

**Minutes**  
**Alamo Community College District**  
**Regular Board Meeting**  
**George E. Killen Community Education & Service Center**  
**201 W. Sheridan**  
**San Antonio, Texas**  
**February 25, 2009**

**CALL TO ORDER AND ROLL CALL**

Chair Denver McClendon called the meeting to order at 6:21 p.m. and announced that a quorum of board members was present.

The following trustees were present:

District 1	Dr. Bernard K. Weiner
District 2	Denver McClendon, Chair
District 3	Anna U. Bustamante, Asst. Secretary
District 4	Marcelo S. Casillas, Secretary
District 5	Roberto Zárate
District 6	Dr. Gene Sprague
District 7	Charles J. Conner
District 8	Gary Beitzel, Vice Chairman
District 9	James Rindfuss

Presiding Administrator: Dr. Bruce H. Leslie

**CERTIFICATION AND POSTING OF NOTICE**

Chair McClendon announced that the notice of the Regular Board Meeting had been duly posted at the District Office Building (Houston St.), Northeast Lakeview College, Northwest Vista College, San Antonio College, St. Philip's College and at Southwest Campus, Palo Alto College, and the ACCD George E. Killen Community Education & Service Center fulfilling the requirement of the statutes as set forth.

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**INVOCATION**

The invocation was given by Diana Lerma, Reading Instructor, PAC

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**CITIZENS TO BE HEARD**

St. Phillip's College student Joyce A. McCullen related to the Board the difficulty she had when she attempted to register in January '09. She also reported that the ACC is requiring that she use ACC vendors to provide mandatory health and screening services that she can get elsewhere less expensively.

**MEMORIALS**

Chancellor Leslie announced the loss of these ACC employees:

**January 2009**

Lou Ann Cook, Professor, Nursing Education, SAC  
 Norman M. Taylor, Sergeant, Public Safety, District  
 Donnie L. Harper, Shift Housekeeping Foreman, Facilities, District (SPC)

**February 2009**

Erasmus Trejo, Building Attendant, Facilities, PAC  
 Jessie H. Cox, Professor, Foreign Language, SAC  
 Linda Cooke, Asst. Dir. Of Records, Admissions & Records, PAC  
 Serena Monita, Secretary, Kinesiology, PAC

Dr. Ana Guzman expressed special sympathy for the deaths of the two relatively young employees, Ms. Cooke and Ms. Monita. A moment of silence was observed for the deceased. Trustee Dr. Sprague also asked for support and prayers for Sherry Marton, SAC faculty member who is in the hospital in critical condition.

**CEREMONIALS****8<sup>th</sup> Annual Small, Minority, Women & Veteran Owned Business Enterprise (SMWVBE) Conference- Dec 10, 2008**

John Strybos, Associate Vice-Chancellor of Facilities, awarded plaques to the following Conference Committee members and partners that helped with the 8<sup>th</sup> Annual Conference of the Small, Minority, Women & Veteran Owned Business Enterprise (SMWVBE) Program hosted by Bexar County and the City of San Antonio:

Bexar County SMWBE Enterprise Program	City of San Antonio, Economic Development Dept.	Dan Barrett, Chair, Bexar County	Ms. Gloria Merrell, Chair, City of San Antonio	San Antonio Water System	Crystal Communications
Alpha Quadrant	UTSA Small Business Development Center	University Health System	Benson Design Associates	Alamo Workforce Solutions	The Trade Group, LLC
Small Business Administration	Plantoe Roe Financial	VIA Metropolitan Transit	Office of Congressman Charles A. Gonzales	McCall & Associates	Randolph AFB, Small Business
Quality Services	Texas Statewide HUB Program/Office of the Texas Comptroller	Freeman Coliseum – Logistics	DSS Services	Edwards Aquifer Authority	ACC Employees: Karen Gottfried, David Gonzales, Allonia Nathaniel, Lacy Hampton

**RECOGNITION OF SPECIAL GUESTS, FACULTY AND STAFF****NVC Federal and State Government Class**

Chair McClendon recognized the students of Professors Robert Marbut and Bobby Martinez who were present as part of a class assignment.

