



St. Philip's College

Learning Resource Center

Computer and Internet Policies and Safety Procedures

Parents/care takers or legal guardians must assume responsibility for deciding what library resources are appropriate for their own children and teenagers. Parents should give guidance in the use of the Internet and make clear what type of sites is off limits.

LRC users must be prepared to present their current student I.D. card, LRC user card or other photo I.D. card.

Computers

The public use of computers in the LRC is governed by the same rules of courtesy and decorum that generally apply in the library.

The Internet offers access to many valuable sources of information. However, some information found on the Internet may be inaccurate, incomplete, dated, or offensive to some individuals. Library patrons use the Internet at their own risk.

Users must provide their own disk for typing and saving information from the computer.

Installing, downloading to the hard drive or modifying the software is prohibited.

Users will obey copyright laws and licensing agreements. Copyright laws may prohibit downloading files. License agreements may restrict use of software program.

Librarians are available to assist you if you need help with any of the computer's programs, electronic databases, or World Wide Web (WWW)/Internet searching.

Payment is required by users who print any information from the computers.

Repair for computer damage will be paid by user.

If all computers are being used, those participating in email, chat rooms or games, must give up their computer to those who need to do research and/or other academic work.

Library employees reserve the right to insist that inappropriate sites be closed and/or inappropriate behavior stop.

Internet

Internet computers may not be used for illegal activities.

Internet computers may not be used to access materials which by local community standards would be considered obscene or hateful.

Safety Procedures

While on the WWW/Internet never give out personal information such as your address; phone number, and other personal information. Also, never send a person your picture or anything else.

Never agree to get together alone with someone you "meet" online. If you are under age 18, check with your parents.

Do not respond to any messages that are mean or that in any way make you feel uncomfortable. It is not your fault if you get a message like that.