

**Minutes  
Alamo Community Colleges  
Regular Board Meeting  
of the Board of Trustees  
George E. Killen Community Education & Service Center  
201 W. Sheridan  
San Antonio, Texas  
March 18, 2008**

**CALL TO ORDER AND ROLL CALL**

Chair Roberto Zárate called the meeting to order at 6:05 p.m. and announced that a quorum of members was present.

The following members were present:

District 1	Dr. Bernard K. Weiner
District 2	Denver McClendon, Vice Chairman
District 3	Seat vacated on January 17, 2008
District 4	Marcelo S. Casillas
District 5	Roberto Zárate, Chairman
District 6	Dr. Gene Sprague
District 7	Charles J. Conner
District 8	Gary Beitzel, Secretary
District 9	James Rindfuss, Assistant Secretary

Presiding Administrator: Dr. Bruce H. Leslie

**CERTIFICATION AND POSTING OF NOTICE**

Chair Zárate announced that the notice of the Board meeting had been duly posted at the District Office Building (Houston St.), Northeast Lakeview College, Northwest Vista College, San Antonio College, St. Philip's College and at Southwest Campus, Palo Alto College, and the ACCD George E. Killen Community Education & Service Center fulfilling the requirements of the statutes as set forth.

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**INVOCATION**

The invocation was given by Dr. Richard Drum, Interim Associate Vice Chancellor of Employee Services.

**CITIZENS TO BE HEARD**

Ruth Cantu, SPC student, expressed concern on increase of tuition, parking and lab fees, and requested clarification of funding distribution.

## MEMORIALS

Dr. Leslie announced the recent passing of Christopher Schulz, SPC Culinary Arts student, and Father Richard Thayer, Rector of St. Philip's Episcopal Church. Chair Zarate announced the passing of Dr. Ana M. Guzmán's father.

## CEREMONIALS

### **2008 Cesar Chavez Community Service Award**

Dr. Leslie announced that Dr. Ana "Cha" Guzmán, President, Palo Alto College, received the Cesar Chavez Community Service award for contributions to the community.

## RECOGNITION OF SPECIAL GUESTS, FACULTY, AND STAFF

### **District Wide Employee of the Month (March 2008)**

Dr. Loston recognized Margaret Mercadel, Student Success Specialist, Early Childhood Studies, St. Philip's College, as the March District Wide Employee of the Month. As noted in her nomination letter, "Ms. Mercadel exudes a positive attitude and makes everyone feel welcome around her." Ms. Mercadel is a team player, works well under pressure, and is dedicated to helping the students of St. Philip's to achieve their dreams.

### **Board Resolution for Father Richard Thayer**

Dr. Loston read and presented an ACCD Board Resolution to the family of Father Richard Thayer, Rector of St. Philip's Episcopal Church. Mrs. Thayer expressed appreciation to the Board of Trustees and spoke of Father Thayer being a lifelong learner.

### **Mel Indyk Recognition**

Mr. McLaughlin recognized Mel Indyk, former Interim Director of Information Technology, for his service to the Alamo Community Colleges.

## EXECUTIVE SESSION

Chair Zárate announced that the meeting would adjourn into Executive Session under the statutes providing for such Executive Session at 6:26 p.m.

## RECONVENE OPEN MEETING

Chair Zárate reconvened the meeting into Open Session on Tuesday, March 18, 2008 at 7:05 p.m.

## ACTIONS ON ITEMS DISCUSSED IN EXECUTIVE SESSION

On a motion by Trustee Conner, seconded by Trustee Dr. Weiner and by unanimous vote of the Board, the ACCD Board of Trustees authorizes negotiations on real estate as discussed in executive session.

**1. REGULAR BOARD MEETING ON FEBRUARY 19, 2008**

On a motion by Trustee Beitzel, seconded by Trustee Dr. Weiner and by unanimous vote of the Board, the following minute order was adopted:

“The minutes of the Regular Board Meeting of the Board of Trustees of the Alamo Community Colleges held on February 19, 2008 are hereby approved.”

