

**Minutes
Alamo Community College District
Regular Board Meeting
George E. Killen Community Education & Service Center
201 W. Sheridan
San Antonio, Texas
June 16, 2009**

CALL TO ORDER AND ROLL CALL

Chair Denver McClendon called the meeting to order at 6:11 p.m. and announced that a quorum of board members was present.

The following trustees were present:

District 1	Dr. Bernard K. Weiner
District 2	Denver McClendon, Chairman
District 3	Anna U. Bustamante, Asst. Secretary
District 4	Marcelo S. Casillas, Secretary
District 5	Roberto Zárate
District 6	Dr. Gene Sprague
District 7	Charles J. Conner
District 8	Gary Beitzel, Vice Chairman
District 9	James Rindfuss

Presiding Administrator: Dr. Bruce H. Leslie

CERTIFICATION AND POSTING OF NOTICE

Chair McClendon announced that the notice of the Regular Board Meeting had been duly posted at the District Office Building (Houston St.), Northeast Lakeview College, Northwest Vista College, San Antonio College, St. Philip's College and at Southwest Campus, Palo Alto College, and the ACCD George E. Killen Community Education & Service Center fulfilling the requirement of the statutes as set forth.

INVOCATION

The invocation given by Leandro Esparza, Coordinator of Recreational Activities & Sports, Palo Alto College

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CITIZENS TO BE HEARD

Claudia Sanchez	LULAC	The Dream Act
Angela Garcia	LULAC	Youth Leadership Programs / The Dream Act
Roman Pena	LULAC	The Dream Act (late address)

MEMORIALS

Chancellor Leslie announced the loss of these Alamo Colleges employees:

May 2009

Raul T. Hernandez, retired, Instructor Counseling & Guidance, SPC
Frances L. McMurtray, retired, Professor Reading & Education, SAC

A moment of silence was observed.

CEREMONIALS

KEGLEY, Inc. and Madeline Anz Slay Architecture, Women in the Construction Industry Pamela Bain, Bain Medina Bain, Inc. Mr. John Strybos, Associate Vice-Chancellor for Facilities, commended their efforts in construction and architectural services for Alamo Colleges and presented each of them with a plaque acknowledging their accomplishments and our gratitude.

RECOGNITION OF SPECIAL GUESTS, FACULTY, AND STAFF

Student of the Month (June 2009) *Scholarship Courtesy La Prensa Foundation, Tino & Amelia Duran*

Student John Chavez, St. Philip's College. Dr. Adena Williams Loston, President of St. Philip's College, presented student John Chavez with the Student of the Month Award

District-Wide Employee of the Month (June 2009)

Angela Stewart, Academic Unit Assistant, Physics Department, San Antonio College
Ms. Stewart was unable to attend and will be recognized at a later meeting.

American Cancer Society Relay for Life Recognition

Ms. Marvel Bailey, Payroll Assistant in Fiscal Affairs, was Team Captain of Alamo Colleges' ACCD Blue Stars team that participated in raising monies for the American Cancer Society on June 1, 2009. The American Cancer Society awarded certificates of recognition to the team for their efforts and participation. A 1st Place trophy was awarded as a result of the ACCD Blue Stars team raising the largest amount of donations. The team raised \$3,392.00. Homero Martinez, as a team member of ACCD Blue Stars, was recognized for having raised the largest amount of monies during the first week of the campaign.

Texas Quality Award

Dr. Ana "Cha" Guzman, on behalf of Palo Alto College, was recognized by Dr. Bruce Leslie, Alamo Colleges Chancellor, for having received an award by the Texas Quality Foundation for Palo Alto demonstrating strong dedication to quality and high performance.

The E. "Kika" de la Garza Fellowship Award

Dr. Ana "Cha" Guzman, President of Palo Alto College recognized Carmen Velasquez, Scholarship Coordinator, at P.A.C.. Ms. Carmen Velasquez was one of fifteen individuals awarded the scholarship that will provide her with the opportunity to work in various governmental offices in Washington, D.C. for the summer. Ms. Velasquez will gain first-hand experience in working with grants and grant writing at these various governmental entities.

Board Chairman McClendon yielded the floor for Mr. Nick Peña (Citizens To Be Heard), local business community member and LULAC member. Mr. Peña asked the Board for their support of The Dream Act and commended the Board on their actions.

