

Service-learning Participant Request Form

San Antonio College Service-Learning Program

*In order to register your various service-learning needs, please use this form to write a profile of each position. The information will be made available to ACCD students, faculty, and staff. Please be specific yet concise in describing duties, activities, and qualifications. **Please duplicate this form to use as needs arise.***

I. Basic Program information:

Full Organization Name: _____

Service-learning job title: _____

Duties: _____

Qualifications: _____

This opportunity is available for (circle all that apply) Students Faculty Staff Group Projects

This opportunity is (circle all that apply) On-going Activity Temporary or Special Event Date(s): _____

II. Skills Development Please identify skills a volunteer would be using and/or developing in this position.

<input type="checkbox"/> Accounting	<input type="checkbox"/> First Aid/CPR	<input type="checkbox"/> Program Development/Planning
<input type="checkbox"/> Adult Care/Seniors	<input type="checkbox"/> Foreign Language (specify)	<input type="checkbox"/> Public Speaking
<input type="checkbox"/> Advocacy	<input type="checkbox"/> Fundraising/Grant Writing	<input type="checkbox"/> Public Relations
<input type="checkbox"/> Animal Care	<input type="checkbox"/> Graphic Art	<input type="checkbox"/> Physical Rehabilitation
<input type="checkbox"/> Arts & Crafts	<input type="checkbox"/> Interpersonal Skills	<input type="checkbox"/> Research/Evaluation
<input type="checkbox"/> Child Care	<input type="checkbox"/> Leadership Development	<input type="checkbox"/> Sales/Marketing
<input type="checkbox"/> Coaching/Recreation	<input type="checkbox"/> Legal Research	<input type="checkbox"/> Technical Assistance
<input type="checkbox"/> Computers	<input type="checkbox"/> Medical/Health Skills	<input type="checkbox"/> Teaching/Instruction
<input type="checkbox"/> Conservation/Environmental	<input type="checkbox"/> Mentoring/Counseling	<input type="checkbox"/> Web Design
<input type="checkbox"/> Construction Skills	<input type="checkbox"/> Multicultural/International	<input type="checkbox"/> Writing/Editing
<input type="checkbox"/> Coordination/Management	<input type="checkbox"/> Nursing Care	<input type="checkbox"/> Other(s) _____
<input type="checkbox"/> Creative Problem Solving	<input type="checkbox"/> Organizing	_____
<input type="checkbox"/> Disabilities Assistance/Care	<input type="checkbox"/> Photography	_____
<input type="checkbox"/> Entertainment/Performance	<input type="checkbox"/> Production (Radio/TV)	_____

III. Time Commitment Please indicate the time commitment required, whether it is flexible, and the times available (for example: minimum hours per week, length of commitment, flexibility, etc):

This opportunity is available (circle all that apply): Weekdays Weeknights Saturdays Sundays

IV. Location Please let us know where the person filling this position would report.

Address: _____ Phone #: _____

Directions: _____

V. Supervisor Please name the person who will supervise this service-learning participant.

Name: _____ Title: _____

Phone #: _____ Signature: _____

Please return this completed form to the San Antonio College Service-Learning program along with your Volunteer Request Form(s) and your signed Statement of Agreement Form. If you have any questions, please do not hesitate to call any of the Service-learning coordinator for information.

For office use only	Received:	Entered:	Initials:
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