**2. SPECIAL BOARD MEETING/BOARD RETREAT, FEBRUARY 2, 2008**

On a motion by Trustee Dr. Sprague, seconded by Trustee Beitzel and by majority vote of the Board, the following minute order was adopted:

“The minutes of the Special Board Meeting/Board Retreat of the Board of Trustees of the Alamo Community College District held on February 2, 2008 are hereby approved.”

Trustee Dr. Weiner abstained.

**3. CHAIRMAN’S REPORT**

**DISCUSSION AND POSSIBLE ACTION ON THE DUTIES, EVALUATION, CONTRACT AND COMPENSATION OF THE DISTRICT DIRECTOR OF INTERNAL AUDIT**

On a motion by Trustee McClendon, seconded by Trustee Rindfuss and by unanimous vote of the Board, the following minute order was adopted:

“Pursuant to the Audit Committee Charter approved by the Board on June 20, 2006, the Audit, Budget and Finance Committee has reviewed the effectiveness of the internal audit function and its Director, and recommends the continued appointment of the District Director of Internal Audit.

Therefore, the Board of Trustees hereby authorizes that a new contract be prepared that extends the current two-year appointment of Patricia M. Major as the District Director of Internal Audit through August 31, 2009.”

**4. CHANCELLOR’S REPORTS**

Dr. Leslie introduced Dr. Thomas Cleary, Vice Chancellor for Planning, Performance and Information Systems, and Dr. Antoinette Wheeler, Vice President of Academic Affairs of St. Philip’s College.

Chair Zárata stated that in an effort to illustrate financial stewardship, a report will be generated to display proposed building costs and actual costs for each CIP building.

## **5. UPDATED REPORTS RESPONDING TO THE AUDITS**

Mr. McLaughlin reported that a recommendation for the Associate Vice Chancellor for Employee Services position will be submitted to the Chancellor by April 1, 2008. The Vice Chancellor for Finance and Fiscal Operations position has been posted.

Dr. Leslie reported that he met with District staff to present the Board's charge given to the Chancellor. The Board's letter was posted for employees. A committee to review the Personnel Action Request (PAR) form has been formed.

Trustee Beitzel spoke of an article in the Association of Governing Board's *Trusteeship* magazine on finance and how Board's need to be responsible and aware of finances and have confidence in the people providing the data.

## **6. SUMMER FOUR DAY WORK WEEK AT PALO ALTO COLLEGE**

On a motion by Trustee Casillas seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"Palo Alto College is hereby authorized to implement the Four Day Work Week on June 2 – July 25, 2008."

## **7. DISCUSSION AND POSSIBLE ACTION ON STATE EMPLOYEE CHARITABLE CONTRIBUTION PROGRAM**

On a motion by Trustee McClendon, seconded by Trustee Rindfuss, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby affirmatively opts not to participate in the state employee charitable contribution program for the state fiscal year beginning September 1, 2008, and further authorizes employee payroll deductions for charitable purposes as may be initiated by each employee in conjunction with the District's relationship with United Way of San Antonio and Bexar County, other local community-based charitable organizations and the Alamo Community College District Foundation."

## **8. REPORT ON EARLY COLLEGE PROGRAMS**

Trustees Casillas reported that informative reports on Early College Programs; Dual Credit; and Key Performance Indicators were presented to the Academic Accountability and Student Success committee and expressed appreciation to the presenters. No action was required.

## **9. REPORT ON DUAL CREDIT PROGRAM**

Trustee Beitzel stated that the Alamo Community College District is first in State in Dual Credit Enrollment. No action was required.

**10. REPORT ON KEY PERFORMANCE INDICATORS (KPI)**

No action was required.

**11. STATUS REPORT ON DEVELOPMENTAL EDUCATION PROGRAMS (ACHIEVING THE DREAM)**

This item was deferred to the April 15, 2008 Board of Trustees meeting.