**Student of the Month (February 2009) Scholarship Courtesy La Prensa Foundation**

Dr. Robert Zeigler introduced Student of the Month for February 2009, Cynthia A. Salazar. She is enrolled in the Business Administration program at San Antonio College. She maintains a cumulative GPA of 3.395. She is a help to other students, both as a motivator and as a tutor, especially to those for whom English is a second language. She juggles three children and a spouse, a job, several volunteer efforts as well as her education. She thanked her family for all of their support and enumerated the effect her experiences as a student has had on the aspirations of her children. She thanked Tino and Emilia Duran at La Prensa.

**District-Wide Employee of the Month (January 2009)**

Dr. Federico Zaragoza introduced Sarah C. Talamantes, Education Support Specialist, Student & Community Program Development, SCEC/CTC. He noted her diligent work and ability as a liaison with Harlandale ISD and Brooks City Base. Ms. Talamantes thanked her supervisor and her counterparts at Brooks City Base and the Harlandale Independent School District.

**District-Wide Employee of the Month (February 2009)**

Dr. Ana Guzman introduced Barbara "Bonnie" Thompson, Senior Secretary, Biology Department, PAC. She noted Ms. Thompson's longevity at PAC and her leadership in the department. Ms. Thompson will be retiring imminently and thanked the ACC for this second award. She said she felt blessed to have been able to work with so many wonderful people.

**Emeritus Status Colby Glass, PAC**

Dr. Guzman also awarded Mr. Colby Glass the title of Professor Emeritus. Mr. Glass retired from the Library & Information Studies Department, PAC. Professor Emeritus Glass thanked the Board and said it had been an honor to work with the ACC and especially the people of PAC, who gave him much support.

[In view of the award to Professor Emeritus Glass, Item 36 was moved up in the Agenda]

**36. DISCUSSION AND POSSIBLE ACTION ON GRANTING OF TITLE OF EMERITUS STATUS, PALO ALTO COLLEGE**

On a motion from Trustee Zárate, seconded by Trustee Casillas, and by unanimous vote of the Board, the following minute order was adopted:

"Be it resolved that the Board of Trustees of the Alamo Community College District, with recognition and appreciation for 18 years of dedicated service at Palo Alto College and with the recommendation of the faculty and Administration of Palo Alto College and the Chancellor of the District, name Colby Glass as Professor Emeritus, Library and Information Studies Department, of Palo Alto College."

### EXECUTIVE SESSION

Chair McClendon announced that the meeting would adjourn into Executive Session under the statutes providing for such Executive Session at 6:51 p.m.

### RECONVENE OPEN MEETING

Chair McClendon reconvened the meeting into Open Session on January 22, 2009 at 7:36 p.m.

#### 1. DISCUSSION AND POSSIBLE ACTION ON REGULAR BOARD MEETING ON DECEMBER 9, 2008

On a motion from Trustee Conner, seconded by Trustee Zárate, with unanimous vote of the Board, the following minute order was adopted:

"The minutes of the Regular Board Meeting of the Board of Trustees of the Alamo Community College District held on December 9, 2008 are hereby approved."

#### 2. DISCUSSION AND POSSIBLE ACTION ON REGULAR BOARD MEETING ON JANUARY 22, 2009

On a motion from Trustee Conner, seconded by Trustee Zárate, and with one abstention, the following minute order was adopted:

"The minutes of the Regular Board Meeting of the Board of Trustees of the Alamo Community College District held on January 22, 2009 are hereby approved."

#### 3. DISCUSSION AND POSSIBLE ACTION ON SPECIAL BOARD MEETING ON DECEMBER 16, 2008

On a motion from Trustee Conner, seconded by Trustee Zárate, and with Trustee Weiner abstaining, the following minute order was adopted:

"The minutes of the Special Board Meeting of the Board of Trustees of the Alamo Community College District held on December 16, 2008 are hereby approved."

