

**Minutes
Alamo Community College District
Regular Board Meeting
George E. Killen Community Education & Service Center
201 W. Sheridan
San Antonio, Texas
December 9, 2008**

CALL TO ORDER AND ROLL CALL

Chair Denver McClendon called the meeting to order at 6:08 p.m. and announced that a quorum of board members was present.

The following trustees were present:

District 1	Dr. Bernard K. Weiner
District 2	Denver McClendon, Chair
District 3	Anna U. Bustamante, Assistant Secretary
District 5	Roberto Zárate
District 6	Dr. Gene Sprague
District 7	Charles J. Conner
District 8	Gary Beitzel, Vice Chairman
District 9	James A. Rindfuss

Presiding Administrator: Dr. Bruce H. Leslie

The following trustee was absent:

District 4 Marcelo S. Casillas, Secretary

CERTIFICATION AND POSTING OF NOTICE

Chair McClendon announced that the notice of the Regular Board Meeting had been duly posted at the District Office Building (Houston St.), Northeast Lakeview College, Northwest Vista College, San Antonio College, St. Philip's College and at Southwest Campus, Palo Alto College, and the ACCD George E. Killen Community Education & Service Center fulfilling the requirements of the statutes as set forth.

INVOCATION

The invocation was given by George Johnson, Vice Chairman of the Faculty Senate at St. Philip's College.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CITIZENS TO BE HEARD

Chair McClendon introduced Karl Kapustka, President, Money Concepts Financial Planning Centre. Mr. Kapustka requested that the Board not approve the proposed changes to the ORP/403(b) retirement plan without giving the matter further study and revision. As advocates for his clients, employees of the ACC, he cites:

- The suitability of the current choices
- The fiduciary responsibility of the District based on these choices

- Time constraints forced upon the employees of the ACC
- Lack of communication/confusion between the Benefits office, ACC employees and the third party administrator
- Open bid system and system to maintain a competitive and informative system

as justification for the Board members to reconsider the proposal.

MEMORIALS

Dr. Leslie announced the passing of several ACC retirees:

- Gaylord E. Cudney served from 1973-1992 as DPS Corporal.
- Paul K Pesthy served from 1975-1998 as Physical Education/Kinesiology Professor
- Betsey H. Walker served from 1962-2005 as a Specialist in the Learning Resources Dept at SAC
- Frederic A. Weiss served from 1985-2008 as a Professor in the Dept. of Radio, Television, and Film at SAC. Chancellor Leslie described Professor Weiss as gracious and well-loved by students. He expressed to the family of Dr. Weiss his sadness at this loss.

A moment of silence was observed in memory.

RECOGNITION OF SPECIAL GUESTS, FACULTY, AND STAFF

District-Wide Employee of the Month (November 2008)

Roberto Echevarria introduced Sylvia Cottle, Employment Coordinator, Employee Services, District, the District-Wide Employee of the Month. Ms. Cottle thanked Robert and the Board members for this recognition.

District-Wide Employee of the Year

Dr. Lonnie Howard introduced retiree Patricia Davila, Community & Public Relations Department, SPC. Ms. Davila was awarded the District-Wide Employee of the Year. Ms. Davila thanked everyone present for this award.

Alamo Theater Arts Council Globe Award Winners

Dr. Robert Zeigler recognized two professors from the Theater Department at SAC, Professors Ronnie Watson and Debra Coates. Professor Coates was awarded the Alamo Theater Arts Council Globe Award for 'Excellence in Scenic Design in a Play' in SAC's production of *The Elephant Man*. In absentia, SAC graduate Bernardo Valdez also received a Globe Award for 'Outstanding Actor in a Drama'.

Student of the Month (December 2008) *Scholarship Courtesy La Prensa Foundation*

Dr. Guzman introduced Student of the Month, Sara K Pena, nursing major at PAC. Dr. Guzman recognized Ms. Pena's excellent academic achievement, extracurricular interests but most of all, her perseverance. Ms. Pena thanked family, friends, Dr. Guzman and La Prensa Foundation.

