



**DUAL CREDIT STUDENTS
VERIFYING ENROLLMENT & GRADES
THRU STUDENT LOGIN**

GO TO:

<http://www.accd.edu/nvc/dualcredit.htm>

Click on **STUDENT LOGIN** (Left menu at the bottom)

OR

Click on **STUDENT LOGINS** (Top Right under Search Engine)

Click on **REGISTRATION AND ONLINE PAYMENTS**

FIRST TIME USING STUDENT LOGIN?

The first time you login, you will be asked to change your PIN and submit a PIN question after you login with the **Default** set up. Login ID and PIN information is provided below through **LOGIN** step.

If you are unable to log in and certain you entered the correct information, please contact **Joe Gonzales** at (210) 486-4130 in the Dual Credit Office.

Please have your **Social Security Number** and **Apply Texas Application Number** ready when you call.

LOGIN:

Your **NVC Student ID** is your **Social Security Number**

The **Default (PIN)** is the two digit month & last two digits of the students year of birth combined

ex. Joe Student

If Joe Student's SSN is 123987654

the Student ID would be = **123987654**

Joe Student's month & year of birth are April 1980

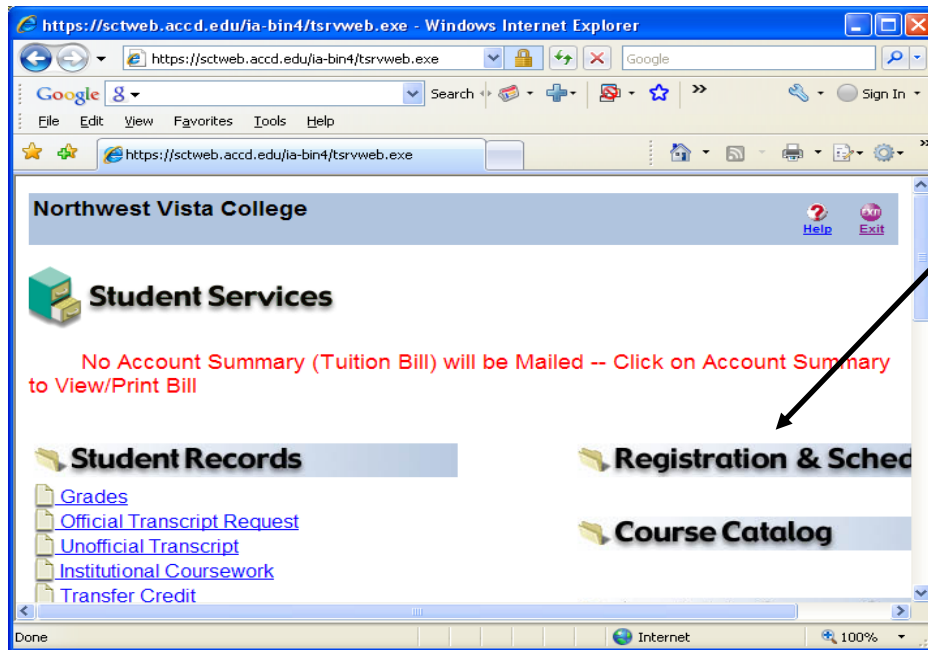
Joe Student's PIN would be = **0480**

****For technical problems, call Support Central at 485-0555****

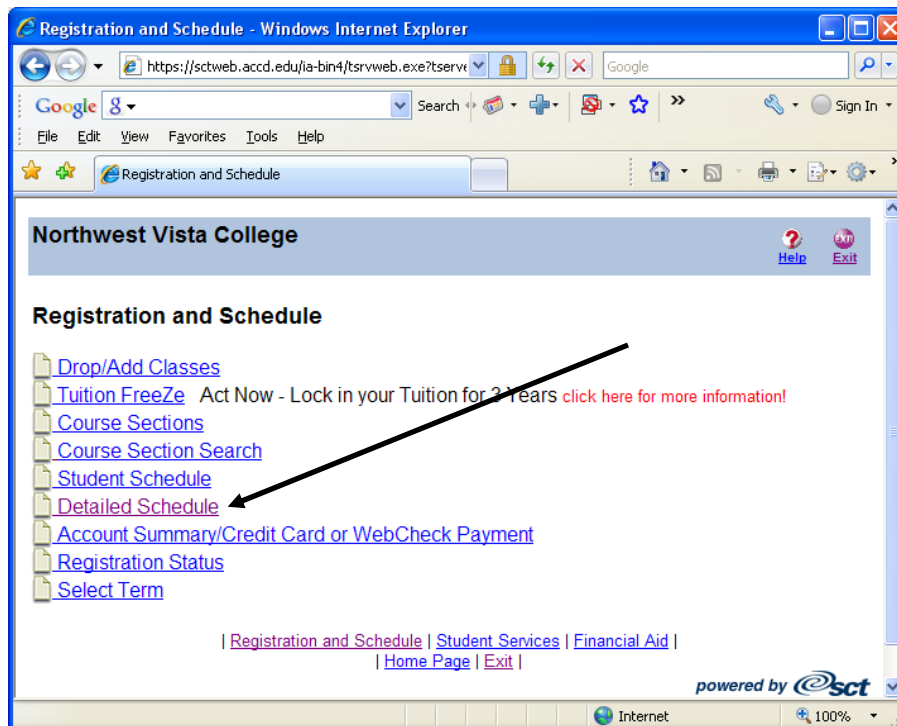
SUCCESSFUL LOGIN:

You will see the following page, if your login was successful. To verify that you are enrolled in the correct courses:

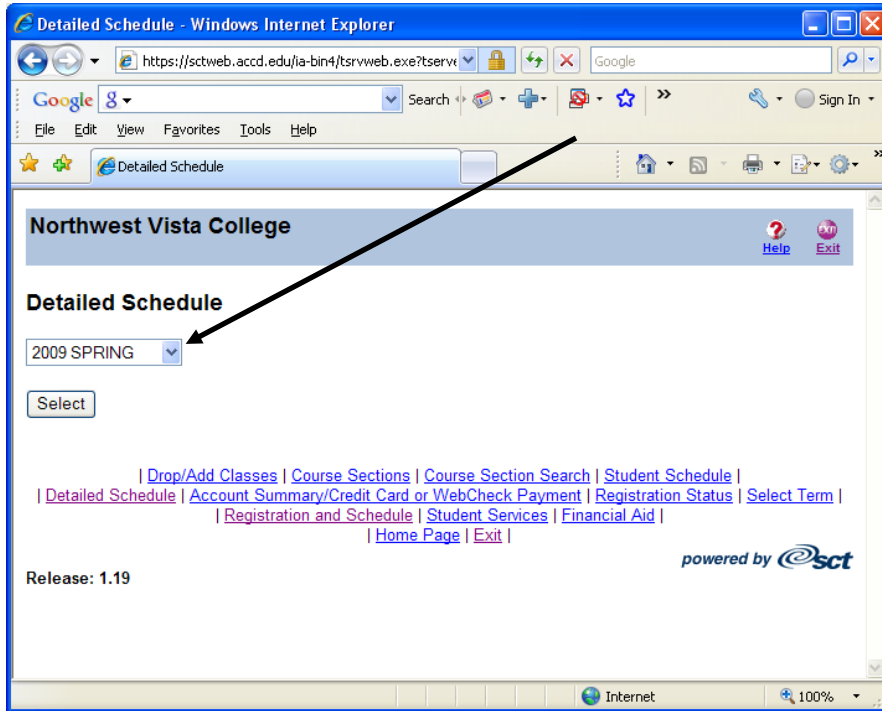
Click on **REGISTRATION & SCHEDULE**



Click on **DETAILED SCHEDULE**

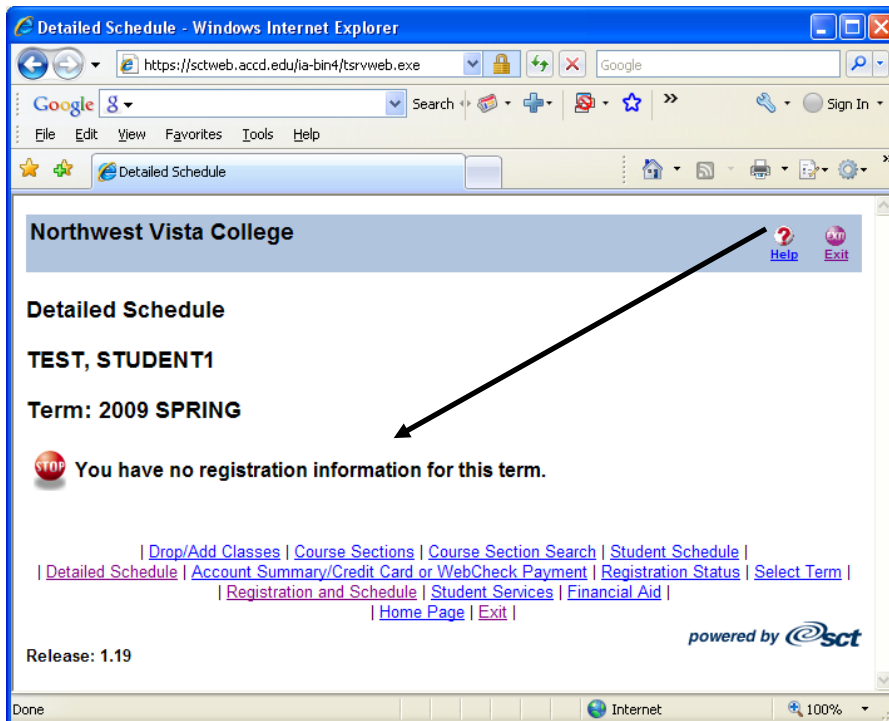


Select the correct term with the drop down menu (**20xx FALL or SPRING**) then click on **SELECT**



Print copy of schedule (grades will not appear on this page)

If you do not have a schedule, you will see the following message.

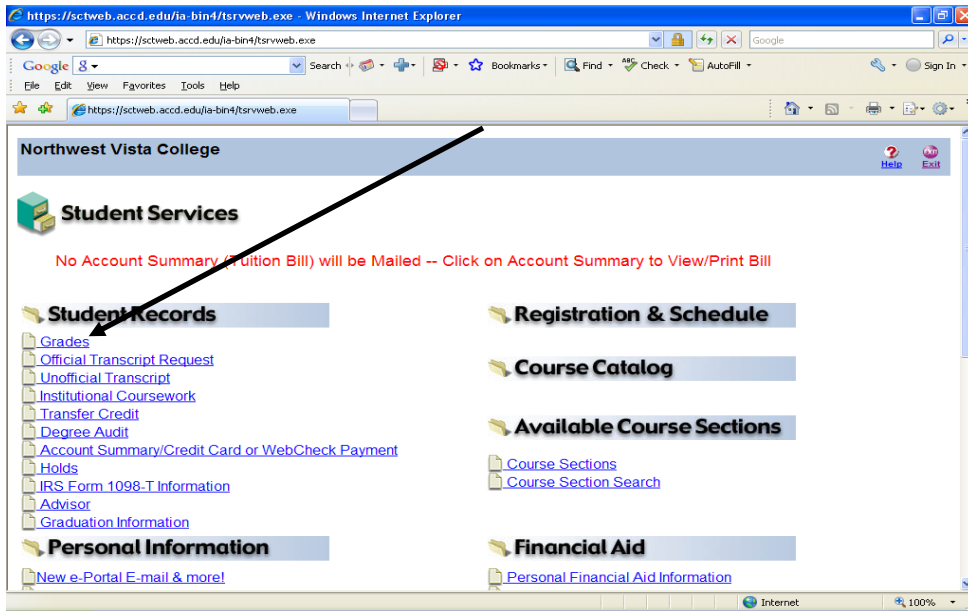


**** If you are a NEW Dual Credit student, you will not have a course schedule to view until August for fall and January for spring. ****

CHECKING GRADES:

Dual Credit students can check grades and view schedules from the terms they are or have been enrolled.

Click on **GRADES** and follow the steps from **SUCCESSFUL LOGIN** above to select the correct term.



****Students have 12 months from the end of a semester to report errors or contest a grade. If you believe there is an error in your record, please contact the Dual Credit Office at Northwest Vista College immediately. ****

TO LOGOUT:

Click on **EXIT** on the top right corner

Northwest Vista College is an equal opportunity college of the Alamo Community Colleges..