

# ASSESSMENT OFFICE - TESTING SCHEDULE 08-09

Cypress College Center, Room 207

All testing times effective Sept. 1<sup>st</sup> 2008 until Aug. 31<sup>st</sup> 2009  
Students must bring a valid picture ID to every exam

## ACCUPLACER (Alternative THEA & Assessment) as walk-in

- Exams are taken on the Computer & you will get your results immediately
- Exams are offered on a walk-in basis during the week and by appointment on Saturday
- Exam fee is \$15 for initial exam for Alternative THEA purposes (all sections) and allow 2 hours for the exam
- Exam fee is \$5 per section (Math, Reading, Writing, & Essay) for retake purpose. Allow 45 minutes for each section
- Examinees will have until 6:30 PM to complete exam. Saturday examinees will have until 11:30 AM to complete their exam.
- Must wait 6 weeks to re-test

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	SATURDAY
N/A	9:30AM – 6:30 PM	9:30AM – 6:30 PM	9:30AM – 6:30 PM	8:30AM by Appt*

## CLEP EXAM by appointment

- Appointments must be made in advance at the Assessment Office or 486-4446/486-4346
- A \$15 fee to NVC along with a \$70 fee to CLEP is required on the day of the exam. Payment may be made by check, money order, MasterCard or VISA.
- Must wait 6 months to re-test

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	SATURDAY
3 PM*	N/A	3 PM*	N/A	N/A

## ESL (English as a Second Language) / MICHIGAN EXAM by appointment

- Appointments must be made in advance at the CWCE office located in Pecan Hall or 486-4400
- There is no fee for the Michigan Exam

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
4:30 PM*	N/A	N/A	N/A	9 AM*

## Quick THEA (QT) – by appointment (not available in September)

- Appointments must be made in advance at the Assessment Office or 486-4346
- The fee for the exam is \$29, to be paid on the day of the exam by check, money order, MasterCard or VISA (NO CASH)
- Must wait 30 days to re-test

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	SATURDAY
N/A	8:30 AM *	8:30 AM *	8:30 AM *	N/A

## MAKE-UP EXAM as walk-ins

- Students must schedule exam with instructor first
- Instructor need to complete an Exam Information Form and drop off the form along with exam at the Student Success Assessment Office at least 24 hours in advance
- Examinees will have until 6:30 PM to complete exam. Saturday examinees will have until 11:30 AM to complete their exam.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
2 PM – 6:30 PM	9 AM – 6:30 PM	9 AM – 6:30 AM	9 AM – 6:30 PM	9 AM – 11 AM	9:30 AM – 11:30 AM

## MICROSOFT OFFICE CERTIFICATION (MOS) EXAM – by appointment

- Appointments must be made in advance at the Assessment Office or 486-4346
- The fee for the exam is \$52. Retest fee is \$62.61 to be paid on the day of the exam by check, money order, MasterCard or VISA

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	SATURDAY
N/A	10:30 AM AND 2:30 pm	N/A	10:30 AM AND 2:30 pm	N/A

\*Tests that are by appointments must be made in advance with testing personnel.

To make an appointment or for questions please call 210-486-4346, email at [songay@mail.accd.edu](mailto:songay@mail.accd.edu), or visit our website at <http://www.accd.edu/nvc/students/admissions/assessment.htm>

Students requiring pre-approved special accommodations must contact the Assessment Office at least four days prior to the intended exam time.

Testing services hours are subject to change without notice