



St. Philip's College

Learning Resource Center

Guidelines for Young People in the TexPREP

We welcome the young people of TexPREP to the facilities of the St. Philip's College Learning Resource Center. The following guidelines intend to insure the safety and welfare of the young people and provide guidelines for appropriate library use.

Supervision While in the LRC

Program Assistants (PA) from TexPREP must accompany and monitor all group activities in the LRC.

LRC Orientations/Use

Library orientations or subject-specific tours may be scheduled by calling the Reference Desk at 531-3330. Requests must be made at least 24 hours in advance. The LRC classroom is available for group library instruction. Reservations will depend on availability.

Parents will need to complete the Junior Patron Form and the Internet Use Form to become familiar with the LRC's policies. A temporary library card will be issued to each TexPREP student for use during the program. Students may borrow two (2) items at a time. Everyone must sign the computer use form before using the LRC's computers. TexPrep students should have a Junior Patron Form, with signed permission to use the Internet, on file at the Circulation Desk and will receive a library card with a pink stripe.

During group study time, the TV viewing room and the Children's Room are not available for TexPREP students.

Instructors may check out AV equipment for classroom use. Forms are available at the Circulation Desk and require 24-hour notice. Arrangements may also be made to use the LRC Green Room for group viewing.

LRC catalog computers may be used to locate LRC items. For assistance, please ask Reference personnel.

See also: General Rules of Behavior in the Library

See also: Computer and Internet Policies and Safety Procedures

See also: Junior Patron and Internet Use Form

See also: Guidelines for the Appropriate and Responsible Use of Electronic Resources