

**Minutes  
Alamo Community College District  
Regular Board Meeting  
George E. Killen Community Education & Service Center  
201 W. Sheridan  
San Antonio, Texas  
May 19, 2009**

**CALL TO ORDER AND ROLL CALL**

Chair Denver McClendon called the meeting to order at 6:05 p.m. and announced that a quorum of board members was present.

The following trustees were present:

District 1	Dr. Bernard K. Weiner
District 2	Denver McClendon, Chairman
District 3	Anna U. Bustamante, Asst. Secretary
District 4	Marcelo S. Casillas, Secretary
District 5	Roberto Zárate
District 6	Dr. Gene Sprague
District 7	Charles J. Conner (absent)
District 8	Gary Beitzel, Vice Chairman
District 9	James Rindfuss (absent)

Presiding Administrator: Dr. Bruce H. Leslie

**CERTIFICATION AND POSTING OF NOTICE**

Chair McClendon announced that the notice of the Regular Board Meeting had been duly posted at the District Office Building (Houston St.), Northeast Lakeview College, Northwest Vista College, San Antonio College, St. Philip's College and at Southwest Campus, Palo Alto College, and the ACCD George E. Killen Community Education & Service Center fulfilling the requirement of the statutes as set forth.

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**INVOCATION**

| The invocation was given by Dr. Christopher Pate, Dean of Health Sciences, St. Philip's College

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**CITIZENS TO BE HEARD**

None

**MEMORIALS**

Chancellor Leslie announced the loss of these Alamo Colleges employees:

**April 2009**

Eula Lyons, Building Attendant Facilities, SAC

Albert J. Gabrysh, retired, Associate Professor Electronics, SPC

Bettye T. Gatlin, retired, Professor Psychology, SAC

A moment of silence was observed.

**CEREMONIALS**

Northwest Vista College Women's Championship Intramural Basketball Team – Academic Recognition (not in attendance)

2009 Chancellor's Administrative Leadership Award

Dr. Christopher Pate, Dean of Health Sciences, St. Philip's College, was the recipient of the award.

Dr. Leslie, Chancellor, cited Dr. Pate's numerous accomplishments and applauded his efforts and experience.

Minority Small Business Champion of the Year

Lacy Hampton, Alamo Colleges Facilities and Construction Department

John Strybos, applauded Lacy Hampton for his many accomplishments at the district and cited his award by the U.S. Federal Government Small Business Administration – the Small Business Administration Champion of the Year Award.

**RECOGNITION OF SPECIAL GUESTS, FACULTY AND STAFF**

**Student of the Month (April 2009) Scholarship Courtesy La Prensa Foundation**

Student Rajah Greer, Northwest Vista College

Dr. Deb Morgan, Dean of Community Development, NVC, presented Rajah Greer with the award. Dr. Morgan cited Rajah Greer's numerous accomplishments to include a G.P.A. of 4.0, NVC Tennis Captain, and students aspirations to pursue medicine.

**Student of the Month (April 2009) Scholarship Courtesy of La Prensa Foundation**

Elsa Henderson, Palo Alto College

Dr. Ana "Cha" Guzman, President of Palo Alto College, presented Elsa Henderson with the award. Dr. Guzman announced the many accomplishments of Elsa Henderson, to include a G.P.A. of 3.91, serves as PAC Vice President of Phi Theta Kappa, an Honors Organization. Dr. Guzman applauded Elsa Henderson's efforts at school, in the community, and at home with four children.

**District-Wide Employee of the Month (May 2009)**

Rosie Lucio, Senior Secretary, Interpreter Training Program, San Antonio College

Dr. Ziegler, President of San Antonio College, presented the award to Rosie Lucio. Dr. Ziegler cited how Rosie Lucio was vital to the growth and development of the Department of American Sign Language and

Interpreter Training. Rosie Lucio accepted the award and accredited her success to her chairperson, Dr. Ziegler, and Mr. Jeff Hunt, her mentor.

