

**ALAMO COMMUNITY COLLEGE DISTRICT
ALTERNATIVE TEACHER CERTIFICATION PROGRAM**

APPLICATION FOR ADMISSIONS

Please Select ONE

NORTHWEST VISTA COLLEGE

- Bilingual Generalist (Spanish) EC-4
- Special Education EC-12

PALO ALTO COLLEGE

- English Lang. Arts & Reading 4-8
- English Lang. Arts & Reading 8-12
- Science 8-12
- Career & Technology Education 6-12
 - Family & Consumer Science
 - Industrial Technology
 - Agricultural Science
- Generalist EC-4
- Generalist EC-4 Online

ST. PHILIP'S COLLEGE

- ESL/Generalist 4-8
- Career and Technology Education 6-12
- Generalist 4-8
- Social Studies 4-8
- Social Studies 8-12

Semester:

- Fall
- Spring
- Summer I
- Summer II

Last Name First Name Middle Name

Gender: Female Male Date of Birth _____ / _____ / _____

Current Mailing Address City State Zip Code County

Day Phone Evening Phone Cell E-Mail Address

Ethnicity: African American Asian Native American Hispanic White Other

Marital Status: Single Married Divorced Widower

Have you ever been convicted of a felony or misdemeanor? Yes No If yes, please attach written explanation.

Are you a U.S. citizen? Yes No

Other Name(s), which might appear on previous academic records:

(1) _____ (2) _____ (3) _____

Do you currently possess a valid teaching certificate or license? _____ Yes _____ No

Certificate: Area: _____ Date Issued: _____ State: _____

Have you been issued an emergency permit? Yes No If yes, please indicate:

When _____ Where _____ Subject _____

Have you ever applied for any Alternative Certification Program before? _____ Yes _____ No
If yes, please specify when, where, and why you did not complete the program.

Have you ever been suspended, dismissed or forcibly withdrawn from an institution for non-academic reasons? Yes No

Do you have any special needs with which the college might be able to assist you?

U. S. Citizenship: If you checked "No" above, complete this section:

Are you a U.S. Citizen by naturalization Yes No If Yes: A# _____ Date of Approval _____

If no, do you have or will you apply for student (F-1) visa or any other type of temporary non-immigrant visa?

Yes No Type of visa _____

What is the country of your birth? _____ What is the country of your citizenship? _____

If international, give date of birth: _____ Place of birth: _____

Country of citizenship (if different from place of birth): _____

Do you require a student I-20 A/B through the college? Yes No

Can you submit verification of your legal right to work in the U.S. if required? Yes No

Native Residency: Which state do you claim as your legal residence? _____

How long have you continuously lived in Texas? _____ Years _____ Months

Are you fluent in English? Yes No

Are you fluent in a language other than English? If yes, please specify other language: _____

FINANCIAL AID:

- Applying for: (1) Personal Bank Loan? Yes No
 (2) Sallie Mae Loan Yes No
 (3) Payment Plan
 (4) VA Benefits? Yes No If yes, please check one
 Chapter 30
 Rehab Chapter 31
 Troops to Teachers

Emergency Contact Information: _____
 Name Relationship to Applicant

 Address, Street and Apt. Number City State Zip County (if outside USA) Phone (____)

IMPORTANT: Official transcripts must be submitted from all regionally accredited colleges and universities attended with this application. Transcripts from countries outside the United States must be ***translated and evaluated*** by a United States evaluation service.

(Most Recent First)

Name of Institution	Address, City, & State	Dates Attended From: To:	Major/Degree	Date Awarded

SECTION II ADMISSION TEST STATUS (REQUIRED FOR ALL APPLICANTS)

Semester hours completed: _____ Cumulative GPA _____ GPA of "C" in English? _____

Major Studies: _____

Have you taken the THEA/TASP test? Yes No If yes, when _____

Scores: _____ Math _____ Reading _____ Written Language

If no, when do you plan to take the THEA? _____

I submit the following three professional recommendations:

Name

Address

Phone

1. _____

2. _____

3. _____

SECTION III EMPLOYMENT HISTORY (Most Recent First):

