



ALAMO COLLEGES

Facilities
San Antonio College
1300 San Pedro
San Antonio, Texas 78212

REQUEST FOR WARRANTY

TO: _____ Date: _____

CAMPUS & BUILDING: _____ PROJECT: _____

Requestor: _____

DESCRIPTION OF PROBLEM	LOCATION	CONTACT Name/Phone#

- CIRCLE ONE: 1. Immediate attention is needed 3. Prompt response is necessary
 2. Completed by: 4. Complete at your earliest convenience

CONTRACTOR'S RESPONSE:

Upon Owners request on a warranty issue the Contractor will be requested to submit a proposed schedule for correction of a warranty item, as per project specifications. The Contractor will be required to contact the requestor and coordinate repairs. Immediately upon completion of corrective work of a warranty item, the Contractor will be required to get Owner's acceptance in writing. Failure to get Owner's acceptance will jeopardize acknowledgment of repair work performed by the Contractor or his subcontractor(s).

I acknowledge that this warranty work was completed.

Facilities Department Date Contractor Date