**EXECUTIVE SESSION**

Chair McClendon announced that the meeting would adjourn into Executive Session under the statutes providing for such Executive Session at 6:41 p.m.

**RECONVENE OPEN MEETING**

Chair McClendon reconvened the meeting into Open Session on May 19, 2009 at 6:59 p.m.

**1. DISCUSSION AND POSSIBLE ACTION ON REGULAR BOARD MEETING ON APRIL 28, 2009**

On a motion by Trustee Beitzel and seconded by Trustee Sprague and by unanimous vote of the Board, the following minute order was adopted:

“The minutes of the Regular Board Meeting of the Board of Trustees of the Alamo Community College District held on April 28, 2009 are hereby approved.”

**2. DISCUSSION AND POSSIBLE ACTION ON BOARD RETREAT/SPECIAL MEETING ON MAY 02, 2009**

On a motion by Trustee Weiner and seconded by Trustee Sprague and by unanimous vote of the Board, the following minute order was adopted:

“The minutes of the Board Retreat/Special Meeting of the Board of Trustees of the Alamo Community College District held on May 2, 2009 is hereby approved.”

**3. CHAIRMAN’S REPORT**

Board Chairman McClendon relayed information about a project to decrease the cost of textbooks. Dr. Leslie stated that the committee created to review the project met for the first time this week. Board Chairman McClendon followed by conveying information regarding student success and the performance of the district’s students. Several programs are underway and a retreat has been scheduled for June 19, 2009 to address student success. Chancellor Leslie will report on the outcomes of the retreat at the August 2009 Regular Board Meeting.

**4. CHANCELLOR’S REPORTS**

There were no items to report.

**5. PROGRAM HIGHLIGHTS: PHYSICAL THERAPIST ASSISTANT PROGRAM, SPC**

Dr. Adena Williams Loston, President of St. Philip's College (SPC), was joined by Dr. Christopher Pate, Dean of Health Sciences, Donna Stetz, Allied Health Physical Therapist Assistant, Program Director, Rebecca Sanchez, Allied Health Department Chairperson, and Laura Miele, Physical Therapist Assistant Program Faculty, all from SPC. The college established the Physical Therapist Assistant (PTA) Program in 1971, the oldest in Texas. The two year program provides career employment with average salaries starting at \$42,000. The program has graduated 781 students to date. PTA has a 100% placement rate after graduation. In addition, the Texas Higher Education Coordinating Board (THECB) named the PTA program an Exemplary Program in 2007.

**6. DISCUSSION AND POSSIBLE ACTION ON THE DUTIES, EVALUATION, CONTRACT, AND COMPENSATION OF THE DISTRICT DIRECTOR OF INTERNAL AUDIT**

Minute Order PULLED and deferred to June 2009 Regular Board Meeting

**7. DISCUSSION AND POSSIBLE ACTION ON INVESTMENT BROKERS**

On a motion by Trustee Beitzel, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted:

"Based on the recommendation by the Audit, Budget, and Finance Committee, the Board of Trustees hereby approves adopting as Alamo Colleges' qualified list of Investment Brokers with authorization to negotiate transactions with ACCD as prescribed in the District's Investment Policy, the brokers listed on First Southwest Asset Management's approved Broker/Dealer list (30 brokers as of 5/4/09)."

**8. DISCUSSION AND POSSIBLE ACTION ON THE PURCHASE OF AN AUDIO VISUAL INTEGRATION PROGRAM AT SAN ANTONIO COLLEGE**

On a motion by Trustee Zárate, seconded by Trustee Beitzel and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the purchase of an Audio Visual Integrated Program from BT Conferencing Video, Inc., Westminster Colorado, using a Cooperative Purchase Agreement (DIR), in an amount not to exceed \$268,694.04".

**9. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR EQUIPMENT FOR MORTUARY SCIENCE DEPARTMENT, NAIL TECHNICAL CENTER, SAN ANTONIO COLLEGE (BID NO. 09C-208)**

On a motion by Trustee Sprague, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves awards for Equipment for Mortuary Science Department, Nail Technical Center, San Antonio College (Bid No. 09C-208) in the total amount of \$74,920.80 to the vendors shown below submitting the lowest responsive and responsible bids. The Board further authorizes the Administration to award to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into a contract for their portion of the project within a reasonable time period."

