

SPC President's Cabinet Meeting - Action Items Date: 11/03/09

Present: Maureen Cartledge, Mary Cottier, Burton Crow, Ruth Dalrymple, Ruben Izaguirre Julius Gordon, Matari Gunter, Ben Kraft , Adena Williams Loston, Christopher Pate, Mecca Salahuddin, Karen Sides, Phyllis Traylor, Jorge Trevino

Absent: Erick Akins, Paul Borrego

Leadership Goals	Action	Resp Party	Due Date	Notes
Leading Learning	<p>Dr. Loston discussed Chancellor’s Meeting Update – Procedure updates for Tenure.</p> <p>Dr. Loston discussed Curriculum Alignment Model– communication piece coming. Consistency – has to be exact same lecture lab for each course. If the course requires additional lecture or lab, then the course will have to be renamed or renumbered. Special Emphasis will be noted in the catalog. You can always add more requirements for the course. Everything will be the same across the district. Data will drive the decisions, there will only be one data source. Data source will only be from district If a change is necessary it will be guided by data in the decision making process, and we are permitted programs with special emphasis that have unique courses.</p> <p>Dr. Loston discussed Faculty Ratios – Percentage of courses taught by FT & PT instructors. Release time will be added to the handout. Looking at a 50/50 model. There was no discussion on overloads which were not added. New form will include more details. This model is blind to class size, which will be added. Internships, one person courses (private lessons), co-ops, were not included, may have to add. Under budget perspective does not provide a true picture.</p> <p>Difficult to fill & allied health faculty stipends – Tabled</p> <p>Upper Deck – Discussion of renaming of the Upper Deck – Artemisia. Naming requirements must go before the board.</p> <p>Official functions – copy of policy handout.</p> <p>Board Highlight/Program for December 15th – Suggested talking about the summer programs, Big read, freshX, math and science academy, tech prep, kids academy. Follow up</p>	Dr. Loston		

	<p>discussion with VPs on Thursday.</p> <p>THECB Developmental Education Demonstration Projects – focused on innovation for developmental ed piece. \$1.5 million developmental grant across the district.</p>			
<p>Accountability and Transparency</p>	<p>Board Retreat for November 7, 2009 – (handout) Top 12 College Strategies. Each college president will have 4 mins – Suggested discussions #2 Employee Development (Scott Lewis) Suggested discussions #5 Planning and Budgeting (Cabinet retreat, resource allocations, President’s retreat)</p> <p><u>President’s Evaluation (Contract Items)</u> – Handout Dr. Loston discussed specific expectations and Achieving the Dream.</p> <p><u>President’s Academy</u> - Chairs, deans and VPs need to attend supervisory training. SharePoint access has been provided to cabinet members. Veteran’s recognition ceremony held at West Chamber – Veteran Recognized – Phyllis Traylor</p>			
	<p>Dr. Loston asked the cabinet support the Veterans Day Celebration – November 10th @ 10 am.</p>	<p>Cabinet Members</p>	<p>Nov 10th</p>	
	<p>Dr. Loston asked for a representative for UNCF Luncheon Nov 11th– Dr. Lang will be attending. Deadline for names is November 24th for Board Committee.</p>	<p>Dr. Lang</p>	<p>Nov 11th</p>	
	<p>Kitty should have a list of all who were evaluated – due October 23rd.</p>			
	<p>Alamo Colleges facilities newsletter (handout)</p>			
	<p>Dr. Pate shared faculty publication information.</p>			
	<p>Matari – discussed online calendar – allowing departments/divisions to upload activities. No validation in process. Dr. Loston charged that a quality control piece needs to be</p>	<p>Matari</p>	<p>Nov 10th</p>	

	initiated. Will follow up on Tuesday.			
--	---------------------------------------	--	--	--