**12. DISCUSSION AND POSSIBLE ACTION ON GUARANTEED MAXIMUM PRICE NORTHWEST VISTA COLLEGE CAPITAL IMPROVEMENT PROGRAM CONSTRUCTION MANAGER AT RISK BARTLETT COCKE, L.P. (RFP NO. 06C-121) PALMETTO FINE ARTS & PERFORMING ARTS CENTER**

Trustee Dr. Sprague reported that agenda items 12 and 13 are the last two projects of the \$450 million CIP and commended the work of the Facilities department. Chair Zárate recognized Trustee Conner for his leadership. Trustee Conner commended Mr. Strybos, his team, and each college for their work.

On a motion by Trustee Dr. Sprague, seconded by Trustee Dr. Weiner, and by majority vote of the Board, the following minute order was adopted:

“The Board of Trustees hereby approves the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with Bartlett Cocke, L.P. in the amount of \$18,867,604 for the Palmetto Fine Arts & Performing Arts Center.”

Trustee Conner abstained.

**13. DISCUSSION AND POSSIBLE ACTION ON GUARANTEED MAXIMUM PRICE NORTHEAST LAKEVIEW COLLEGE CAPITAL IMPROVEMENT PROGRAM CONSTRUCTION MANAGER AT RISK AUSTIN COMMERCIAL L.P. (RFP NO. 06C-121) PERFORMING ARTS CENTER/FINE ARTS BUILDING**

On a motion by Trustee Dr. Sprague, seconded by Trustee Conner, and by unanimous vote of the Board, the following minute order was adopted:

“The Board of Trustees hereby approves the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with Austin Commercial L.P. in the amount of \$17,096,037 for the Performing Arts Center and the Fine Arts Building.”

On a motion by Trustee Conner, seconded by Trustee Dr. Weiner, and by unanimous vote of the Board, agenda items 14-21, with the exception of 19, were approved.

**14. DISCUSSION AND POSSIBLE ACTION ON BIDS RECEIVED FOR THE CONSTRUCTION OF A PUTTING GREEN, PALO ALTO COLLEGE FOR THE ACCD FACILITIES DEPARTMENT, (BID NO. 08C-070)**

“The Board of Trustees, based on bids received February 14, 2008, hereby awards the contract to Jonesplan of Texas, Inc. of Tulsa, Oklahoma, having submitted the lowest responsive and responsible bid of \$79,191.45 for the construction of the Putting Green, Palo Alto College for the ACCD Facilities Department (Bid No. 08C-070). A 10% contingency of \$7,919 is also approved.”

**15. DISCUSSION AND POSSIBLE ACTION ON BIDS RECEIVED FOR THE INTERIOR RENOVATION OF THE STUDENT CENTER, PALO ALTO COLLEGE FOR THE ACCD FACILITIES DEPARTMENT, (BID NO. 08C-084)**

“The Board of Trustees, based on bids received February 14, 2008, hereby awards the contract to RST Construction Inc. of San Antonio, Texas, having submitted the lowest responsive and responsible bid of \$71,824 for the Interior Renovation of the Student Center, Palo Alto College for the ACCD Facilities Department (Bid No. 08C-084). A 15% contingency of \$10,774 is also approved.”

**16. DISCUSSION AND POSSIBLE ACTION ON BIDS RECEIVED FOR THE CHILLED WATER EXTENSION AT NORTHWEST VISTA COLLEGE FOR THE ACCD FACILITIES DEPARTMENT, (BID NO. 08C-071)**

“The Board of Trustees, based on bids received February 14, 2008, hereby awards the contract to All Construction Werks, Inc., of San Antonio, Texas, having submitted the lowest response and responsible bid of \$277,105.69 for the Chilled Water Extension at Northwest Vista College for the ACCD Facilities Department (Bid No. 08C-071). A 10% contingency of \$27,711 is also approved.”