(1) Job Title _____ Hire date: _____ End date: _____ Full-Time Part-Time

Duties: _____

Employer: _____ Phone: () _____

Address: _____ City: _____ State: _____ Zip: _____

Supervisor: _____ Phone: () _____

Final base pay: _____ Reason for Leaving: _____

(2) Job Title _____ Hire date: _____ End date: _____ Full-Time Part-Time

Duties: _____

Employer: _____ Phone: () _____

Address: _____ City: _____ State: _____ Zip: _____

Supervisor: _____ Phone: () _____

Final base pay: _____ Reason for Leaving: _____

TEACHING EXPERIENCE(S)

Location: _____ When: _____ Position: _____

Location: _____ When: _____ Position: _____

Location: _____ When: _____ Position: _____

Location: _____ When: _____ Position: _____

I certify that the information on this application is complete and correct and understand that the submission of false information is grounds for denial of my application, withdrawal of any offer of admission, cancellation of enrollment, or appropriate disciplinary action. I understand that the Alamo Community Colleges expect a high standard of conduct from its students, and if accepted for admission, I will abide by all rules and regulations of the college as set forth in college publications. I authorize the college to verify the information I have provided. I agree to notify the college Program Coordinator of any changes in the information submitted.

I understand that the application must be received at the appropriate college Alternative Teacher Certification Program by the published deadline. If my application is not complete, it will delay the ATCP personnel from reviewing my application and the application will be placed on a waiting list until all documents are received. I also understand that the application fee, and documents submitted to the ATCP will not be returned.

I hereby affirm that I do not possess a certificate which is currently suspended, revoked, or pending any such citation in any state. Any criminal act preventing me from achieving teacher certification is not the responsibility of any of the Alamo Community Colleges/Alternative Teacher Certification Programs (ATCP).

I understand that I must secure placement as the teacher-of-record in a Texas Education Agency (TEA) accredited school within the subject and grade level I am seeking in order to fulfill internship requirements within the 50 miles radius from the home campus. I understand that acceptance into and completion of the program does not guarantee employment by a school district. I also understand that I must abide by the attendance and refund policy of Alamo Community College District.

Applicant's Signature: _____ Date: _____

It is the policy of the Alamo Community College District not to discriminate on the basis of, age, color, handicap or disability, ancestry, national origin, marital status, race, religion, sex, or political affiliation in its activities.

Bacterial Meningitis Information

This information is being provided to all new college students in the state of Texas. Bacterial Meningitis is a serious, potentially deadly disease that can progress extremely fast so take utmost caution. It is an inflammation of the membrane that surrounds the brain and spinal cord. The bacteria that cause meningitis can also infect the blood. This disease strikes about 3,000 Americans each year, including 100-125 on college campuses, leading to 5-15 deaths among college students every year. There is a treatment, but those who survive may develop severe health problems or disabilities. Additional information will be provided with the admissions application when you register.

PLEASE MAIL APPLICATION PACKETS TO THE CORRESPONDING COLLEGE:

Northwest Vista College
The Center for Workforce & Community Education
3535 North Ellison Dr., Box 19
San Antonio, TX 78251-4217
(210) 348-2401

Palo Alto College
Corporate & Community Education Division
Alternative Teacher Certification Program
1400 W. Villaret Blvd.
San Antonio, TX 78224
(210) 921-5590

St. Philip's College
Division of Extended Services, Workforce
Development, Continuing Education &
Evening/Weekend Operations
1801 Martin Luther King Drive
San Antonio, TX 78203-2098
(210) 531-4784

TEACHER EDUCATION SELF-EVALUATION-(Submit Resumé)

Please complete three of the essays below in type format and submit with your application.

Student: _____ SSN#: _____

Area of Study for Teacher Certification Program: _____

1. Describe how you envision yourself as an intern-teacher in the program.

or

I want to be a teacher because:

2. I believe the characteristics and qualities that I will bring to the teaching profession are:

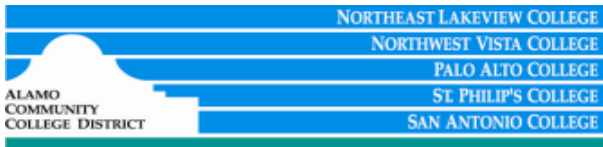
or

Describe how you intend to make an impact on student's learning.