**10. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR FURNITURE FOR PHASE II, FOUR BUILDINGS AT NORTHEAST LAKEVIEW COLLEGE (BID NO. 09C-209)**

On a motion by Trustee Weiner, seconded by Trustee Zárate and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves awards for Phase II, Four Buildings at Northeast Lakeview College (Bid No. 09C-209) in the total amount of \$753,720.85 to the vendors shown below submitting the lowest responsive and responsible bids. The Board further authorizes the Administration to award to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into a contract for their portion of the project within a reasonable time period."

**11. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR MUSIC AND PERFORMING ARTS FURNISHINGS AT NORTHEAST LAKEVIEW COLLEGE (BID NO. 09C-210)**

On a motion by Trustee Sprague, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves award for Music and Performing Arts Furnishings at Northeast Lakeview College (Bid No. 09C-210) to Wenger Corporation of Owatonna, Minnesota in the total amount of \$163,008.50 submitting the lowest responsive and responsible bid. The Board further authorizes the Administration to award to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into a contract for their portion of the project within a reasonable time period."

**12. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR OUTDOOR FURNITURE FOR PHASE II, FOUR BUILDINGS AT NORTHEAST LAKEVIEW COLLEGE (BID NO. 09C-211)**

On a motion by Trustee Weiner, seconded by Trustee Sprague and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves awards for Outdoor Furniture for Phase II, Four Buildings at Northeast Lakeview College (Bid No. 09C-211) in the total amount of \$148,027.26 to the vendors shown below submitting the lowest responsive and responsible bids. The Board further authorizes the Administration to award to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into a contract for their portion of the project within a reasonable time period."

**13. DISCUSSION AND POSSIBLE ACTION ON PROPOSALS FOR OFFICE FURNITURE FOR PHASE II, FOUR BUILDINGS AT NORTHEAST LAKEVIEW COLLEGE (RFP NO. 09C-212)**

On a motion by Trustee Beitzel, seconded by Trustee Sprague and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves award to Gomez Floor Covering, Inc. of San Antonio, Texas, having submitted a proposal deemed to render the best value, to provide and install Office Furniture for Phase II, Four Buildings at Northeast Lakeview College (RFP 09C-212) for the amount of \$228,664.73. The Board further authorizes the Administration to award to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into a contract for their portion of the project within a reasonable time period."

**14. DISCUSSION AND POSSIBLE ACTION ON WAIVING OF STUDENT FEES AND IMPACT ON STUDENT ACTIVITY FEE ALLOCATIONS**

On a motion by Trustee Sprague, seconded by Trustee Beitzel and with unanimous vote of the Board, the following minute order was adopted:

The Board of Trustees hereby approves amending all prior actions to waive the tuition and fees for eligible students with the offsetting entry will be to expense a "scholarship" account. Furthermore, no actual monies will be distributed or allocated to any Alamo Colleges programs as if the funds had been received from the student for whom all such tuition and fee charges have been waived. The effective date will be Fall Semester 2009 and thereafter.

**15. DISCUSSION AND POSSIBLE ACTION ON ALAMO COLLEGES – WESTSIDE EDUCATION TRAINING CENTER LEASE EXTENSION**

On a motion by Trustee Zárata, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted:

"The Board authorizes the Chancellor or his designee to renew at no cost, the lease with the Edgewood Independent School District for the Lincoln Heights facility located at 563 SW 40th Street for up to two additional one year terms."

**16. DISCUSSION AND POSSIBLE ACTION ON AUTHORIZATION TO DEVELOP AND SUBMIT A UNIVERSITY CENTER/MULTI-INSTITUTION TEACHING CENTER APPLICATION TO THE TEXAS HIGHER EDUCATION COORDINATING BOARD**

On a motion by Trustee Beitzel, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted:

" The Board authorizes the Chancellor or his designee to develop and submit an application to the Texas Higher Education Coordinating Board to establish a University Center/Multi-Institutional Teaching Center (MITC) to be located at 8300 Pat Booker Rd., Live Oak, Texas 78233."

