated disciplines. Employment of adjunct and continuing education faculty is contingent upon the instructional needs of the college."

38. DISCUSSION AND POSSIBLE ACTION ON REVISION OF LOCAL POLICY BBH – BOARD MEMBERS: CONVENTIONS, CONFERENCES, AND WORKSHOPS

On a motion by Trustee Beitzel, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"Revised local policy BBH – Board Members: Conventions, Conferences, and Workshops (Attachment 1) is adopted as presented."

39. DISCUSSION AND POSSIBLE ACTION ON REVISION OF LOCAL POLICY AD – EDUCATIONAL ROLE AND MISSION, PURPOSE, AND RESPONSIBILITY; AND DELETION OF LOCAL POLICY AE – COLLEGE DISTRICT GOALS AND OBJECTIVES

On a motion by Trustee Beitzel, seconded by Trustee Dr. Sprague, and by unanimous vote of the Board, the following minute order was adopted:

"Revised local policy AD – Educational Role and Mission, Purpose, and Responsibility (Attachment 1) is adopted as presented; and local policy AE – College District Goals and Objectives (Attachment 3) is deleted."

40. DISCUSSION AND POSSIBLE ACTION ON REVISION OF LOCAL POLICY CC – ANNUAL OPERATING BUDGET

On a motion by Trustee Beitzel, seconded by Trustee Dr. Sprague, and by unanimous vote of the Board, the following minute order was adopted:

"Revised local policy CC – Annual Operating Budget (Attachment 1) is adopted as presented."

41. DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF TASB LEGAL UPDATE 23

On a motion by Trustee Beitzel, seconded by Trustee Dr. Sprague, and by unanimous vote of the Board, the following minute order was adopted:

"TASB Legal Update 23 (Attachment 1) is accepted for the ACCD policy manual. This legal update supersedes all previous legal updates."

42. APPROVAL OF THE CONSENT AGENDA OF THE REGULAR BOARD MEETING ON JANUARY 22, 2009

On a motion by Trustee Casillas seconded by Trustee Dr. Sprague, and by unanimous vote of the Board, the following minute order was adopted:

"The Consent Agenda for the Regular Board Meeting of the Alamo Community College District Board of trustees held on January 22, 2009 is hereby approved which includes 43, 44, 45, 46 & 47."

43. GRANT AND CONTRACT DEPARTMENT REPORT

"The Alamo Community College District Board of Trustees hereby accepts this report on the grants and contracts (public) made to the Alamo Community College District as of September 1, 2008 through December 31, 2008."

44. DISCUSSION AND POSSIBLE ACTION ON APPROVAL AND RATIFICATION OF BUDGET TRANSFER REPORT THROUGH NOVEMBER 30, 2008

"The Budget transfers as they appear on the Budget Transfer Report are hereby accepted as presented."

45. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF FINANCIAL REPORTS THROUGH NOVEMBER 30, 2008

"The financial reports are hereby accepted as presented."

46. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF CONSTRUCTION REPORTS THROUGH NOVEMBER 30, 2008

"The construction reports are hereby accepted as presented."

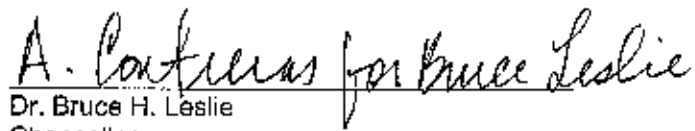
47. GIFT RECEIPT REPORT

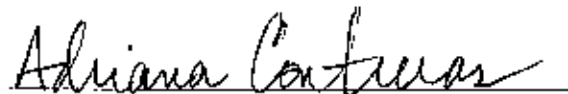
"The Alamo Community College District Board of Trustees hereby accepts this report on the private gifts and grants made to the Alamo Community College District and the Alamo Community College District Foundation, Inc. as of NOVEMBER 11, 2008 through DECEMBER 15, 2008."

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:36 p.m.

Approved for submission to the Board:


Dr. Bruce H. Leslie
Chancellor


Prepared by: Dr. Adriana Contreras,
Executive Assistant to the Chancellor