Recognition for Work of Capital Improvement Program (CIP) Bond Citizens Oversight Committee

John Strybos recognized the labors of the following members of the Capital Improvement Program (CIP) Bond Citizens Oversight Committee: Leslye Baumann, Chairman; Alejandro Soto, Vice-chairman, Oliver Bruce, Bennie Cole, Ruben Espronceda, George Harrison, William Hammond, Judge John Longoria, Weston Martinez, Tom Sandoval and Greg Shean. Chair McClendon thanked the members of this committee for their excellent work.

Palo Alto College Veterinary Technology Building Construction Award

John Strybos presented the Palo Alto College Veterinary Technology Building Construction Award to Spaw Glass Contractors Inc. Spaw Glass has also been awarded the Association of Building Contractors' Award for their work on the Veterinary Technology Building. Parsons, RVK Architects, Palo Alto College President Dr. Guzman were also recognized for their contributions to its completion.

Customer Service Appreciation for Work of James Dickerson, Advanced Technology Center

Chancellor Leslie recognized James Dickerson with a Customer Service Appreciation Award to him for his work with the Advanced Technology Center in helping to resolve issues for a group of visiting foreign students.

ACC 2008 E-Holiday Card Contest Winner

Dr. Adriana Contreras presented the top three entries and introduced the winner of the ACC 2008 E-Holiday Card Contest, Bartholomew Herrera. He was presented with a \$500 Scholarship courtesy of the ACC Foundation. The other winners are awarded gift certificates to the San Antonio College Bookstore. Mr. Herrera thanked the Board members and the District for making him feel like a member of the ACC family.

Program Development

Chancellor Leslie thanked and recognized Dr. Federico Zaragoza and his team for overseeing the project begun at the request of Mexico's Undersecretary of Higher Education to assist technical college professors from Mexico to improve the technical and vocational higher education systems. Present in the audience were 54 instructors from Mexico's technical and polytechnic higher education systems. These professors are working with faculty from the UT system and the ACC in an intensive 80 hour program.

1. REGULAR BOARD MEETING ON OCTOBER 21, 2008

On a motion by Trustee Zárate, seconded by Trustee Connor, and by unanimous vote of the Board, the following minute order was adopted as revised:

"The minutes of the Regular Board Meeting of the Board of Trustees of the Alamo Community College District held on October 21, 2008 are hereby approved."

2. CHAIRMAN'S REPORT**Report on Association of Community College Trustees (ACCT) 39th Annual Leadership Congress**

Chairman McClendon reported on the ACCT 39th Annual Leadership Congress held October 29-November 1, 2008 in New York City, NY. He stated the trip was beneficial due to information gained regarding how to save costs for the District and how to better the environment.

Update on Community Colleges Association of Texas Trustees

Chair McClendon invited Trustee Zárate, the Community Colleges Association of Texas Trustees (CCATT) State Chair, to make his report. Trustee Zárate reiterated that the role of the CCATT is to assist the Texas Association of Community Colleges (TACC) in its efforts to further its agenda in the Texas legislature. An enrollment letter has been finalized and sent to Texas community college districts. This letter asks the districts to endorse the CCATT and to appoint a trustee to serve on its board. The first annual meeting will be held in June 2009. At that time a new board may be re-elected and hopefully new members will enroll. Chair McClendon recommended that a place holder be put in next month's agenda to approve ACC membership in CCATT.

Playland Park

Chair McClendon indicated that no action has been taken on Playland Park facilities.

3. CHANCELLOR'S REPORT

Chancellor Leslie had no report but did comment on the Fire Academy First Responders site. He was impressed when he and Dr. Zeigler visited the site, which should be running by March 2009. The trustees will be invited to visit the site in the future. Trustee Zárate and Dr. Zeigler recognized Professors Gary H. Fox and J.D. Richardson for their dedication and hard work in this endeavor.

4. PROGRAM HIGHLIGHTS

Dr. Michael F. Chavez, Ed.D, Dean of Educational Support Services introduced Brenda Cameron, Student Success Team Leader, Advisor in Residence (AIR) Program. Ms. Cameron spoke about the roles and responsibility of the AIR program in its primary functions of improving retention and graduation rates.

5. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION AUTHORIZING TRUSTEE ROBERTO ZÁRATE TO SERVE AS A MEMBER OF THE CITY OF KERRVILLE'S ADVISORY BOARD

On a motion by Trustee Weiner, seconded by Trustee Connor, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees authorizes Trustee Roberto Zárate to serve on the Advisory Board of the City of Kerrville/Hill Country Technology Center in Kerrville, Texas."

