

2009-2010 Verification Worksheet Federal Student Aid Programs Dependent/Independent Student

FORM APPROVED
OMB NO. 1845-0041

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with signed copies of your (and your spouse's, if married) or your parent(s)' 2008 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal Aid. If there are differences between your application information and your financial documents, you may need to send/make corrections using your Student Aid Report (SAR), or you or your school may send corrections electronically.

- What you should do**
1. Collect your (and your spouse's, if married) and/or parent(s)' (if applicable) financial documents (signed Federal income tax forms, W-2 forms, etc).
 2. Complete and sign this worksheet.
 3. Take the completed worksheet, tax forms, and any other documents to the Student Financial Services office. Verification of your data will be done. If corrections are needed, they will be applied or you will be contacted to make the necessary corrections.

Complete verification form and submit it to your financial aid office as soon as possible, so that your financial aid won't be delayed.

Your school must review the requested information, under the financial aid program rules (34 CFR, Part 668), before approving your application for payment.

A. STUDENT INFORMATION

Last name First name M.I.

Social Security number

Address (including apt. no.)

Date of birth

City State Zip Code

Phone number (include area code)

B. FAMILY INFORMATION

List the people in your household, include:

- yourself, and your spouse if you have one, and/or
- your parent(s), if they provide more than half of your support, and/or
- your children, if you will provide more than half of their support from July 1, 2009 through June 30, 2010, and

- your siblings, **if born after January 1, 1986**, and
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Only independent students are exempt from providing parental information on this form. You are an **"Independent"** student if you **"were born before January 1, 1986."**

Write the names of all household members below. Also write in the name of the college for any household member, **excluding your parent(s)**, who will be attending college at least half-time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
		<i>Self</i>	

C. TAX FORMS & INCOME INFORMATION – STUDENT/SPOUSE/PARENT(S)

Attach a copy of your **2008** filed Federal Income Tax return. Tax returns include the **2008** IRS Form(s) 1040, 1040A, 1040EZ, Tax Record, or a tax return from Puerto Rico, or a Foreign Income Tax Return(s). Electronic Tax Form 8453 is acceptable only with your signed form 1040 PC attached. If you did not keep a copy of the tax return, request a copy from your tax preparer or request an RTFTP printout or Letter 1722 from the Internal Revenue Service by calling **1-800-829-1040** or **1-800-829-3676**. Their web site can also be accessed through: www.irs.ustreas.gov or download from: <ftp://ftp.fedworld.gov/pub/irs-pdf/f4506.pdf>.

C-1: Tax return(s) attached (Check any that apply): Student's Spouse's Father's Mother's

C-2: Check here any persons who are not required to file a 2008 Federal Income Tax Return: Student Spouse Father Mother

If you **did not file** and are **not required** to file a 2008 Federal income tax return, list your employer(s) and any income received in 2008 (use the W-2 form or other earnings statements if available) on the backside of this page. If you need more space, attach a separate page.

C-2: Continued – W-2 Information

Student/Spouse/Parent (list)	Employer(s)	2008 Amount
		\$
		\$
		\$

C-3: List below any untaxed income you (and your spouse) and/or parents received during 2008.

Student / Spouse Question 46	2008 Additional Financial Information	Parent(s) Question 94
A	Education credits (Hope and Lifetime Learning tax credits) from IRS Form 1040-line 49 or 1040A-line 31	A
B	Child support paid because of divorce or separation or as a result of a legal requirement. Don't include support for children in your (or your parents') household, as reported in question 96 (or question 66 for your parents).	B
C	Taxable earnings from need-based employment programs, such as Federal Work-Study and need based employment portions of fellowships and assistantships.	C
D	Student grant and scholarship aid reported to the IRS in your (or your parents') adjusted gross income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.	D
E	Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Do not enter untaxed combat pay reported on the W-2 Box 12, Code Q.	E
\$		\$
Student / Spouse Question 47	2008 Untaxed Income	Parent(s) Question 95
A	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S.	A
B	IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified plans from IRS Form 1040-total of lines 28 + 32 or 1040A-line 17	B
C	Child support received for all children. Don't include foster or adoption payments.	C
D	Tax exempt interest income from IRS Form 1040-line 8b or 1040A-line 8b	D
E	Untaxed portions of IRA distributions from IRS Form 1040-lines (15a minus 15b) or 1040A-lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here.	E
F	Untaxed portions of pensions from IRS Form 1040-lines (16a minus 16b) or 1040A- lines (12a minus 12b). Exclude rollovers. If negative, enter a zero here.	F
G	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits)	G
H	Veterans' non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	H
I	Other untaxed income not reported such as worker's compensation, disability, etc. Don't include student aid, earned income credit, child tax credit, welfare payments, untaxed Social Security benefits, Workforce Investment Act Educational benefits, combat pay (if you are not a tax filer) benefits from flexible spending arrangements (e.g. cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	I
J	Money received , or paid on your behalf (e., bills), not reported elsewhere on this form.	J XXXXXXXXXX
\$		\$

D. SIGN THIS WORKSHEET

By signing this worksheet, I (we) certify that all the information reported to qualify for Federal student aid is complete and correct. If **dependent**, one parent must sign.
WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

_____ Date
 Student's Signature

_____ Date
 Parent's Signature (if dependent)

RETURN FORM TO: Student Financial Services Office at the college you plan to attend in the **2009-2010** academic year.

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|---|---|---|---|
| <input type="checkbox"/> San Antonio College
1300 San Pedro Ave
San Antonio, TX 78212
(210) 486-0000 | <input type="checkbox"/> Philip's College
1801 Martin Luther King Drive
San Antonio, TX 78203
(210) 486-2000 | <input type="checkbox"/> Palo Alto College
1400 W. Villaret
San Antonio, TX 78224
(210) 486-3000 | <input type="checkbox"/> Northwest Vista College
3535 North Ellison Drive
San Antonio, TX 78251
(210) 486-4100 |
|---|---|---|---|

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1845-0041. The time required to complete this information collection is estimated to average twelve minutes, including the time to review instructions, search existing data sources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to : U.S. Department of Education, Washington DC 20202-5345.

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