1. DISCUSSION AND POSSIBLE ACTION ON REGULAR BOARD MEETING ON MAY 19, 2009

On a motion by Trustee Zárate and seconded by Trustee Casillas and by unanimous vote of the Board, the following minute order was adopted:

"The minutes of the Regular Board Meeting of the Board of Trustees of the Alamo Community College District held on May 19, 2009 are hereby approved."

2. CHAIRMAN'S REPORT

Board Chairman McClendon and Trustee Zárate relayed information regarding the legislative session. Mr. Rindfuss provided an update on the textbook committee. Board Chairman McClendon addressed the accreditation process and cost efficiencies regarding accreditation (individual versus joint accreditation). Chairman McClendon charged the Chancellor, Dr. Leslie, with creating a committee to examine the advantages/disadvantages, costs, and cost savings, on establishing a joint accreditation for Alamo Colleges. Chairman McClendon asked that the committee be "inclusive" because it is likely that there will be individuals who will have a difference of opinion on how best to address accreditation. Chairman asked that a written report be provided by the August 2009 meeting, prior to budget approval.

3. CHANCELLOR'S REPORTS

Dr. Leslie introduced guest, Mr. Mike Burke, with the Clean Technology Forum, an organization advocating for the use of clean technology and who sponsored a mayoral forum involving the candidates running for mayor of San Antonio. The Clean Technology Forum generated funds at that event and have chosen to donate a part of these funds to Alamo Colleges Foundation. The monies will be used as scholarships for students wanting to go into alternative energy studies at Alamo Colleges. As per the request of Dr. Leslie, Mr. Burke addressed the board and community and presented a check to Alamo Colleges ACCD Foundation in the amount of \$15,000.00. Dr. Leslie also announced a scholarship donation from Boeing to be allocated for scholarships of children of Boeing employees in the amount of \$20,000.00. Dr. Leslie commended the efforts of our Aerospace Academy students, St. Philip's College, and Dr. Federico Zaragoza.

Trustee Zárate, referring to the Alamo Colleges Police Department Monthly Clergy Activity Report by Police Chief Don Adams, raised concerns regarding the increasing trend of theft / larceny noted, and asked that the Chancellor provide a more detailed report regarding such activity for next month (July 2009).

4. PROGRAM HIGHLIGHTS: PALO ALTO COLLEGE SUMMER 2009 YOUTH PROGRAMS

Dr. Ana M. "Cha" Guzmán, President of Palo Alto College, introduced Dr. Mike Flores, PAC Vice President of Student Affairs, who gave a brief overview and introduced Mr. Abel Gonzalez, Director of Gateway and the Summer Programs at Palo Alto College who elaborated on several of the programs and activities that occur as part of the 2009 Summer Youth Program.

EXECUTIVE SESSION

Chair McClendon announced that the meeting would adjourn into Executive Session under the statutes providing for such Executive Session at 7:14 p.m.

RECONVENE OPEN MEETING

Chair McClendon reconvened the meeting into Open Session at 7:32 p.m.

On a motion by Trustee Rindfuss, seconded by Trustee Weiner and with unanimous vote of the Board, the Board of Trustees authorize Alamo Colleges Legal Counsel and the Chancellor, Dr. Leslie, to proceed with the resolution of the Martin Hope case as discussed in executive session.

5. DISCUSSION AND POSSIBLE ACTION ON THE GENERAL EDUCATION-MOBILE (GEM)

On a motion by Trustee Beitzel, seconded by Trustee Sprague and with unanimous vote of the Board, the following minute order was adopted:

"Upon the recommendation of the Chancellor and the Academic Accountability and Student Success Committee, the Board of Trustees hereby authorizes the General Education-Mobile (GEM) students, who are all active Air Force students, to be assessed a tuition rate for online courses at the established Alamo Colleges in-state tuition rate."

6. DISCUSSION AND POSSIBLE ACTION ON THE DUTIES, EVALUATION, CONTRACT, AND COMPENSATION OF THE DISTRICT DIRECTOR OF INTERNAL AUDIT

On a motion by Trustee Conner, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted to include the amendment made by Trustee Beitzel and seconded by Trustee Rindfuss that the salary be determined by August 31, 2009:

“Pursuant to the recommendation by the Audit Committee Charter approved by the Board on June 20, 2006, to the Audit, Budget, and Finance Committee: must review the effectiveness of the internal audit function, and recommend the continued appointment of the District Director of Internal. The salary is to be determined by August 31, 2009.”