6. ADOPTING THE 403(b) WRITTEN PLAN DOCUMENT IN RESPONSE TO RECENTLY RELEASED IRS REGULATION ESTABLISHING A REQUIREMENT FOR WRITTEN DOCUMENTATION AND GRANTING THE VICE CHANCELLOR OF FINANCE AND ADMINISTRATION, JAMES MCLAUGHLIN, THE AUTHORITY TO SIGN DOCUMENTS RELATING TO AND/OR AMENDING THE PLAN WITHOUT FURTHER APPROVAL FROM THE BOARD

There was discussion on the purpose of this item. On a motion by Trustee Rindfuss, seconded by Trustee Weiner, and opposed by Chair McClendon and Trustee Beitzel, the motion to table this item prevailed.

7. DISCUSSION AND POSSIBLE ACTION ON HONORARY ASSOCIATE OF ARTS DEGREE RECIPIENT (AMELIA DURAN) AT SAN ANTONIO COLLEGE

On a motion by Trustee Weiner, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves Amelia Duran as a recipient of an honorary Associate of Arts Degree. Mrs. Duran has been a loyal friend and supporter of San Antonio College for many years. Her lifetime achievements are a source of inspiration for students and the whole of the community."

8. ACHIEVING THE DREAM UPDATE

This item was pulled.

9. PRESENTATION ON CENTER FOR EXCELLENCE IN SCIENCE AND CENTER FOR EXCELLENCE IN MATH AT ST. PHILIP'S COLLEGE

This item was pulled.

10. RACKSPACE PROGRAM OVERVIEW

This item was pulled.

11. DISCUSSION AND POSSIBLE ACTION ON SEALED PROPOSALS FOR THE ANNUAL CONTRACT FOR TRUCK DRIVING INSTRUCTION PROGRAM (RFP NO. 08A-163)

On a motion by Trustee Conner, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the award for the Annual Contract for Truck Driving Instruction Program, (RFP No. 08A-163) to The Sage Corporation of Camp Hill, PA, submitting the best value proposal. The initial contract period is from January 1, 2009 through December 31, 2009 with the option to extend for three (3) additional one (1) year periods, if the services are satisfactory."

12. DISCUSSION AND POSSIBLE ACTION ON SEALED PROPOSALS FOR CONSULTANT SERVICES FOR IMPLEMENTATION OF BALDRIGE MODEL (RFP NO. 09A-004)

This item was pulled.

13. DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF EXTERNAL AUDITOR REPORTS

On a motion by Trustee Connor, seconded by Trustee Weiner, and by unanimous vote of the Board, the following minute order was adopted:

"Based upon the recommendation of the Audit, Budget and Finance Committee, the Board of Trustees recommends acceptance of: 1) the draft of the District's Annual External Audit Report; 2) the draft of the Letter on Conduct of Audit and Management Letter Comments subject to final review and management's response for the fiscal year ended August 31, 2008; 3) the draft of the Report on the Public Funds Investment Act; and 4) the draft of the financial information for Northeast Lakeview College required for the application for candidacy to the Southern Association of Colleges and Schools. The work has been performed and the opinions and reports issued by Padgett, Stratemann & Co., LLP."

14. DISCUSSION AND PRESENTATION OF THE CAPITAL IMPROVEMENT PROGRAM PROJECT AUDITS REPORT AND THE RELATED ACC MANAGEMENT RESPONSES ISSUED IN NOVEMBER 2008

This item was pulled.

15. DISCUSSION AND PRESENTATION OF THE PAYROLL AND RELATED BUSINESS PROCESSES AUDIT REPORT AND THE RELATED ACC MANAGEMENT RESPONSES ISSUED IN NOVEMBER 2008

This item was pulled.

16. DISCUSSION AND POSSIBLE ACTION ON QUALIFICATION STATEMENTS FOR BANNER IMPLEMENTATION PARTNER (RFQ NO. 09A-007)

On a motion by Trustee Beitzel, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted as revised:

"The Board of Trustees approves the award for Banner Implementation Partner (RFQ No. 09A-007) to Smart Business Advisory and Consulting, LLC, submitting the best statement of qualifications as determined by the project evaluation committee. The Board further authorizes the Administration to award the contract to the next highest ranked consultant if the District and the consultant are unable to reach consensus on a contract, or if for any reason the selected consultant fails to enter into a contract for this award within a reasonable time period."

17. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON SEALED PROPOSALS FOR CONSULTANT SERVICES FOR THE STUDY OF EMPLOYEE SALARIES, BENEFITS AND OTHER TERMS AND CONDITIONS (RFP NO. 09A-030)

On a motion by Trustee Weiner, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves an award for Consultant Services for the Study of Faculty Salaries, Benefits and Other Terms and Conditions (RFP No. 09A-030) to Ulibarri-Mason Global HR LP of Dallas, Texas, submitting the best value salary and benefit proposal of \$95,000 and \$25,000 per year for additional related services. The initial contract period is for two (2) years, with the option to extend for three (3) additional one (1) year periods, if the services are satisfactory. The Committee also recommends that the Board further authorize the Administration to award to the next highest ranked vendor if for any reason the selected vendor fails to enter into a contract for this award within a reasonable time period."

18. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR PACKING AND RELOCATION OF CHEMISTRY/GEOLOGY DEPARTMENT AT SAN ANTONIO COLLEGE (BID NO. 09A-051)

This item was pulled.

19. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR PACKING AND RELOCATION OF CHEMICAL INVENTORY AT SAN ANTONIO COLLEGE (BID NO. 09A-052)

This item was pulled.

20. DISCUSSION AND POSSIBLE ACTION ON MONTHLY REPORT ON COOPERATIVE PURCHASES IN EXCESS OF \$50,000.00

This item was pulled.

21. APPROVAL OF PROPERTY SUBLEASE AGREEMENT WITH UNIVERSITY OF THE INCARNATE WORD FOR USE BY NORTHWEST VISTA COLLEGE

This item was pulled.

22. DISCUSSION AND POSSIBLE ACTION ON AMENDMENT TO BIENNIAL CONTRACT TO PROVIDE CUSTODIAL SERVICES FOR SELECTED BUILDING AT NORTHEAST LAKEVIEW COLLEGE AND NORTHWEST VISTA COLLEGE, (RFP NO. 08M-113)

On a motion by Trustee Connor, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves a contract amendment with GCA Service Group of Texas, LP, Coppell, Texas, to add a requirement that at least 12 FTEs of day porters (additional services) be provided during operating hours at a net cost increase of \$174,960, annually."

23. DISCUSSION AND POSSIBLE ACTION ON APPROVAL AND RATIFICATION OF FY2008-09 BUDGET: BUDGET AMENDMENT NO. 3

On a motion by Trustee Zárata, seconded by Trustee Weiner, and by unanimous vote of the Board, the following minute order was adopted:

"Based on the recommendation of the Audit, Budget and Finance Committee, the Board of Trustees hereby approves Budget Amendment No. 3 as presented."

24. DISCUSSION AND POSSIBLE ACTION ON 2008 TAX ASSESSMENT ROLL

On a motion by Trustee Beitzel, seconded by Trustee Zárata, and by unanimous vote of the Board, the following minute order was adopted:

"The attached 2008 Tax Assessment Roll for the Alamo Community College District as of October 1, 2008 is hereby approved."

25. DISCUSSION AND POSSIBLE ACTION ON THE 2005 CAPITAL IMPROVEMENT PROGRAM (CIP) CITIZENS' OVERSIGHT COMMITTEE ANNUAL REPORT – 2008

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárata, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the CIP Citizens' Bond Oversight Committee Annual Report for calendar year 2008."

26. DISCUSSION AND POSSIBLE ACTION ON THE ST. PHILIP'S COLLEGE SOUTHWEST CAMPUS RENEWABLE ENERGY CENTER OF EXCELLENCE

This item was pulled.

27. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON FUNDING CONSTRUCTION PROJECTS, INCLUDING DEFERRED MAINTENANCE PROJECTS AND DEFERRED 2005 CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECTS, INCLUDING EARNED INTEREST AND ARBITRAGE EFFECTS

Presented in committee. No action required.