**17. DISCUSSION AND POSSIBLE ACTION ON PARTICIPATION IN TAX INCREMENT REINVESTMENT ZONE NO. 28 (THE VERANO TIRZ) AND INTERLOCAL AGREEMENT**

On a motion by Trustee Sprague, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the revised terms for participation at Attachment A and further approves and authorizes the Chancellor or his designee to cause to be made conforming changes other non-substantive corrections to the interlocal agreement and related documents."

**18. DISCUSSION AND POSSIBLE ACTION ON BIDS RECEIVED FOR THE CONSTRUCTION OF ACCESS ROADS, NORTHEAST LAKEVIEW COLLEGE (CSP NO. 09C-085)**

On a motion by Trustee Zárate, seconded by Trustee Sprague and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves an award to Yantis Company of San Antonio, TX, having submitted a proposal deemed to render the best value, to perform the Construction of Access Roads, Northeast Lakeview College plus Alternate # 1 for the amount of \$780,000. A 15% contingency of \$117,000 is also recommended. It is further recommended that a contract be awarded to the next ranked vendor, D and D Contractors, Inc., of Schertz, TX in the amount of \$886,830 if for any reason the selected vendor fails to enter into a contract for this award."

**19. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR THE SOIL REMEDIATION AT THE FORMER PLAYLAND AMUSEMENT PARK (BID NO. 09C-081)**

On a motion by Trustee Beitzel, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the award for the Soil Remediation at the Former Playland Amusement Park to Gruene Environmental Construction, LLC of New Braunfels, Texas having submitted the lowest responsive and responsible bid of \$62,044.81. A 15% contingency of \$9,306.72 is also recommended. It is further recommended that a contract be awarded to the next lowest responsive and responsible bidder, Eagle Construction and Environmental of Eastland, Texas in the amount of \$67,161.08 if for any reason the selected vendor fails to enter into a contract for this award within a reasonable period of time."

**20. DISCUSSION AND POSSIBLE ACTION ON REPEAL OF CURRENT BOARD POLICY MANUAL SECTION E - INSTRUCTION AND ADOPTION OF PROPOSED BOARD POLICY MANUAL SECTION E - INSTRUCTION**

On a motion by Trustee Beitzel, seconded by Trustee Zárate and with unanimous vote of the Board, the following minute order was adopted:

"Section E of the existing Board Policy Manual, and all previously adopted Instruction policies are hereby repealed effective May 19, 2009. Proposed Board Policy Manual Section E, as described in Attachment 1, is adopted effective May 19, 2009."

**21. DISCUSSION AND POSSIBLE ACTION ON REPEAL OF CURRENT BOARD POLICY MANUAL SECTION F - STUDENT AND ADOPTION OF PROPOSED BOARD POLICY MANUAL SECTION F - STUDENT**

On a motion by Trustee Beitzel, seconded by Trustee Zárate and with unanimous vote of the Board, the following minute order was adopted:

"Section F of the existing Board Policy Manual, and all previously adopted Student policies are hereby repealed effective May 19, 2009. Board Policy Manual Section F, as described in Attachment 1, is adopted effective May 19, 2009."

**22. DISCUSSION AND POSSIBLE ACTION ON REVISION OF LOCAL POLICY CF PURCHASING AND ACQUISITION**

On a motion by Trustee Beitzel, seconded by Trustee Zárate and with unanimous vote of the Board, the following minute order was adopted:

Board of Trustees hereby approves "Revised local policy CF - Purchasing and Acquisition (Attachment 1) is adopted as presented. Upon adoption this revised policy supersedes all previous versions of local policy CF."