#### 4. CHAIRMAN'S REPORT

##### State Trustees Organization

Chair McClendon deferred to Trustee Zárate to provide a progress report on this Organization. Trustee Zárate reported that a bank account had been established and he was currently soliciting for a management firm to handle the funds. He reported that dues were coming in. His main message to the legislative caucuses are the role community colleges play in providing economic stability in their districts and in retooling America in the current economic downturn.

#### 5. CHANCELLOR'S REPORT

##### American Language and Culture Institute

Mark Hagen, Coordinator of International Programs, District and member of the Camino Real District Export Council, reported on the intensive English as a Second Language (ESL) program that he coordinated for the U.S. Department of Commerce on behalf of 80 high school students from Sendai, Japan. This collaboration with SAC, SPC and the District began last year. Students spent mornings in intensive English classes and afternoons were spent in practicum at various sites. The students have since graduated and feedback from the

students and Japanese administration has been very positive. Mr. Hagen credits this with having a successful pool of arduously vetted host families in the ACC district. Plans are being made to compete for the program again this year. An exchange program has been proposed. Mr. Hagen thanked all those involved in this program.

### **Return to College Program**

Dr. Lina Silva presented highlights of the "Make a Comeback- Free Tuition for Former Students" program. The program will begin with the Spring Flex II classes. There will be a mail-out to those students who have enrolled in the last 8 years and may qualify for the program. There was clarification of the situation where a student has exceeded the maximum number of cumulative semester hours to qualify for financial aid. Chancellor Leslie explained that all financial aid would need to be exhausted before the free tuition assistance is applied.

Chair McClendon requested that discussion and possible action on the new Ethics Handbook be added to the Agenda for the next Board meeting.

### **6. PRESENTATION OF FY 2009-10 OPERATING BUDGET REVENUES**

Jim McLaughlin provided an overview of Formula and Non-Formula revenues for this year and next year. Largest percentage loss of Formula Revenue was in investment income. The estimated actual Formula Revenue Budget for FY 09 is 250.1 million while the approved Formula Revenue Budget was 257.8 million. This does not include the 14.6 million that was taken from the fund balance. He also reviewed briefly FY10 Budget assumptions and factors.

### **7. DISCUSSION AND POSSIBLE ACTION ON RESPONDING TO A POTENTIAL 2.5% REDUCTION IN STATE AID**

Chancellor Leslie introduced this motion stating that at the last meeting of the Texas Association of Community Colleges (TACC), a letter from the Texas Speaker of the House and Lieutenant Governor was circulated to the effect that each state agency needed to submit a proposal reducing state funding in their agency by 2.5%. In the case of the ACC, this would amount to about \$1.7M. Chair McClendon indicated that the Board would need to approve the proposal before the State decided on its implementation. Trustee Zárate suggested that the amount of savings already obtained through the recent streamlining and increased efficiency efforts directly related to this State instruction funding could be documented and submitted to comply with this request. As a separate issue Chancellor Leslie reminded the Board that the state proportionality issue was still unresolved and might further affect the amount involved. Trustee Rindfuss noted that 85% of this funding was for employees and the administration needed to make clear to the State the effect in terms of job loss this would have.

On a motion from Trustee Weiner, seconded by Trustee Casillas, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees grants approval for the administration to proceed in developing a response to the Texas State Budget Office, regarding a potential 2.5% reduction in State aid."

**8. PROGRAM HIGHLIGHTS "THE ROAD TO TRANSFORMATION: A SNAPSHOT OF TEACHER EDUCATION AT PALO ALTO COLLEGE"**

Dr. Guzman, Teresa Garfield, Chair, and Professor of Education, Behavioral Sciences & Humanities, PAC and Amie DeLeon, Assistant Professor, Teacher Education and Interdisciplinary Studies, PAC presented information about the Teacher Assistant program. Due to this cohort and a prescriptive degree plan the rate of graduation was 51% and retention rate was 80%. In addition, a new Associates of Arts in Teaching degree plan was established to provide not only a seamless transition to a 4 year university but also to provide field experience before reaching university.