28. DISCUSSION AND POSSIBLE ACTION ON NORTHEAST LAKEVIEW COLLEGE CAPITAL IMPROVEMENT PROGRAM CONSTRUCTION MANAGER AT RISK AUSTIN COMMERCIAL L.P. (RFP NO. 06C-121) COST SAVINGS FOR GMPS 1-4

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárata, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the cost savings in the amount of \$4,116,533 and authorizes the Chancellor or his designee to execute documents necessary to acknowledge and reapply the cost savings."

29. DISCUSSION AND POSSIBLE ACTION ON GUARANTEED MAXIMUM PRICE NORTHEAST LAKEVIEW COLLEGE CAPITAL IMPROVEMENT PROGRAM CONSTRUCTION MANAGER-AT-RISK AUSTIN COMMERCIAL, L.P. (RFP NO. 06C-121) PLAZA RENOVATION PACKAGE 7

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with Austin Commercial, L.P. in the amount of \$2,240,486 for construction of the Plaza Renovation Package 7 at Northeast Lakeview College."

30. DISCUSSION AND POSSIBLE ACTION ON NORTHWEST VISTA COLLEGE PARKING GARAGE SCHEMATIC DESIGN (RFP NO. 06C-029) ALAMO ARCHITECTS, INC.

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the fee negotiated with Alamo Architects, Inc. in the amount of \$137,142 for schematic design architect/engineering services related to the parking garage at Northwest Vista College and approves all allowed reimbursable costs per RFP No. 06C-029."

31. DISCUSSION AND POSSIBLE ACTION ON BIDS RECEIVED FOR THE RENOVATION OF HUISACHE HALL AND NEW GYMNASIUM ADDITION, NORTHWEST VISTA COLLEGE (CSP NO. 09C-045)

On a motion by Trustee Dr. Sprague, seconded by Trustee Rindfuss, with Trustee Connor abstaining, the following minute order was adopted:

"The Board of Trustees hereby approves an award to D.L. Bandy of San Marcos, TX having submitted a proposal deemed to render the best value, to perform the Renovation of Huisache Hall and New Gymnasium Addition plus Alternate #1, Northwest Vista College for the amount of \$6,162,000.00. A 15% contingency of \$924,300.00 is also approved. It is further authorized that a contract be awarded to the next ranked vendor, Bartlett Cocke L.P. of San Antonio, TX, in the amount of \$6,333,500.00 if for any reason the selected vendor fails to enter into a contract for this award."

32. DISCUSSION AND POSSIBLE ACTION ON SCHEMATIC DESIGN OF GYMNASIUM ADDITION AND RENOVATION FOR PALO ALTO COLLEGE CAPITAL IMPROVEMENT PROGRAM ARCHITECTURE/ENGINEERING SERVICES (RFP NO. 06C-029) RVK ARCHITECTS

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

“The Board of Trustees hereby approves the fee negotiated with Rehler Vaughn & Koone, Inc. in the amount of \$59,484.00 for Architect/Engineering Services for the schematic design of a new two-story addition to the gymnasium and for schematic design of renovation plans for the existing portion of the gymnasium at Palo Alto College and approves all allowed reimbursable costs.”

33. DISCUSSION AND POSSIBLE ACTION ON GUARANTEED MAXIMUM PRICE PALO ALTO COLLEGE CAPITAL IMPROVEMENT PROGRAM CONSTRUCTION MANAGER-AT-RISK SPAW GLASS (RFP NO. 06C-121) TELECOMMUNICATIONS WIRING, RESTROOM, MODULAR BUILDING S AND RENOVATION OF BLDGS E AND F

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

“The Board of Trustees hereby approves the Guaranteed Maximum Price Construction Manager at Risk fee negotiated with Spaw Glass Contractors in the amount of \$11,151,491.00 for the Palo Alto College telecommunications wiring, restroom construction, modular building set up and commissioning and renovation of Buildings E and F.”

34. DISCUSSION AND POSSIBLE ACTION ON THE 2005 CAPITAL IMPROVEMENT PROGRAM (CIP) LIST OF APPROVED BOND PROJECTS FOR SAN ANTONIO COLLEGE, INCLUDING THE FIRE SCIENCE/FIRST RESPONDER ACADEMY

This item was pulled.

