



NORTHWEST VISTA COLLEGE

PALO ALTO COLLEGE

ST. PHILIP'S COLLEGE

SAN ANTONIO COLLEGE

ALAMO
COMMUNITY
COLLEGE DISTRICT

WEB SITE: WWW.ACCD.EDU

JOBLINE: 208-8050

APPLICATION FOR EMPLOYMENT

Complete one application per position of interest. Each section must be completed in full even if submitting a resume.

Position for which applying (include Job No.)		Campus/Location <input type="checkbox"/> DIST <input type="checkbox"/> SAC <input type="checkbox"/> SPC <input type="checkbox"/> SWC <input type="checkbox"/> PAC <input type="checkbox"/> NVC		HR USE ONLY Typing:	
<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary <input type="checkbox"/> CE Instr <input type="checkbox"/> Summer <input type="checkbox"/> Lecturer					Resume Attached: <input type="checkbox"/> Yes <input type="checkbox"/> No
Full legal name:					
_____		_____		_____	
last		first		middle	
Social Security Number		Email Address		Home Telephone Number	
_____		_____		_____	
Street Address (include city, state, zip code)					

Have you ever pled guilty or "no contest" to, or been convicted of a felony? <input type="checkbox"/> No					
<input type="checkbox"/> Yes (Please explain. May use separate sheet.)					
Do you have or can you arrange adequate transportation to work? <input type="checkbox"/> Yes <input type="checkbox"/> No					
EDUCATION AND TRAINING (Including Business/Technical Schools)					
NAME OF SCHOOL (list highest level first)	CITY	STATE	LEVEL OR HOURS COMPLETED	MAJOR/CONCENTRATION	DEGREE AWARDED
Where did you hear of this job posting?					
<input type="checkbox"/> San Antonio Express News		<input type="checkbox"/> ACCD Web Page (www.accd.edu/accd/hr/emplist.htm)		<input type="checkbox"/> The Chronicle of Higher Education	
<input type="checkbox"/> Jobline		<input type="checkbox"/> Employment Guide		<input type="checkbox"/> Word of Mouth	
<input type="checkbox"/> Flyer Posting (where?) _____		<input type="checkbox"/> HR Bulletin Board		<input type="checkbox"/> Other Publication _____	

201 W. Sheridan, Bldg. A, SAN ANTONIO, TEXAS 78204

EQUAL OPPORTUNITY EMPLOYER

Previous versions not valid for employment purposes - 9/01

REFERENCES WHO HAVE DIRECT KNOWLEDGE OF YOU AND YOUR WORK

Name	Address	Telephone Number	Position	Relationship To Your Work

ADDITIONAL INFORMATION

Other Credentials
Thesis/Dissertation Topic
Publications
Professional Societies
Licenses, Registrations, etc.
Special Skills or Knowledge

FULL TIME TENURE-TRACK TEACHING EXPERIENCE ONLY
(For teaching positions only.)

Name and Address of School	Subjects	Time Taught		Annual Salary	Reasons for Leaving
		From	to		
		Mo/Yr 19	Mo/Yr 19		
		From 19	to 19		
		From 19	to 19		
		From 19	to 19		
		From 19	to 19		
		From 19	to 19		
		From 19	to 19		
		From 19	to 19		
		From 19	to 19		

Do you have relatives employed with ACCD?

No

Yes

Position and Location: _____

NOTICES

The Immigration Reform and Control Act of 1986 requires all prospective employees of the Alamo Community College District to provide proof of identity and eligibility to work in the United States before any offer of employment can be extended.

Employment with the Alamo Community College District, to include its affiliate colleges, may subject me to a background check, motor vehicle records check and/or criminal history check to determine my suitability for public service as deemed necessary and at the discretion of authorized officials.

In consideration of employment sought, I certify that all information given on this application is true and correct. I have not knowingly withheld any fact that would, if disclosed, affect my application unfavorably.

I authorize my current/previous employers and references named to furnish whatever information requested about my qualifications and employment record and release any person and companies from any liability incurring from the furnishing of such information. I understand that within a reasonable time and upon written request, I have the right under Section 606 (b) of the Fair Credit Reporting Act of 1970 P.L. 91.508, to receive a complete and accurate disclosure in writing of the nature and scope of the investigation requested.

If employed by the Alamo Community College District, I understand that any misrepresentation or omissions may be grounds for immediate termination at the discretion of the district.

SIGNATURE

DATE

The Alamo Community College District, including its affiliate colleges, does not discriminate on the basis of race, religion, color, national origin, sex, age or disability with respect to access, employment, programs or services.