**17. DISCUSSION AND POSSIBLE ACTION ON BIDS RECEIVED TO FURNISH AND INSTALL STRUCTURAL STEEL ARCHES, PALO ALTO COLLEGE FOR THE ACCD FACILITIES DEPARTMENT, (BID NO. 08C-080)**

“The Board of Trustees, based on bids received February 14, 2008, hereby awards the contract to Breda Construction, Inc., of San Antonio, Texas, having submitted the lowest responsive and responsible bid of \$68,595 to Furnish and Install Structural Steel Arches, Palo Alto College for the ACCD Facilities Department (Bid No. 08C-080). A 10% contingency of \$6,860 is also approved.”

**18. DISCUSSION POSSIBLE ACTION ON BIDS RECEIVED FOR THE CONSTRUCTION OF A NEW FACILITIES BUILDING PACKAGE 1, PALO ALTO COLLEGE FOR THE ACCD FACILITIES DEPARTMENT, (CSP NO. 08C-072)**

“Based on proposals received February 14, 2008, the contract is awarded to Greco Construction Inc. of San Antonio, Texas, submitting the best value proposal of \$1,135,000 for the Construction of a New Facilities Building Package 1, Palo Alto College for the ACCD Facilities Department (CSP No. 08C-072). A 10% contingency of \$113,500 is also approved.”

**19. DISCUSSION AND POSSIBLE ACTION ON BIDS RECEIVED FOR FURNITURE FOR FIVE (5) BUILDINGS, NORTHEAST LAKEVIEW COLLEGE, FOR THE ACCD FACILITIES DEPARTMENT (BID NO. 08C-076)**

On a motion by Trustee Dr. Sprague, seconded by Trustee Dr. Weiner, and by unanimous vote of the Board, the following minute order was adopted as revised:

“Based on bids received February 12, 2008, the contract is awarded as follows to the vendors submitting the low-bid-meetings (LBMS) for the project Furniture for Five (5) Buildings, Northeast Lakeview College for the ACCD Facilities Department (Bid No. 08C-076):

Vendor	Items	Total Award
Broussard Group San Antonio, Texas	C-4b	\$ 6,615.52
Cultural Surroundings Dallas, Texas	T-17a, T-17b	\$ 17,268.00
Intelligent Interiors Inc. Addison, Texas	C-3, C-4a, C-8a, C-12, T-18, C-13, F-2, F-9, Tr-1, Tr-2, Tr-3, Tr-5	\$ 140,271.88
Office Design Concept, LLC Houston, Texas	C-9a, C-9c, C-9b, C-9d, T-4, T-12, T-16a, F-6, F-7, F-8,	\$ 102,264.72
OfficeSource Ltd. San Antonio, Texas	C-5a1, C-10c, C-11, T-1a, T-1b, T-1d, T-1f, T-2f1, T-2f2, T-3, T-1ca, T-1cb, T-1e, T-2c, T-2e, T-2k1, T-2k2, T-2k3, T-10a, T-8a, T-9a, T-8b, T-9b, Wb-1, Tr-4	\$ 429,869.98
Texas Wilson Office Furniture San Antonio, Texas	C-5b, C-5b1, C-10a, C-10b, C-10d, C-10e, T-14a, T-14b, T-16b, F-3, F-10	\$ 114,627.67
Wittigs Office Interiors San Antonio, Texas	T-11a, T-11c, T-10b, T-10c, T-10d, T-10e, T-10f	\$ 12,242.00
Workplace Resource San Antonio, Texas	C-5a, C-7a, T-2a/T-2b, T-2g	<u>\$ 253,713.97</u>
GRAND TOTAL		\$1,076,873.74”

**20. DISCUSSION AND POSSIBLE ACTION ON BIDS RECEIVED FOR JUNIPER & REDBUD BUILDINGS OFFICE FURNITURE, NORTHWEST VISTA COLLEGE, FOR THE ACCD FACILITIES DEPARTMENT (BID NO. 08C-079)**

On a motion by Trustee Dr. Sprague, seconded by Trustee Casillas, and by unanimous vote of the Board, the following minute order was adopted:

"Based on the bids received February 7, 2008, the contract is awarded as follows to the vendors submitting the lowest responsive and responsible bid for the project Juniper & Redbud Buildings Office Furniture, Northwest Vista College, for the ACCD Facilities Department (Bid No. 08C-079):

Vendor	Items	Total Award
OfficeSource Ltd. San Antonio, Texas	M-8, M-9, M-10	\$ 3,200.40
Texas Wilson Office Furniture San Antonio, Texas	B-1, B-2, D-1, D-2, D-2a, D-3, D-3a, D-3b, D-4, D-4a, D-4b, D-5, D-5a, D-5b, D-6, D-8,, D-9, D-10, D-10b, D-11, F-1, F-2, F-4	\$ 125,560.09
Wittigs Office Interiors San Antonio, Texas	F-3	<u>\$ 18,893.60</u>
GRAND TOTAL		\$ 147,654.09"

**21. DISCUSSION AND POSSIBLE ACTION ON BIDS RECEIVED FOR OFFICE FURNITURE FOR FIVE (5) BUILDINGS, NORTHEAST LAKEVIEW COLLEGE, FOR THE ACCD FACILITIES DEPARTMENT (BID NO. 08C-082)**

"The Board of Trustees hereby approves, based on bids received February 7, 2008, the contract is awarded as follows to the vendors submitting the low bid or low-bid-meeting-specifications (LBMS) for the project Office Furniture for Five (5) Buildings, Northeast Lakeview College for the ACCD Facilities Department (Bid No. 08C-082):

Vendor	Items	Total Award
Gomez Floor Covering San Antonio, Texas	Ws-1a, Ws-1b, Ws-2a, Ws-2b, Ws-6a, Ws-6b, B-1, F-1a, F-1b, Ws-5a, Ws-5b, Ws-7, T-7a, B-6	\$ 358,726.54
Wittigs Office Interiors San Antonio, Texas	Ws-3, Ws-4, T-7, Ps-1	<u>\$ 31,722.00</u>
GRAND TOTAL		\$ 390,448.54"

**22. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF FINANCIAL REPORTS**

On a motion by Trustee McClendon seconded by Trustee Dr. Weiner, and by unanimous vote of the Board, the following minute order was adopted:

"The financial reports are hereby accepted as presented."

**23. DISCUSSION AND POSSIBLE ACTION ON AUTHORIZED SIGNATURES FOR ACCD**

On a motion by Trustee Casillas, seconded by Trustee Dr. Weiner, and by unanimous vote of the Board, the following minute order was adopted:

"Effective March 1, 2008 the following officials of the District are hereby designated as authorized signatures for all the Alamo Community College District bank accounts: Chancellor, Vice Chancellor for Administration, Vice Chancellor for Workforce Development, Vice Chancellor for Planning, Performance and Information Systems, Presidents of Northwest Vista College, Northeast Lakeview College, Palo Alto College, St. Philip's College, San Antonio College, and the District Director for Finance and Accounting."

**24. DISCUSSION AND POSSIBLE ACTION ON DISCONTINUANCE OF CERTAIN FEES**

Mr. McLaughlin provided a summary of the discontinuance of over 3000 special, lab, and course fees. The parking fee is not part of the proposal. Discussion took place on the continuation of services to the students, budget development, and fees that will not be eliminated.

On a motion by Trustee McClendon, seconded by Trustee Dr. Sprague, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the discontinuance of all college initiated special course fees, laboratory fees, registration fees, library upgrade fees, and student insurance fees, effective FY 2008-09 and immediately directs that all printed and electronic rate sheets be adjusted for the fall session in 2008 and thereafter."

**25. DISCUSSION AND POSSIBLE ACTION ON TUITION AND FEE INCREASE FOR FISCAL YEAR 2008-09**

Mr. McLaughlin stated that a part-time student's tuition will increase from \$416.00 to \$428.00 and a full-time student's tuition will increase from \$691.00 to \$745.00.

On a motion by Trustee Dr. Weiner, seconded by Trustee Conner, and by unanimous vote of the Board, the following minute order was adopted:

"The attached Tuition and Fee Schedule (Option B) effective Fall 2008 and thereafter is hereby approved."

