

# NORTHWEST VISTA COLLEGE

## CREDIT BY EXAMINATION

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Northwest Vista College recognizes that students, independent of the college environment, may have attained college-level proficiency in specific course areas; therefore, NVC provides opportunities for students to obtain college credit by examination.

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**Students must wait six months before taking an exam if the exam has been taken once before or if a student has been enrolled for the class previously.**

### I. FEES

**A. CLEP Subject Exam 2 Part payment:** (Payment is non-refundable)

1. Site Fee: \$15.00 due on day of the exam
2. CLEP Fee: **\$72.00** due on day of the exam.

(CLEP Fee may be paid by check, money order, or credit card. No Cash payment)

### II. CREDIT BY EXAMINATION SCHEDULE

Days/Time: Monday and Wednesday at 3 PM

Appointment/Location: Must be made in advance either in person or by phone. (contact/location information on next page)

Picture ID: A photo ID is required to take exam

Re-test Policy: Must wait 6 months to re-take same exam.

### III. PROCEDURES FOR OBTAINING CLEP CREDIT

- A. Must submit an official CLEP Score Report directly to Northwest Vista College's Testing Office from College Board.
- B. 6 College Level Credit hours must be earned with Northwest Vista College
- C. Credits by Exams on transcripts from other institutions will not be posted. (See item III. A.)

### IV. GENERAL REGULATIONS

- A. The maximum credit allowed through any combination of exams is 32 semester hours. Credit allowances may vary with specific departments and individual exams.
- B. Grade of "CR" are awarded when scores meet the minimum score requirement for the exam. Minimum score requirements are listed in Section VII. Credit by Examination Courses.
- C. Credit hours earned by examination will not be included in a student's GPA computation; however, the semester hours are counted for graduation.
- D. Credit by examination may not be earned for any course a student has already completed in the classroom.
- E. A student enrolled in a course for which credit by examination is sought must:
  1. Withdraw from the course by the census date.
  2. Take the exam before the semester/session census date (or day prior to the census date);
- F. **A student who enrolled but did not complete a course in a previous semester/session is eligible for credit by exam in the non-completed course, provided at least six months have elapsed since the specific semester ended.**
- G. A student who receives credit by exam may choose to not have it posted on his/her transcript and instead take its respective class for credit.
- H. Credit by exam awarded by NVC applies to its programs of study; such credit may transfer to other institutions according to the policies of the receiving institution. A student who plans to transfer should consult the transfer institution regarding its policies and acceptance of evaluated credit.
- I. This CLEP Credit Policy is effective as of June 1, 2009. CLEP exams that have been evaluated prior are final and may not be re-evaluated under this policy.

**(SEE BACK FOR CLEP COURSE EXAMS)**

*\*Fees and testing schedule may be subject to change*

Northwest Vista College

# CLEP EXAMS

VII. CREDIT BY EXAMINATION COURSES (ACCEPTED BY NORTHWEST VISTA COLLEGE)

SUBJECT EXAMINATION	SCORES (Computerized Exam)	CREDIT HOURS	COURSE EQUIVALENCY
<b>Composition and Literature</b> English Composition <b>with Essay</b> English Composition <b>without Essay</b> English Literature (Two Semesters)  American Literature (Two Semesters) Humanities	50 50 50  50 50	3 3 6  6 3	ENGL 1301 ENGL 1301 ENGL 2322, 2323 (British) ENGL 2327, 2328 HUMA 1301
<b>Foreign Languages</b> College Spanish, Level 1 College French, Level 1 College German, Level 1	50 50 50	8 8 8	SPAN 1411, 1412 FREN 1411, 1412 GERM 1411, 1412
LEVEL 1- EQUIVALENT TO THE FIRST TWO SEMESTERS OF COLLEGE-LEVEL FOREIGN LANGUAGE COURSEWORK			
<b>History and Social Sciences</b> American Government History of the United States I: Early Colonization to 1877 History of the United States II: 1865 to Present Western Civilization I: Ancient near East to 1648 Western Civilization II: 1648 to the Present Introductory Psychology Human Growth and Development Principles of Macroeconomics Principles of Microeconomics Introductory Sociology	50 50 50 50 50 50 50 50 50 50	3 3 3 3 3 3 3 3 3 3	GOVT 2302 OR 2305 HIST 1301  HIST 1302 HIST 2311 HIST 2312 PSYC 2301 PSYC 2308 ECON 2301 ECON 2302 SOCI 1301
<b>Science and Mathematics</b> Calculus College Algebra Precalculus	50 50 50	4 3 4	MATH 2413 MATH 1314 MATH 2412
<b>Business</b> Information Systems and Computer Applications Introductory Business Law Principles of Management Principles of Marketing	50 50 50 50	3 3 3 3	COSC 1301 BUSI 2301 BMGT 1303 MRKG 1311

Assessment Office

Cypress Campus Center, Room 207

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San Antonio, TX 78251

Phone (210) 486-4346

<http://www.accd.edu/nvc/success/assessment.htm>