35. DISCUSSION AND POSSIBLE ACTION ON BIDS RECEIVED FOR THE RENOVATION OF THE CHEMISTRY/GEOLOGY BUILDING, SAN ANTONIO COLLEGE (CSP NO. 09C-054)

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

“The Board of Trustees, based on proposals received, hereby awards a contract to Galaxy Builders, LTD. of San Antonio, TX having submitted a proposal deemed to render the best value, to perform the Renovation of the Chemistry/Geology Building,

San Antonio College for the amount of \$7,041,000.00. A 10% contingency of \$704,100.00 is also approved. It is further authorized that a contract be awarded to the next ranked vendor, Vaughn Construction Company of Universal City, TX, in the amount of \$7,990,000.00 if for any reason the selected vendor fails to enter into a contract for this award."

36. DISCUSSION AND POSSIBLE ACTION ON GUARANTEED MAXIMUM PRICE SAN ANTONIO COLLEGE CAPITAL IMPROVEMENT PROGRAM CONSTRUCTION MANAGER-AT-RISK VAUGHN CONSTRUCTION, LLP (RFP NO. 06C-121) NAIL TECHNICAL CENTER RENOVATION/STUDENT SUCCESS CENTER

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with Vaughn Construction, LLP, in the amount of \$17,536,432 for renovation of the Nail Technical Center, construction of the Student Success Center and related work."

37. DISCUSSION AND POSSIBLE ACTION ON SAN ANTONIO COLLEGE CHEMISTRY AND GEOLOGY BUILDING RENOVATION ARCHITECTURE/ENGINEERING SERVICES (RFP NO. 08C-088) DURAND -HOLLIS RUPE

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the fee negotiated with Durand-Hollis Rupe, Architects in the amount of \$554,738.00 for Architect/Engineering Services for the renovation of the Chemistry and geology Building at San Antonio College and approves all allowed reimbursable costs."

38. DISCUSSION AND POSSIBLE ACTION ON BIDS FOR THE RENOVATION & HVAC UPGRADE FOR IDF ROOMS, ST. PHILIP'S COLLEGE (BID NO. 09C-029)

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves an award for the renovation & HVAC upgrade for IDF rooms at St. Philip's College to Breda Construction, Inc. of San Antonio, Texas having submitted the lowest responsive and responsible bid of \$145,495.00. A 10% contingency of \$14,550.00 is also approved. Further, a contract is to be awarded to the next lowest responsive and responsible bidder, PSE Contracting LLC of San

Antonio, Texas in the amount of \$158,744.00 if for any reason the selected vendor fails to enter into a contract for this award within a reasonable period of time."

39. DISCUSSION AND POSSIBLE ACTION ON GUARANTEED MAXIMUM PRICE ST. PHILIP'S COLLEGE CAPITAL IMPROVEMENT PROGRAM CONSTRUCTION MANAGER-AT-RISK SKANSKA USA BUILDING, INC. (RFP NO. 06C-121)

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with Skanska USA Building, Inc. in the amount of \$2,244,826 for construction of the Welcome Center at St. Philip's College."

40. DISCUSSION AND POSSIBLE ACTION ON DIESEL LAB CLASSROOM/RESTROOM ADDITION AT SOUTHWEST CAMPUS ARCHITECTURE/ENGINEERING SERVICES (RFP NO. 08C-088)

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the fee negotiated with Pfluger Associates Architects in the amount of \$63,454 for Architect/Engineering Services for the Diesel Laboratory Classroom Building and restroom addition at St. Philip's College Southwest Campus and approves all allowed reimbursable costs."

41. DISCUSSION AND POSSIBLE ACTION ON BUILDING 3020 RENOVATION AT SOUTHWEST CAMPUS ARCHITECTURE/ENGINEERING SERVICES (RFP NO. 08C-088) WESTEAST DESIGN GROUP, LLC

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees hereby approves the fee negotiated with WestEast Design Group, LLC in the amount of \$84,324 for Architect/Engineering Services for Building 3020 Renovation at St. Philip's College Southwest Campus and approves all allowed reimbursable costs."