**9. PRESENTATION ON THE ACADEMIC PROGRAM REVIEW AND STRATEGIC DIRECTIONS**

This item was presented in committee. No action needed.

**10. DISCUSSION AND POSSIBLE ACTION ON THE APPROVAL OF THE FIRST ALAMO COMMUNITY COLLEGE DISTRICT CROSS-COLLEGE COMMON CORE CURRICULA**

On a motion from Trustee Bustamante, seconded by Trustee Rindfuss, and by unanimous vote of the Board, the following minute order was adopted:

"The Board hereby recommends to the approval of the first Alamo Community Colleges' Common Core Curricula (attached) for submission to and acceptance by the Texas Higher Education Coordinating Board (THECB). The new common core curricula requires a revision of the existing approved core curricula at each college in order to adopt a single district-wide common core curricula. The changes in the core would become effective beginning with the Fall 2009 term."

**11. DISCUSSION AND POSSIBLE ACTION ON DEVELOPING A PLAN TO ESTABLISH THE ALAMO UNIVERSITY CENTER/MULTI-INSTITUTIONAL TEACHING CENTER (MITC)**

On a motion from Trustee Bustamante, seconded by Trustee Rindfuss, and by unanimous vote of the Board, the following minute order was adopted:

"The Board authorizes the Chancellor or his designee to develop a plan to establish a Multi-Institutional Teaching Center (MITC), hereafter referred to as the Alamo University Center to be located at 8300 Pat Booker Rd., Live Oak, Texas 78233."

**12. DISCUSSION AND POSSIBLE ACTION ON ASSOCIATE OF APPLIED SCIENCE DEGREE IN DIGITAL VIDEO & CINEMA PRODUCTION & CERTIFICATE IN DIGITAL VIDEO CINEMA PRODUCTION**

On a motion from Trustee Bustamante, seconded by Trustee Rindfuss, and by unanimous vote of the Board, the following minute order was adopted:

"The Board authorizes the President of Northwest Vista College or her designee to submit a new program application for an Associate of Applied Science Degree in Digital Video & Cinema Production and a Certificate in Digital Video & Cinema Production to the Texas Higher Education Coordinating Board (THECB)."

**13. DISCUSSION AND POSSIBLE ACTION ON THE LVN HEALTH PROFESSIONS CAREER PATHWAYS PROGRAM BETWEEN THE ALAMO COMMUNITY COLLEGES, SAN ANTONIO INDEPENDENT SCHOOL DISTRICT, FLORESVILLE INDEPENDENT SCHOOL DISTRICT, AND ALAMO ACADEMIES INC.**

On a motion from Trustee Bustamante, seconded by Trustee Rindfuss, and by unanimous vote of the Board, the following minute order was adopted:

"The Board authorization the Chancellor or his designee to negotiate an agreement with the San Antonio Independent School District, Floresville Independent School District, and Alamo Academies Inc. to establish the LVN Health Professions Academy at St. Philip's College."

**14. DISCUSSION AND POSSIBLE ACTION ON THE CREATION OF A FUNERAL ESTABLISHMENT AT SAN ANTONIO COLLEGE**

On a motion from Trustee Bustamante, seconded by Trustee Rindfuss, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the creation and operation of a funeral establishment at San Antonio College, contingent upon the successful amending of Section 651.351 of the Occupations Code of the State of Texas, currently being considered in the regular session (81R-2009) of the Texas Legislature."

**15. DISCUSSION AND PRESENTATION OF THE CAPITAL IMPROVEMENT PROGRAM PROJECT AUDITS REPORT AND THE RELATED ACC MANAGEMENT RESPONSES ISSUED IN NOVEMBER 2008**

This item was presented in committee. No action needed.

