

# HOW TO REGISTER For a Lackland Course

Follow these three easy steps to get registered for your Lackland class:

1. Read & complete the FERPA Release Form and LAFB Course Registration Request Form available on-line at <http://ww.alamo.edu/spc/admin/extsvcs/LAFB.aspx>
2. Fax or scan and email your completed forms to the LAFB Alamo Colleges representatives at fax: (210) 673-1510 or email: [bhamilton@alamo.edu](mailto:bhamilton@alamo.edu) or [mjones@alamo.edu](mailto:mjones@alamo.edu).
3. Once our staff has received your release form, they will notify you **by email** that your registration is complete. If for any reason our staff is unable to process your request, you will be contacted by phone.

**Attention:** Civilian registration for Lackland courses ends 5 calendar days prior to course start.

1  
2  
3

**IT'S THAT EASY!**

Still have questions? Call us at (210) 670-1041.