

CERTIFICATE OF COMPLETION
COMPUTERIZED ACCOUNTING ADMINISTRATOR (2741)

TOTAL CREDIT HOURS REQUIRED: 31

First Semester

ACCT 2301 Principles of Accounting I -----3
ITMC 1401 MS Windows Network & Operating
Systems -----4
ACNT 1331 Federal Income Tax -----3
ITMC 1441 Implementing MS Windows
Professional & Server -----4

Second Semester

ITMC 2403 Admin Microsoft SQL Srvr Database -----4
ITMC 2437 Programming a MS SQL Servicer Database -----4
ACNT 1329 Payroll & Business Tax Accounting -----3
ACCT 2302 Principles of Accounting II -----3

Summer Session

ACNT 1311 Intro to Computerized Accounting **OR**
BNKG 1356 Analyzing Financial Statements -----3

TOTAL CREDIT HOURS: -----31

Prerequisite(s): Students with fewer than 25 wpm must take POFT 1329. Must have COSC 1301 or ITSC 1301 Intro to Comp. or TEA-approved high school course.