3. My goals as a teacher are to:

Signature: _____

Date: _____



**ALAMO COMMUNITY COLLEGE DISTRICT
ALTERNATIVE TEACHER CERTIFICATION PROGRAM**

REFERENCE FORM

The following information is essential for the consideration of qualified applicants to the **Alternative Teacher Certification Program**. Please complete all sections accurately and promptly. Thank you.

SECTION 1: TO BE COMPLETED BY THE APPLICANT

<ul style="list-style-type: none"> ✓ Complete reference information ✓ Read and sign the authorization statement ✓ <u>YOU MUST HAVE 3 REFERENCES</u> 	Applicant Name: _____ Social Security #: _____
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Reference Name: _____ Title in relationship to applicant: _____

Company/School _____ Address _____ City/State/Zip _____ Telephone _____

AUTHORIZATION STATEMENT

I have applied for admission into the Alternative Teacher Certification Program at the Alamo Community College District. I authorize ACCD to collect any information orally or written about my qualifications and past performance. I will not hold you or the organization liable for supplying any information regarding my employment/education. Thank you for your assistance.

Date: _____ Applicant Signature: _____

SECTION 2: TO BE COMPLETED BY REFERENCE

Please circle your evaluation of this candidate.

	1	2	3	4	5
Personal appearance	Poor taste in dress and grooming		Usually Makes a good impression		Excellent appearance; always appropriately dressed
Health and absenteeism	Lacks vitality; frequently absent		Usually well; meets demands		Vigorous; buoyant; energetic
Apparent emotional stability	Moody, unwilling to face reality		Well-balanced emotionally		Emotionally secure; good sense of humor; realistic
Communication skills	Incorrect speech; limited vocabulary		Adequate oral and written skills		Effective communication and expression; skillful
Interpersonal relationships	Cold, hostile, critical; disrespects peers		Usually has respect of peers; sociable		Warm, outgoing kind; always has respect of peers
Dependability	Unpredictable; does not follow through		Usually can be relied upon		Always reliable and punctual

TEACHING EFFECTIVENESS:

	1	2	3	4	5
Knowledge of subject matter	Inadequate knowledge of content		Acceptable knowledge of subject field		Thorough knowledge of subject; up-to-date
Knowledge of professional education	Narrow/superficial knowledge of concepts		Satisfactory knowledge of concepts		Thorough/workable knowledge of concepts
Attitude toward professional help	Resents suggestions; reluctant to change		Accepts suggestions; adaptable		Profits from help; shows initiative; progressive
Planning and presentation	Lacking in organization; poor continuity		Generally well organized		Timely planning/execution; creative/flexible
Student management	Unable to control pupils in activity		Able to control pupils in activity		Exceptional learning climate
Parent and community relationships	Uninvolved; unconcerned; ignores parents		Cooperative with parents		Active in community; initiates parent contacts

SECTION 3: TO BE COMPLETED BY REFERENCE FOR ALL APPLICANTS

How long have you have you known this applicant? _____ Would you recommend this applicant into this program? _____

What is your official relationship to the applicant? _____

Any comments regarding your knowledge of the applicant's professional expertise are appreciated:

Signature: _____ Date: _____

Official Title: _____ Organization: _____

Address: _____ Phone: _____

PLEASE MAIL TO THE CORRESPONDING COLLEGE:

<input type="checkbox"/> Northwest Vista College The Center for Workforce & Community Education 3535 North Ellison Dr., Box 19 San Antonio, TX 78251-4217 (210) 348-2401	<input type="checkbox"/> Palo Alto College Corporate & Community Education Division Alternative Teacher Certification Program 1400 W. Villaret Blvd. San Antonio, TX 78224 (210) 921-5590	<input type="checkbox"/> St. Philip's College Division of Extended Services, Workforce Development, Continuing Education & Evening/Weekend Operations 1801 Martin Luther King Drive San Antonio, TX 78203-2098 (210) 531-4784
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