

SPC President's Cabinet Meeting - Action Items

Date: 08/11/09

Present: Paul Borrego, Maureen Cartledge, Rita Castro, Michael Chavez, Burton Crow, Julius Gordon, Vernard Grice, Matari Gunter, Cindy Katz, Ben Kraft, Adena Williams Loston, Christ
 Absent: Ruth Dalrymple

	#	Topics	Action	Resp. Party	Due
Leading Learning	1	Chancellor's meeting Summary	<p>Community Relations Council Presentation by Leo Zuniga on cross-college community council, new mechanism for advertising for TV, radio, digital bulletin boards. Will have focus groups with each college, CIP bond issue book, viewbook, videos on return on investment, professors and students attesting to quality of education will be pulling together marketing video.</p> <p>Curriculum Coordination New flow of Alamo Colleges Curriculum coordination process developed by cross college teams</p> <p>MITC Update Collaborative center/process for university partnerships</p> <p>Internship Committee Program; Board minute order for providing students internship opportunities</p> <p>Alamo Colleges WIA Vendor Provider Training-Pricing Model Can be a model for college CE programs. Deans need to get clarity with district on funding/tuition proposal from Dr. Zaragoza.</p>		
Accountability and Transparency	2	Organizational Chart—Dr. Adena Loston	CE Org chart that details everyone in his organization will be the model for each division. Each division will develop and forward to VP and PB by noon on Friday.	All	08-
	3	Program Assessment—Dr. Karen Sides, Mecca Salahuddin, & Cindy Katz	<p>Will implement on Friday the 14th</p> <p>At least one activity per unit to reduce costs— per PB. All agreed.</p> <p>MS will send to cabinet Operational Planning document before Friday Academy</p>	MS	08-
	5	Dean of Interdisciplinary Studies—Dr. Adena Loston	Position will be responsible for library, counseling, distance learning, IIC, institutional assessment. Will be posted and an interim will be named.		
	6	Baseball Program—Dr. Adena Loston	Feedback from cabinet was sent back to the chancellor, who assigned Dr. Silva to look into the issue. SPC stand is that funding must be addressed first.		



	8	Monthly Updates Institutional Advancement—Jorge Trevino Grants—Sarah Kirby Marketing Update—Matari Gunter	JT distributed status report Sara distributed status report MG departed early. Report postponed to next meeting.		
	9	College Committees	Current document of committee listings need to be updated to include new committees, deletion of old committees and edit of current committees. KS will address.	KS	
	10	Faculty Convocation— Recognition Program	Program distributed. Cabinet reminded to have all employees being recognized at district to attend.	ALL	
Student Empowerment	11	Enrollment Update—Dr. Burton Crow	BC presented present status. Registration for Fall on track.		