**16. DISCUSSION AND PRESENTATION OF THE PAYROLL AND RELATED BUSINESS PROCESSES AUDIT REPORT AND THE RELATED ACC MANAGEMENT RESPONSES ISSUED IN NOVEMBER 2008**

This item was presented in committee. No action needed.

**17. DISCUSSION AND POSSIBLE ACTION ON ENGAGEMENT OF EXTERNAL AUDITORS FOR FISCAL YEAR 2009**

Trustee Zárate wondered at the increasing cost of retaining this firm in view of the fact that Padgett, Stratemann & Co., LLP should by now be very familiar with the accounting practices of the ACC. Santos Fraga with Padgett, Stratemann was on hand to explain that he was working toward this goal.

On a motion from Trustee Conner, seconded by Trustee Rindfuss, and by unanimous vote of the Board, the following minute order was adopted:

"Pursuant to the recommendations of the Audit, Budget and Finance Committee, the Chancellor, the Vice Chancellor for Finance & Administration, and the District's Internal Auditor, the Board of Trustees approves the following:

Engaging the firms of Padgett, Stratemann & Co., L.L.P. to perform audit and related services for Alamo Community Colleges (ACC) fiscal year 2009 operations; and

Authorizing the Chancellor to execute a detailed engagement letter, for an amount not to exceed \$163,455, inclusive of expenses, to perform audit services related to ACC's 2009 financial statements; and

Authorizing the Chancellor to execute a detailed engagement letter, for an amount not to exceed \$26,570, inclusive of expenses, to perform audit services related to 2009 financial statements to be prepared for Northeast Lakeview College's candidacy application for the Southern Association of Colleges and Schools; and

Authorizing the Chancellor to execute up to three detailed engagement letters, in an amount not to exceed \$5,510 each, inclusive of expenses, for audit and/or review services requested by ACC for issuing debt/bonds through March 2010; and

Increasing the Internal Audit Department's fiscal year 2009 operating budget of \$25,000 to fund Padgett, Stratemann & Co., L.L.P.'s audit and related services."

#### **18. DISCUSSION AND POSSIBLE ACTION ON THE DUTIES, EVALUATION, CONTRACT AND COMPENSATION OF THE DISTRICT DIRECTOR OF INTERNAL AUDIT**

On a motion from Trustee Casillas, seconded by Trustee Dr. Weiner, and by unanimous vote of the Board, the following minute order was adopted:

"Pursuant to the Audit Committee Charter approved by the Board on June 20, 2006, the Audit, Budget and Finance Committee has reviewed the effectiveness of the internal audit function, and its Director, and recommends the continued appointment of the District Director of Internal Audit.

Therefore, the Board of Trustees hereby authorizes that a new contract be prepared that extends the current appointment of Patricia M. Major as the District Director of Internal Audit through August 31, 2010."

#### **19. DISCUSSION AND POSSIBLE ACTION ON APPROVAL AND RATIFICATION OF FY 2008-09 BUDGET: BUDGET AMENDMENT NO.5**

On a motion from Trustee Zárate, seconded by Trustee Dr. Weiner, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees, hereby approves the Budget Amendment No. 5 as presented."

**20. DISCUSSION AND POSSIBLE ACTION ON THE SELECTION OF A FEDERAL LEGISLATION CONSULTING FIRM**

On a motion from Trustee Conner, seconded by Trustee Weiner, and with Trustee Zárate opposed, the following minute order was adopted:

"The Board of Trustees hereby approves the renewal of dBoykins Consulting for federal legislative services at a fee of \$5,000 a month from March 2009-August 2009."

Trustee Zárate stated that since stimulus spending programs were mostly administered through the state ACC needed to devote resources there, not at the federal level. However, Chancellor Leslie indicated that he had received calls from officials at the federal level about stimulus monies totaling about \$600,000 for 3 different programs as a result of communicating with dBoykins. He also reported that the stimulus spending program has undesignated funds that must be obtained competitively and this firm could help with that as well. The Board was reminded that dBoykins had kept them informed of federal legislative items even before this selection had been undertaken.

