

**ASSOCIATE OF APPLIED SCIENCE DEGREE  
ACCOUNTING TECHNICIAN (2567)**

TOTAL CREDIT HOURS REQUIRED: 61

**YEAR 1**

**First Semester**

ACCT 2301 Principles of Accounting I -----	3
COSC 1301 Microcomputer Applications -----	3
*POFI 1191 Special Topics: Data Entry Technician -----	1
POFT 1321 Business Math -----	3
ITSC 1309 Integrated Software Applications I -----	3
POFT 1301 Business English -----	3

**Second Semester**

ITSW 1304 Introduction to Spreadsheets-----	3
ACNT 1311 Introduction to Computerized Accounting -----	3
ITSC 2335 Application Problem Solving -----	3
ACCT 2302 Principles of Accounting II -----	3
<b>HUMANITIES OR FINE ARTS ELECTIVE (1) -----</b>	<b>3</b>

**YEAR 2**

**First Semester**

ACNT 1331 Federal Income Tax -----	3
<b>ENGL 1301 Freshman Composition I -----</b>	<b>3</b>
POFT 1220 Job Search Skills -----	2
<b>MATHEMATICS (2) -----</b>	<b>3-4</b>
<b>PSYCHOLOGY (3) -----</b>	<b>3</b>

**Second Semester**

ACNT 2386 Internship-Accounting Technician -----	3
ACNT 2311 Managerial Accounting -----	3
BNKG 1356 Analyzing Financial Statements -----	3
ACNT 1329 Payroll & Business Tax Accounting -----	3
BUSG 2309 Small Business Management -----	3

**TOTAL CREDIT HOURS: ----- 45 -----15-16**

- (1) Select one course: ARTS 1300-1311, DRAM 1310-1351, ENGL 1302-2399, HIST 2311, 2312, HUMA 1301, 1302, MUSI 1306-1310, PHIL 1301-2371, SPCH 1311, 1321
  - (2) Select one course: MATH 1314, 1332, 1333, 1442, 2412, 2413, 2414, 2415
  - (3) Select one course: PSYC 2301, 2315
- \*Prerequisite(s): Students with fewer than 25 wpm must take POFT 1329.