42. DISCUSSION, RECOMMENDATION AND POSSIBLE ACTION ON BIDS FOR DEMOLITION/SITE CLEARANCE SERVICES, 1405 N. MAIN, PARK PLACE OFFICE BUILDING (BID NO. 09M-047)

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees approves the award for Demolition/Site Clearance Services, 1405 N. Main, Park Place Office Building (Bid No. 09M-047) to Hansco, Inc. of San Antonio, Texas submitting the lowest responsive and responsible bid of \$59,450.00. A

10% contingency of \$5,945.00 is also approved. The board further authorizes the Administration to award the contract to the second responsive and responsible bidder if for any reason the selected bidder fails to enter into a contract for this award within a reasonable time period."

43. DISCUSSION AND POSSIBLE ACTION ON EMPLOYMENT OF ADMINISTRATORS

Chancellor clarified the role of administrator Celso V. Guzman, Jr. His title is District Director of Workforce Diversity Recruitment and Program Development. This is not a new employment. On a motion by Trustee Weiner, seconded by Trustee Zárate, and by unanimous vote of the Board, the following minute order was adopted:

"The Board of Trustees of the Alamo Community College District hereby approves the recommendation of employment for the following administrative position: Dean of Community Development-Northeast Lakeview College, Dr. Martha Trevino."

44. DISCUSSION AND POSSIBLE ACTION ON ADJUNCT & CONTINUING EDUCATION FACULTY

On a motion by Trustee Zárate, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The appointment of full-time, adjunct, and continuing education faculty named on the attached list for the designated year is hereby approved. Further Board action will not be required for these persons to teach in the indicated disciplines. Employment of adjunct and continuing education faculty is contingent upon the instructional needs of the college."

45. DISCUSSION AND POSSIBLE ACTION ON REVISION OF LOCAL POLICY BBH – BOARD MEMBERS: CONVENTIONS, CONFERENCES, AND WORKSHOPS

This item was pulled.

46. DISCUSSION AND POSSIBLE ACTION ON REVISION OF LOCAL POLICY AD – EDUCATIONAL ROLE AND MISSION, PURPOSE, AND RESPONSIBILITY; AND DELETION OF LOCAL POLICY AE – COLLEGE DISTRICT GOALS AND OBJECTIVES

This item was pulled.

47. DISCUSSION AND POSSIBLE ACTION ON REVISION OF LOCAL POLICY CC – ANNUAL OPERATING BUDGET

This item was pulled.

48. REVIEW OF TASB LEGAL UPDATE 23

This item was pulled.

49. APPROVAL OF THE CONSENT AGENDA OF THE REGULAR BOARD MEETING ON DECEMBER 9, 2008

On a motion by Trustee Zárate, seconded by Trustee Beitzel, and by unanimous vote of the Board, the following minute order was adopted:

"The consent agenda for the Regular Board Meeting of the Alamo Community College District Board of Trustees held on December 9, 2008 is hereby approved which includes: 50, 51, 52, 53 & 54."

50. GRANTS AND CONTRACT DEPARTMENT REPORT

"The Alamo Community College District Board of Trustees hereby accepts this report on the grants and contracts (public) made to the Alamo Community College District as of September 1, 2008 through November 30, 2008."

51. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF FINANCIAL REPORTS THROUGH OCTOBER 31, 2008

"The financial reports are hereby accepted as presented."

52. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF CONSTRUCTION REPORTS THROUGH OCTOBER 31, 2008

"The construction reports are hereby accepted as presented."

53. DISCUSSION AND POSSIBLE ACTION ON APPROVAL AND RATIFICATION OF BUDGET TRANSFER REPORT THROUGH OCTOBER 31, 2008

"The budget transfers as they appear on the Budget Transfer Report are hereby accepted as presented."

54. GIFT RECEIPT REPORT

"The Alamo Community College District Board of Trustees hereby accepts this report on the private gifts and grants made to the Alamo Community College District and the Alamo Community College District Foundation, Inc. as of October 1, 2008 through November 10, 2008."

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:40 p.m.

Approved for submission to the Board:

A handwritten signature in cursive script that reads "Bruce H. Leslie". The signature is written over a horizontal line.

Dr. Bruce H. Leslie
Chancellor

A handwritten signature in cursive script that reads "Phyllis J. Rodriguez-Williams". The signature is written over a horizontal line.

Prepared by:
Phyllis J. Rodriguez-Williams
Board Liaison