**21. DISCUSSION AND POSSIBLE ACTION ON MONTHLY REPORT ON COOPERATIVE PURCHASES IN EXCESS OF \$50,000**

On a motion from Trustee Dr. Weiner, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees accepts the Cooperative Purchase Report for the December 2008 reporting period."

**22. DISCUSSION AND POSSIBLE ACTION TO NAME FUNCTIONAL/MULTIPURPOSE (LRC, ONE-STOP, AND CENTER FOR HEALTH PROFESSIONS) FACILITY AT ST. PHILIP'S COLLEGE**

On a motion from Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"Upon recommendation from the Chancellor, the Board of Trustees approves the recommendation to transfer the name of the "*Frank Bryant, Jr. Human Patient Simulation Center*" from the Science Building to the new functional facility located in the new building designed for programs in health sciences at St. Philip's College."

Trustee Dr. Weiner recognized the work and community involvement of the late Dr. Frank Bryant, Jr. as a real asset to the community.

**23. DISCUSSION AND POSSIBLE ACTION ON NEGOTIATING THE PURCHASE OF TWO REPLACEMENT HVAC CHILLERS FOR ST. PHILIP'S COLLEGE**

On a motion from Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby authorize the Chancellor or his designee to negotiate, using a Cooperative Purchase Agreement (TXMAS), the purchase of two replacement HVAC chillers offering the best value for St. Philip's College in an amount not to exceed \$500,000."

**24. DISCUSSION AND POSSIBLE ACTION ON PARTICIPATION IN TAX INCREMENT REINVESTMENT ZONE NO. 28 (THE VERANO TIRZ), INCLUDING APPOINTMENT OF A BOARD REPRESENTATIVE**

On a motion from Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby appoints Anna U. Bustamante as the District's representative on the Verano TIRZ No. 28 Board."

**25. DISCUSSION AND POSSIBLE ACTION ON FEES FOR CIP CONSTRUCTION PROGRAM MANAGEMENT SERVICES YEAR 4 (RFP NO. 06C-046) BROADDUS + PROJECT CONTROL, LLC**

On a motion from Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby authorizes the execution of an option to extend the contract for one year and approves the fee negotiated with Broaddus + Project Control, LLC in the amount of \$2,294,140 for Construction Program Management services for the \$450,000,000 General Obligation Bond Projects at Northwest Vista College, Northeast Lakeview College, part of San Antonio College and the First Responders Academy for the period of March 1, 2009 through February 28, 2010 and approves all allowed reimbursable costs per RFP No. 06C-046. The contract fees for subsequent years of the contract will be submitted to the Board of Trustees at a later date."

**26. DISCUSSION AND POSSIBLE ACTION ON FEES FOR CIP CONSTRUCTION PROGRAM MANAGEMENT SERVICES YEAR 4 (RFP NO. 06C-046) PARSONS COMMERCIAL TECHNOLOGY GROUP, INC.**

On a motion from Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted as revised:

"The Board of Trustees hereby authorizes the execution of an option to extend the contract for one year and approves the fee negotiated with Parsons Commercial Technology Group, Inc., in the amount of \$458,151 for Construction Program Management services for the \$450,000,000 General Obligation Bond Projects at most of San Antonio College, Palo Alto College, St. Philip's College and Houston Street for the period of March 1, 2009 through February 28, 2010 and approves all allowed reimbursable costs per RFP No. 06C-046. The contract fees for subsequent years of the contract will be submitted to the Board of trustees at a later date."

**27. DISCUSSION AND POSSIBLE ACTION ON FEES FOR CONSTRUCTION PROGRAM MANAGEMENT SERVICES ON AN INDEFINITE DELIVERY INDEFINITE QUANTITY (IDIQ) BASIS DISTRICT-WIDE (RFP NO. 08C-046) BROADDUS + PROJECT CONTROL LLC**

On a motion from Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the fee negotiated with Broaddus + Project Control, LLC, in the amount of \$1,064,700 for Construction Program Management Services on an IDIQ basis district-wide for the period of March 1, 2009 through February 28, 2010. The contract fees for subsequent years of the contract will be submitted to the Board of Trustees at a later date."