7. DISCUSSION AND POSSIBLE ACTION ON CONTRACT DIR-SDD-953 PROPOSAL RECEIVED FOR IBM P-570 PROCESSORS

On a motion by Trustee Beitzel, seconded by Trustee Zárata and with unanimous vote of the Board, the following minute order was adopted:

“Based on the Contract DIR-SDD-953 quote received May 20, 2009, and with the recommendation of the Audit, Budget, and Finance Committee, the Board approves the purchase of (2) IBM P-570 Servers from IMB IBM?Corporation”.

8. DISCUSSION AND POSSIBLE ACTION ON RFP NO. 09A-099 PROPOSAL RECEIVED FOR END USER REPORTING TOOL

On a motion by Trustee Zárata, seconded by Trustee Beitzel and with unanimous vote of the Board, the following minute order was adopted:

"Based on the RFP No. 09A-099 proposal received from Evisions, Inc. on May 28, 2009, the Audit, Budget, and Finance Committee recommend to the Board the purchase of Argos."

9. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR LIBRARY FURNITURE FOR MOODY LEARNING CENTER 3RD FLOOR, AT SAN ANTONIO COLLEGE (BID)

On a motion by Trustee Zárata, seconded by Trustee Beitzel and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves awards for Library Furniture and Shelving for Moody Learning Center 3rd Floor, San Antonio College (Bid No. 09C-221) in the total amount of \$646,324.07 to the vendors shown below [the vendor list needs to be included) submitting the lowest responsive and responsible bids. The Board of Trustees further authorizes the Administration to award to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into a contract for their portion of the project within a reasonable time period."

10. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON PROPOSALS FOR OFFICE FURNITURE FOR HUISACHE HALL, AT NORTHWEST VISTA COLLEGE (RFP NO. 09C-217)

On a motion by Trustee Zárate, seconded by Trustee Beitzel and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the award to Workplace Resource Interiors of San Antonio, Texas, having submitted a proposal deemed to render the best value, to provide and install Office Furniture for Huisache Hall at Northwest Vista College (RFP 09C-217) for the amount of \$57,256.14. The Board of Trustees further authorizes that a contract be awarded to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into a contract for their portion of the project within a reasonable time period."

11. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON PROPOSALS FOR OFFICE FURNITURE FOR SCIENCE/WORKFORCE CENTER (RE-BID) AT PALO ALTO COLLEGE (RFP NO.09C-219)

On a motion by Trustee Zárate, seconded by Trustee Beitzel and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the award to Workplace Resource Interiors of San Antonio, Texas, having submitted a proposal deemed to render the best value, to provide and install Office Furniture for the Science/Workforce Center at Palo Alto College (re-bid) (RFP 09C-219) for the amount of \$114,662.76. The Board of Trustees further authorizes that a contract be awarded to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into contract for their portion of the project within a reasonable time period."

12. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON BIDS FOR FURNITURE FOR PHASE II, FOUR BUILDINGS AT NORTHEAST LAKEVIEW COLLEGE (BID NO. 09C-220)

On a motion by Trustee Zárate, seconded by Trustee Beitzel and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the award for Phase II, Four Buildings at Northeast Lakeview College (Bid No. 09C-220) in the total amount of \$151,712.01 to the vendors shown below submitting the lowest responsive and responsible bids. The Board of Trustees further authorizes that a contract be awarded to the next highest ranked vendor if for any reason any selected vendor(s) fails to enter into contract for their portion of the project within a reasonable time period."

13. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON AN IDENTITY THEFT PREVENTION PROGRAM FOR ALAMO COLLEGES

On a motion by Trustee Zárate, seconded by Trustee Beitzel and with unanimous vote of the Board, the following minute order was adopted:

"Based on the recommendation of the Audit, Budget, and Finance Committee, the Board of Trustees hereby approves the attached Identity Theft Prevention Program for the Alamo Colleges effective June 17, 2009."

14. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON THE PROPOSAL FOR ASBESTOS ABATEMENT SERVICES AT THE MOODY LEARNING CENTER, SAN ANTONIO COLLEGE

On a motion by Trustee Conner, seconded by Trustee Zárate and with unanimous vote of the Board, the following minute order was adopted:

“The Board of Trustees hereby approves the Proposal for Asbestos Abatement in the Moody Learning Center by Bexar Environmental, Inc. in an amount not to exceed \$190,662 for the asbestos abatement in the Moody Learning Center at San Antonio College.”

15. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR THE RENOVATION OF SELECTED CLASSROOMS AT THE CHANCE ACADEMIC CENTER, SAN ANTONIO COLLEGE (BID NO. 09C-089)

On a motion by Trustee Conner, seconded by Trustee Zárate and with unanimous vote of the Board, the following minute order was adopted:

“The Board of Trustees hereby approves the award for the Recognition of Selected Classrooms at the Chance Academic Center, San Antonio College to ASD Consultants of San Antonio, Texas having submitted the lowest responsive bid of \$80,312.00. A 10% contingency of \$8,031.20 is also recommended. It is further recommended that a contract be awarded to the next lowest responsive and responsible bidder, Degand Contracting, Inc. d/b/a STI General Contracting of San Antonio, Texas in the amount of \$82,523.00 if for any reason the selected vendor fails to enter into a contract for this award within a reasonable period of time.”

16. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON THE REMODEL OF THE MATH DEPARTMENT AREA AT MCCRELESS HALL, SAN ANTONIO COLLEGE (CSP NO. 09C-093)

On a motion by Trustee Conner, seconded by Trustee Zárate and with unanimous vote of the Board, the following minute order was adopted:

“The Board of Trustees hereby approves the award to Vaughn Construction of Houston, Texas having submitted a proposal deemed to render the best value plus Alternate #1, to perform the Remodel of the Math Department Area at McCreless Hall, San Antonio College for the amount of \$344,500. A 10% contingency of \$34,450.00. is also recommended. It is further recommended that a contract be awarded to the next ranked vendor, MJC Industries, Inc. dba MJC & Associates of San Antonio, Texas in the amount of \$367, 658.00 if for any reason the selected vendor fails to enter into a contract for this award.”

17. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON THE CONSTRUCTION OF A GREENHOUSE AT SAN ANTONIO COLLEGE (BID NO.09C-098)

On a motion by Trustee Conner, seconded by Trustee Zárate and with unanimous vote of the Board, the following minute order was adopted:

The Board of Trustees hereby approves the award for the Construction of a Greenhouse at San Antonio College to Vista Alta Construction, Inc. of San Antonio, Texas having submitted the lowest responsive and responsible bid of \$116,900.00. A 10% contingency of \$11,690.00 is also recommended. It is further recommended that a contract be awarded to the next lowest responsive and responsible bidder, All Pro General Construction, Inc. of San Antonio, Texas in the amount of \$126,000.00

if for any reason the selected vendor fails to enter into contract for this award within a reasonable period of time."

18. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON CONSTRUCTION OF A SECURITY FENCE AND GATES FOR THE FIRST RESPONDERS ACADEMY (BID NO. 09C-092)

On a motion by Trustee Conner, seconded by Trustee Zárate and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the award for the Construction of a Security Fence and Gates for the First Responders Academy to McDonald Bros. Fence of Van Alstyne, Texas having submitted the lowest responsive and responsible bid plus Alternate #1 of \$82,856.00. A 10% contingency of \$8,285.60 is also recommended. It is further recommended that a contract be awarded to the next lowest responsive and responsible bidder, The GFP Group of San Antonio, Texas in the amount of \$82,915.00 if for any reason the selected vendor fails to enter into a contract for this award within a reasonable period of time."

19. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON THE CHEMISTRY LABORATORY RENOVATION AT THE GENERAL EDUCATION BUILDING AT PALO ALTO COLLEGE (CSP NO. 09C-097)

On a motion by Trustee Beitzel, seconded by Trustee Zárate and with unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves award to Degand Contracting, Inc. dba STI General Contracting, South Texas Interiors, of San Antonio, Texas having submitted a proposal deemed to render the best value, to perform the Chemistry Laboratory Renovation at the General Education Building at Palo Alto College for the amount of \$367,280.00. A 10% contingency of \$36,728.00 is also recommended. It is further recommended that a contract be awarded to the next ranked vendor, Baron-Long Construction, Ltd. of San Antonio, Texas in the amount of \$396,000.00 if for any reason the selected vendor fails to enter into a contract for this award."

20. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON THE TRANSFER AND USE OF STUDENT ACTIVITY FUNDS FOR A FITNESS TRAIL AT NORTHWEST VISTA COLLEGE

On a motion by Trustee Beitzel, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted:

"The Board of trustees hereby approves the Transfer and Use of \$30,000 in student activity funds for the design and construction of a fitness trail at Northwest Vista College as recommended by the Student Services Fee Advisory Committee."

21. DISCUSSION AND POSSIBLE ACTION ON REVISION OF POLICY D.2.4 – NEPOTISM, CONFLICTS OF INTEREST

On a motion by Trustee Beitzel, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted:

"Board Policy D.2.4 (Attachment 1) is revised as presented. This revised policy supersedes all previous versions of Policy D.2.4."

22. DISCUSSION AND POSSIBLE ACTION ON REVISION OF POLICY D.2.5 – STATUS, ASSIGNMENTS, AND DUTIES

On a motion by Trustee Beitzel, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted:

“Board Policy D.2.5 (Attachment 1) is revised as presented. This revised policy supersedes all previous versions of Policy D.2.5.”

23. DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OF FULL TIME, ADJUNCT & CONTINUING EDUCATION FACULTY

On a motion by Trustee Casillas, seconded by Trustee Beitzel and with unanimous vote of the Board, the following minute order was adopted:

“Selection for 2008-2009 academic year as submitted by the Presidents of the Alamo Colleges and shown on the attached list(s) is hereby approved. The appointment of Adjunct and Continuing Education faculty is submitted by the College Presidents and shown on List No. 10 for the 2008-2009 year is hereby approved. Further Board action will not be required for these persons to teach in the indicated disciplines. Employment of adjunct and continuing education faculty is contingent upon the instructional needs of the college.”

24. DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OF ADMINISTRATOR(S)

On a motion by Trustee Zárata, seconded by Trustee Beitzel and with unanimous vote of the Board, the following minute order was adopted:

“The Board of Trustees hereby approves the recommendation of employment for the following administrative position:

Associate Vice Chancellor for Student & Program Development”

25. DISCUSSION AND POSSIBLE ACTION ON RECOMMENDATION FOR PROMOTION IN RANK

On a motion by Trustee Casillas, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted:

“The Board of Trustees of the Alamo Colleges in accordance with the policies for promotion in rank adopted by the Board of Trustees hereby authorizes the granting of promotion in rank to the following faculty members as set forth on the attached list. This is to be effective fall 2009.”

26. APPROVAL OF THE CONSENT AGENDA OF THE REGULAR BOARD MEETING ON JUNE 16, 2009

On a motion by Trustee Zárata, seconded by Trustee Weiner and with unanimous vote of the Board, the following minute order was adopted:

“The Consent Agenda for the Regular Board Meeting of the Alamo Community

College District Board of Trustees held on **June 16, 2009** is hereby approved which includes: 27, 28, 29, & 30.”

27. DISCUSSION AND POSSIBLE ACTION ON MONTHLY REPORT ON COOPERATIVE PURCHASES IN EXCESS OF \$50,000.00.

“The Board of Trustees accepts the cooperative purchase report for the April/May 2009 reporting period.”

28. DISCUSSION AND POSSIBLE ACTION ON GRANTS AND CONTRACT DEPARTMENT REPORT

“The Alamo Colleges Board of Trustees hereby accepts this report on the grants and contracts (public) made to the Alamo Community College District as of September 1, 2008 through May 31, 2009.”

“The grants and contracts reports are hereby accepted as presented.”

29. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF FINANCIAL REPORTS THROUGH APRIL 30, 2009

“The financial reports are hereby accepted as presented.”

30. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF CONSTRUCTION REPORTS THROUGH APRIL 30, 2009

“The construction reports are hereby accepted as presented.”


31. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF GIFT RECEIPT REPORT

“The Alamo Community College District Board of Trustees hereby accepts this report on the private gifts and grants made to the Alamo Community College District and the Alamo Community College District Foundation, Inc. as of March 25, 2009 to April 28, 2009.”

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:47 p.m.

Approved for submission to the Board:


Dr. Bruce H. Leslie
Chancellor



Prepared by: Felix Garza Medina III
Board Relations/Special Projects