**23. DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OF FULL-TIME, ADJUNCT & CONTINUING EDUCATION FACULTY**

On a motion by Trustee Beitzel, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted:

Selection for 2008-2009 academic year as submitted by the Presidents of the Alamo Colleges and shown on the attached list(s) is hereby approved. The appointment of Adjunct and Continuing Education faculty is submitted by the College Presidents and shown on List 9 for the 2008-2009 year is hereby approved. Further Board action will not be required for these persons to teach in the indicated disciplines. Employment of adjunct and continuing education faculty is contingent upon the instructional needs of the college.

**24. DISCUSSION AND POSSIBLE ACTION ON THE APPOINTMENT OF ADMINISTRATOR(S)**

On a motion by Trustee Beitzel, seconded by Trustee Sprague and with unanimous vote of the Board, the following minute order was adopted:

The Board of Trustees hereby approves the recommendation of employment for the following administrative positions:

General Counsel – DISTRICT; Erik T. Dahler, J.D.

Dean of Applied Science & Technology – St. Phillip’s College; Maureen Cartledge

**25. DISCUSSION AND POSSIBLE ACTION ON RENEWAL OR NONRENEWAL OF ADMINISTRATIVE CONTRACTS**

On a motion by Trustee Weiner, seconded by Trustee Beitzel and with unanimous vote of the Board, the following minute order was adopted:

The Board of Trustees approves the Chancellor’s recommendation of employment for the administrative positions listed on Attachment A with all administrators to be offered an employment contract per Attachment B.

**26. RECOMMENDATION FOR PROMOTION IN RANK**

On a motion by Trustee Beitzel, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted:

“The Board of Trustees of the Alamo Community College District in accordance with the policies for promotion in rank adopted by the Board of Trustees hereby authorizes the granting of promotion in rank to the following faculty members as set forth on the attached list. This is to be effective Fall 2009.”

**27. RECOMMENDATION FOR TENURE**

On a motion by Trustee Beitzel, seconded by Trustee Zárate and with unanimous vote of the Board, the following minute order was adopted:

“The Board of Trustees of the Alamo Community College District in accordance with the policies for promotion in rank adopted by the Board of Trustees hereby authorizes the recommendation of Tenure the following faculty members as set forth on the attached list.”

**28. APPROVAL OF THE CONSENT AGENDA OF THE REGULAR BOARD MEETING ON MAY 19, 2009**

On a motion by Trustee Beitzel, seconded by Trustee Zárate and with unanimous vote of the Board, the following minute order was adopted:

“The Consent Agenda for the Regular Board Meeting of the Alamo Community College District Board of Trustees held on **May 19, 2009** is hereby approved which includes: 29,30,31,32, & 33.”

**29. DISCUSSION AND POSSIBLE ACTION ON MONTHLY REPORT ON COOPERATIVE PURCHASES IN EXCESS OF \$50,000.00.**

“The cooperative purchases monthly reports are hereby accepted as presented”.

**30. DISCUSSION AND POSSIBLE ACTION ON GRANTS AND CONTRACT DEPARTMENT REPORT**

“The grants and contracts reports are hereby accepted as presented.”

**31. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF FINANCIAL REPORTS THROUGH MARCH 31, 2009**

“The financial reports are hereby accepted as presented.”

**32. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF CONSTRUCTION REPORTS THROUGH MARCH 31, 2009**

“The construction reports are hereby accepted as presented.”

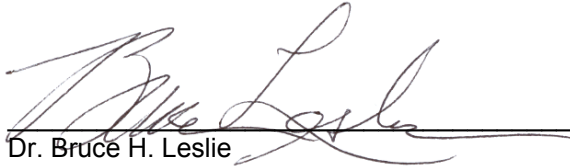
**33. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF GIFT RECEIPT REPORT**

““The Alamo Community College District Board of Trustees hereby accepts this report on the private gifts and grants made to the Alamo Community College District and the Alamo Community College District Foundation, Inc. as of MARCH 25, 2009 to APRIL 28, 2009.”

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:12 p.m.

Approved for submission to the Board:



Dr. Bruce H. Leslie  
Chancellor



Prepared by: Felix Garza, Medina III  
Board Relations/Special Projects