**28. DISCUSSION AND POSSIBLE ACTION ON FEES FOR CONSTRUCTION PROGRAM MANAGEMENT SERVICES ON AN INDEFINITE DELIVERY INDEFINITE QUANTITY (IDIQ) BASIS DISTRICT-WIDE (RFP NO. 09C-046) PARSONS COMMERCIAL TECHNOLOGY GROUP, INC**

On a motion from Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted as revised:

"The Board of Trustees hereby approves the fee negotiated with Parsons Commercial Technology Group Inc., in the amount of \$2,675,747 for Construction Program Management Services on an IDIQ basis district wide for the period of March 1, 2009 through February 28, 2010. The contract fees for subsequent years of the contract will be submitted to the Board of Trustees at a later date."

**29. DISCUSSION AND POSSIBLE ACTION ON PALO ALTO COLLEGE CAPITAL IMPROVEMENT PROGRAM CONSTRUCTION MANAGER AT RISK SPAW GLASS CONSTRUCTION (RFP NO. 06C-121) COST SAVINGS**

On a motion from Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the cost savings in the amount of \$488,588 and authorizes for the Chancellor or his designee to execute documents necessary to acknowledge and reapply the cost savings toward completion of the remaining projects at Palo Alto College."

**30. DISCUSSION AND POSSIBLE ACTION ON SAN ANTONIO COLLEGE CAPITAL IMPROVEMENT PROGRAM CONSTRUCTION MANAGER AT RISK VAUGHN CONSTRUCTION (RFP NO. 06C-121) COST SAVINGS**

On a motion from Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the cost savings in the amount of \$2,713,780 and authorization for the Chancellor or his designee to execute documents necessary to acknowledge and reapply the cost savings toward completion of the remaining projects at San Antonio College."

**31. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR THE MOTOR POOL PARKING LOT EXPANSION, SAN ANTONIO COLLEGE (BID NO. 09C-058)**

On a motion from Trustee Dr. Sprague, seconded by Trustee Casillas, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves an award of a contract for the Motor Pool Parking Lot Expansion at San Antonio College to Myers Concrete Construction, LP of Wimberley, Texas having submitted the lowest responsive and responsible bid of \$147,300. A 10% contingency of \$14,730 is also approved. It is further authorized that a contract be awarded to the next lowest responsive and responsible bidder, Alamo City Constructors of San Antonio, Texas in the amount of \$149,950.00 if for any reason the selected vendor fails to enter into a contract for this award within a reasonable period of time."

**32. DISCUSSION AND POSSIBLE ACTION ON BUILDING 3020 RENOVATION AT SOUTHWEST CAMPUS ARCHITECTURE/ENGINEERING SERVICES (RFP NO. 08C-088) WEST EAST DESIGN GROUP, LLC**

On a motion from Trustee Dr. Sprague, seconded by Trustee Weiner, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the fee negotiated with WestEast Design Group, LLC in the amount of \$1,165,869 for Architect/Engineering Services for the Building 3020 renovation at St. Philip's College Southwest Campus and approves all allowed reimbursable costs."

**33. DISCUSSION AND POSSIBLE ACTION ON GUARANTEED MAXIMUM PRICE ST. PHILIP'S COLLEGE CAPITAL IMPROVEMENT PROGRAM CONSTRUCTION MANAGER-AT-RISK SKANSKA USA BUILDING, INC. (RFP NO. 06C-121) SWC CENTER OF EXCELLENCE/BLDG 3020 RENOVATION**

On a motion from Trustee Dr. Sprague, seconded by Trustee Dr. Weiner, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with Skanska USA Building, Inc. in the amount of \$10,200,000 for phase 1 renovation of Building 3020 at the St. Philip's College Southwest Campus."