**26. DISCUSSION AND POSSIBLE ACTION ON ALTERNATIVE TUITION OPTIONS**

Dr. Leslie reported that the alternative tuition options include guaranteed tuition cost to students who stay enrolled on an ongoing basis (3 years); tuition discount incentive for students who take classes during targeted times and who register in low enrollment programs; and differential cost for high cost programs.

Trustee McClendon requested that the final plans be submitted to the Board for implementation approval. Additional work on the reduced tuition plan will be developed and when that body of work is completed a more detailed report will be brought back to the Audit, Budget and Finance Committee and Board for approval.

On a motion by Trustee Beitzel, seconded by Trustee Dr. Weiner, and by unanimous vote of the Board, the following minute order was adopted:

“Several alternative proposals to adjust the current tuition and general fee levels have been reviewed. Based on these efforts, the Board of Trustees hereby approves: 1) a fixed tuition plan for three (3) years be developed and offered; 2) a reduced tuition plan be developed and offered for underutilized instructional spaces; and 3) alternate tuition rates be developed and assigned to selected higher cost instructional programs for implementation with the fall semester of FY 2008-09.”

**27. DISCUSSION AND POSSIBLE ACTION ON CONSULTANT ASSISTANCE IN DEVELOPING RECOMMENDATIONS FOR IMPLEMENTATION OF COMPRESSION ELEMENTS OF THE CLASSIFICATION & COMPRESSION STUDY (RFP #041-029)**

On a motion by Trustee McClendon, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

“The Board authorizes the Chancellor or his designee to negotiate and execute a supplemental authorization with the firm of Fox Lawson & Associates to review the ACCD Employee Services staff work on the compression portion of the Staff and Administration Classification & Compensation Study and to assist in developing recommendations for implementation of adjustments to address pay compression.”

**28. DISCUSSION AND POSSIBLE ACTION ON FUNDING OF \$1,364,562 FOR THE PREVENTIVE MAINTENANCE PROGRAM**

On a motion by Trustee Dr. Weiner, seconded by Trustee Rindfuss, and by unanimous vote of the Board, the following minute order was adopted:

“The Board of Trustees hereby approves funding in the amount of \$1,364,562 from fund balance to the Preventive Maintenance Program in fiscal year 2007-08.”

**29. DISCUSSION AND POSSIBLE ACTION ON MONTHLY REPORTS ON COOPERATIVE PURCHASES IN EXCESS OF \$50,000.00 AND BOARD APPROVED UNIT PRICE CONTRACTS**

On a motion by Trustee Dr. Weiner, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

“The Board of Trustees hereby approves the monthly reports for January and February 2008 on cooperative purchases in excess of \$50,000 and for purchases in excess of \$50,000 on Board approved unit price contracts.”

**30. DISCUSSION AND POSSIBLE ACTION ON DELEGATION OF AUTHORITY TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE KERRVILLE INDEPENDENT SCHOOL DISTRICT (KISD) TO ESTABLISH THE GREATER KERRVILLE - ALAMO COMMUNITY COLLEGE DISTRICT CENTER**

On a motion by Trustee Rindfuss, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

“The Board authorizes the Chancellor or his designee to enter into an interlocal agreement with the Kerrville Independent School District (KISD) to establish the Greater Kerrville - Alamo Community College District Center for Fall 2008 (Exhibit 1). The annual operational budget for the Greater Kerrville - Alamo Community College District Center will be included in the FY 08-09 budget. The total annual budget will be \$403,833 to include \$306,333 for operations and \$97,500 for instructional costs.”

**31. DISCUSSION AND POSSIBLE ACTION ON DELEGATION OF AUTHORITY TO NEGOTIATE AND EXECUTE A LEASE WITH THE COMAL INDEPENDENT SCHOOL DISTRICT**

Dr. Leslie expressed appreciation to Dr. Zaragoza and his team for their work in this collaboration.

On a motion by Trustee Dr. Weiner, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

“This minute order authorizes the Chancellor or his designee to negotiate and execute a lease with the Comal Independent School District (CISD) to establish a 39,000 sq/ft ACCD-Central Texas Technology Center expansion at the Goodwin site located at 1297 Church Hill Drive, New Braunfels, Texas 78130”.

**32. DISCUSSION AND POSSIBLE ACTION ON DELEGATION OF AUTHORITY TO NEGOTIATE AND EXECUTE THE ANNUAL RENEWAL OF THE INTERLOCAL AGREEMENT RELATED TO THE UTILITY ESCROW SETTLEMENT WITH THE CITY OF SAN ANTONIO**

On a motion by Trustee Rindfuss, seconded by Trustee Dr. Weiner, and by unanimous vote of the Board, the following minute order was adopted:

“The Board authorizes the Chancellor or his designee to negotiate and execute the seventh annual renewal of the Interlocal Agreement related to the utilities escrow settlement between the Alamo Community Colleges and the City of San Antonio.”

**33. DISCUSSION AND POSSIBLE ACTION ON EMPLOYMENT OF ADMINISTRATORS**

On a motion by Trustee Dr. Sprague, seconded by Trustee Casillas, and by unanimous vote of the Board, the following minute order was adopted as revised:

“The Board of Trustees hereby approves the recommendation of employment for the following administrative position:  
Vice President of Academic Affairs – Palo Alto College.”

**34. DISCUSSION AND POSSIBLE ACTION ON FULL TIME, ADJUNCT & CONTINUING EDUCATION FACULTY**

On a motion by Trustee Rindfuss, seconded by Trustee Dr. Weiner, and by unanimous vote of the Board, the following minute order was adopted as revised:

“Selection for 2007-2008 academic year as submitted by the Presidents of the Alamo Community College District and shown on the attached list(s) is hereby approved.”

“The appointment of adjunct faculty as shown on List No. 3 and Adjunct and Continuing Education faculty is submitted by the College Presidents and shown on List No. 7 for the 2007-2008 year is hereby approved. Further Board action will not be required for these persons to teach in the indicated disciplines. Employment of adjunct and continuing education faculty is contingent upon the instructional needs of the college.”

Trustee Conner announced that the Japanese Tea Garden was reopened and complimented Dr. Zeigler and his team for documenting the history of the garden.

Trustee Dr. Weiner congratulated Bonnie Conner for coordinating the reopening and beautification of the Japanese Tea Garden.

**35. CONSENT AGENDA**

On a motion by Trustee McClendon, seconded by Trustee Dr. Weiner, and by unanimous vote of the Board, the following minute order was adopted:

“The Consent Agenda for the Regular Board Meeting of the Alamo Community College District Board of Trustees held on March 18, 2008 hereby approved.” \*36, \*37, \*38, & \*39.

**36. GRANTS AND CONTRACT DEPARTMENT REPORT**

“The Alamo Community College District Board of Trustees hereby accepts this report on the grants and contracts (public) made to the Alamo Community College District as of December 1, 2007 through February 25, 2008.”

**37. APPROVAL OF CONSTRUCTION REPORTS**

Trustee Conner congratulated the construction team for their work in ensuring that construction projects are completed on schedule.

“The construction reports are hereby accepted as presented.”

**38. APPROVAL AND RATIFICATION OF BUDGET AMENDMENT REPORT AND BUDGET TRANSFER REPORT**

“Budget amendments and/or transfers as they appear on the Budget Amendment and Budget Transfer Reports are hereby accepted as presented.”

**39. GIFT RECEIPT REPORT**

“The Alamo Community College District Board of Trustees hereby accepts this report on the private gifts and grants made to the Alamo Community College District and the Alamo Community College District Foundation, Inc. as of FEBRUARY 1, 2008 through FEBRUARY 25, 2008.”

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:06 p.m.

Approved for submission to the Board:

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Dr. Bruce H. Leslie  
Chancellor

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Prepared by:  
Sandra T. Mora  
Administrative Assistant