**34. DISCUSSION AND POSSIBLE ACTION ON LEAD BASED PAINT ABATEMENT FOR THE MACHINE TECHNOLOGY LAB IN BUILDING 3020 AT ST. PHILIP'S COLLEGE-SOUTHWEST CAMPUS (RFP NO. 07M-050)**

On a motion from Trustee Dr. Sprague, seconded by Trustee Dr. Weiner, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the award of Purchase orders (Contract # 07M-050) to Bexar Environmental Inc. in the amount of \$437,719 for the lead based paint abatement in Building 3020 at St. Philip's College-Southwest Campus."

**35. DISCUSSION AND POSSIBLE ACTION ON GUARANTEED MAXIMUM PRICE NORTHWEST VISTA COLLEGE CAPITAL IMPROVEMENT PROGRAM CONSTRUCTION MANAGER AT RISK BARTLETT COCKE, L.P. (RFP NO. 06C-121) MOUNTAIN LAUREL HALL RENOVATION**

On a motion from Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with Bartlett Cocke, L.P. in the amount of \$1,854,768 for the renovation of Mountain Laurel Hall at Northwest Vista College."

**36. DISCUSSION AND POSSIBLE ACTION ON GRANTING OF TITLE OF EMERITUS STATUS, PALO ALTO COLLEGE**

[THIS ITEM CONSIDERED IN *RECOGNITION OF SPECIAL GUESTS, FACULTY & STAFF* SECTION]

**37. DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OF ADMINISTRATIVE STAFF 2008-2009**

On a motion from Trustee Dr. Sprague, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the recommendation of reorganization and title change for the following administrative position:

Comptroller of Disbursement & Construction – District"

**38. DISCUSSION AND POSSIBLE ACTION ON FULL-TIME, ADJUNCT & CONTINUING EDUCATION FACULTY**

After a revision to the attachment on this order, removing Yvette Baxter, SAC (clinical only) for later consideration, there was a motion from Trustee Rindfuss, seconded by Trustee Casillas, and voted unanimously by the Board, that the following minute order be adopted:

"Selection for 2008-2009 academic year as submitted by the Presidents of the Alamo Community College District and shown on the attached list(s) is hereby approved.

The appointment of Adjunct and Continuing Education faculty is submitted by the College Presidents and shown on List No. 5 for the 2008-2009 year is hereby approved. Further Board action will not be required for these persons to teach in the indicated disciplines. Employment of adjunct and continuing education faculty is contingent upon the instructional needs of the college."

**39. APPROVAL OF THE CONSENT AGENDA OF THE REGULAR BOARD MEETING ON FEBRUARY 25, 2009**

On a motion from Trustee Zárate, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Consent Agenda for the Regular Board Meeting of the Alamo Community College District Board of Trustees held on **February 25, 2009** hereby approved which includes: 40, 41, 42, 43."

**40. DISCUSSION AND POSSIBLE ACTION ON GRANTS AND CONTRACT DEPARTMENT REPORT**

On a motion from Trustee Zárate, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Alamo Community College District Board of Trustees hereby accepts this report on the grants and contracts (public) made to the Alamo Community College District as of September 1, 2008 through January 31, 2009."

**41. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF FINANCIAL REPORTS THROUGH DECEMBER 31, 2008**

On a motion from Trustee Zárate, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The financial reports are hereby accepted as presented."

**42. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF CONSTRUCTION REPORTS THROUGH DECEMBER 31, 2008**

On a motion from Trustee Zárate, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The construction reports are hereby accepted as presented."

**43. GIFT RECEIPT REPORT**


On a motion from Trustee Zárate, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:


"The Alamo Community College District Board of Trustees hereby accepts this report on the private gifts and grants made to the Alamo Community College District and the Alamo Community College District Foundation, Inc. as of DECEMBER 16, 2008 through JANUARY 27, 2008."

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:48 p.m.

Approved for submission to the Board:

  
Dr. Bruce H. Leslie  
Chancellor

  
Prepared by: Phyllis J. Rodriguez-Williams,  
Board Liaison